

SOCIAL WELFARE AND NUTRITIOUS MEAL PROGRAMME DEPARTMENT

CITIZEN CHARTER – 2004

Chapter No.	Topic
I	Introduction
II	Social Welfare
III	Nutrition
IV	Development of Women
V	Rehabilitation for the Disabled
VI	Social Defence
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CHAPTER- 1

INTRODUCTION

The Government under the dynamic leadership of the Hon'ble Chief Minister implements various welfare schemes for the people of various age groups starting from childhood to old age. The important programmes implemented by the Social Welfare and Nutritious Meal Programme Department are Girl Child Protection Scheme, Cradle Baby Scheme, Working Women Hostels, Orphanages, Supply of Sewing Machines to widows and deserted wives, Old Age Homes, Formation of Self Help Groups, various schemes for the rehabilitation of the disabled, Protection for neglected and abandoned children, Nutritious Meal Programme for children, Pregnant and lactating mothers and Old Age Pensioners. The details of the schemes implemented by the Government, the details required by the beneficiaries and application forms are given in the chapters in this book. The offices functioning under the administrative control of this department are detailed below:-

S No	NAME OF OFFICE	ADDRESS	Telephone No
1.	Directorate of Social Welfare, Chennai-600 005	Old Engineering College Complex, Chepauk, Chennai- 600 005	28545745 28545746 28545748
2.	Office of the Project Co-ordinator,	Pammal Nallathambi Street, Periyar Nagar, Tharamani,	24482146 24928974

	World Bank Assisted ICDS-III Project, Chennai-600 113	Chennai – 600 113	
3.	Tamil Nadu Corporation for Development of Women Limited, Chennai – 32.	No.100. Anna Salai, Guindy, Chennai- 600 032	52085804 52085805 52085806
4.	Directorate of Social Defence, Chennai-600 010	No.153. Purasawalkam High Road, Kellys, Chennai – 600 010	26426421
5.	Office of the Special Commissioner for the Disabled, Chennai- 600 006	No.15/1. Model School Road, Thousand Lights, Chennai – 600 006	28290392 28290286 28290409

CHAPTER – II

SOCIAL WELFARE

WELFARE SCHEMES

1.	Name of the Scheme	Girl Child Protection <u>Scheme I</u> for one Girl Child <u>Scheme II</u> for two Girl Children
2.	Objective of the Scheme	Promoting Family Planning Eradicating Female Infanticide and promoting the welfare of girl children in poor families and to raise the status of girl children
3.	Quantum of Assistance	<u>Under Scheme-I</u> Rs.22,200/- Fixed Deposit Receipt for the family which has only one girl child. <u>Under Scheme-II</u> Fixed Deposit Receipt for Rs.15,200/- for each girl child where the family has two girl children only.
		Further the girl child will also receive a sum of Rs.150/- per mensem during the education period i.e. from I std., to till she completes the school education/ higher education and upto 20 years of age.
4.	To whom the benefit is due	To the girl children in poor families
5.	When the benefit is due	On completion of 20 years of deposit, the beneficiary can receive the matured amount. along with the interest rate prevailing at that time.
6.	Eligibility Criteria	
	a. Educational qualification	-

	b. Income limit	Below Rs.50,000/- per annum for Scheme - I and below Rs.12,000 per annum for Scheme - II.
	c. Age limit	Enrolled Female child should be less than 1 year of age. If two girl children, the second child age should be below one year. Parents should have undergone sterilization within the age of 35 years.
	d. Other Criteria	Family should have only one/two female children and no male issue. In future no male child should be adopted.
	e. Time limit for sending application	Application should be made before the beneficiary girl child completes 1 year of age for Scheme I. For Scheme II the second child age should be less than one year
7.	Officers to be contacted	<ol style="list-style-type: none"> 1. District Social Welfare Officer 2. District Programme Officer 3. Child Development Project Officer. 4. Extension Officers (SW) 5. Rural Welfare Officers (Women)
8.	Probable time limit for processing applications	One month
9.	Grievances if any to be reported	<p><u>District Level</u></p> <ol style="list-style-type: none"> 1. To the District Social Welfare Officer concerned <p><u>At State Level.</u></p> <ol style="list-style-type: none"> 2. Director of Social Welfare, Chepauk, Chennai – 5, Phone No. 28524499

APPLICATION FORM

GIRL CHILD PROTECTION SCHEME (RESTRUCTURED)

1. Applicant Name
2. Relationship between the applicant and the girl children
3. Applicant 's residencial address
4. Parent of the girl children name and age (school certificate or age proof medical certificate obtained from the Govt. Doctor)
5. Name and Age of the Girl children / (Application should be submitted by father / mother / guardian of the girl children with in one year of the date of birth of the 2nd girl child) Birth Certificate shall contain the name of the girl child and should be obtained from Municipality / Panchayat / Corporation
6. Sterilization should be done by any one of the parent. Name / Name of the Hospital / sterilization / date of sterilization) Certificate should be enclosed. Parents should have undergone sterilization with in the age of 35 years.
7. Caste (Certificate should be enclosed)
8. Income Certificate - The annual income of the family shall not exceed Rs.50,000/- for Scheme - I and Rs.12000/- for Scheme-II should be obtained from an Officer of Revenue Department not below the rank of Head Quarter Deputy Tasildar of the respective Taluk.
9. Nativity Certificate shall be obtained from an Officer of Revenue Department not below the rank of Head Quarters Deputy Tahsildar of the Respective Taluk
10. Xerox copy of the ration card should be enclosed
11. Death details of the child before if any
12. For both the schemes there shall not be any living male child in the family and the parents shall not adopt a male child. Certificate should be obtained.
13. Family photo should be enclosed.

DECLARATION

Certified that the above particulars are true and no male child will be adopted by me in future.

Signature of the Applicant

The following certificates should be enclosed along with the application.

1. School Certificate of the father / mother of the girl child. Age Certificate should be obtained from the Govt. Doctor.
2. Birth Certificates in the name of the children.
3. Father / Mother sterilization Certificate.
4. Family Income Certificate
5. Ration Card Xerox Copy
6. Caste Certificate
7. No male child Certificate
8. Family photo
9. Nativity Certificate

1.	Name of the Scheme	Adoption
2.	Objective of the Scheme	To provide a family for abandoned/ surrendered babies.

3.	Assistance Provided	<ol style="list-style-type: none"> 1. Accommodation, feeding and Health Care to the babies till they are given in adoption. 2. To provide a family to destitute child and a child to a childless parent.
4.	To whom the benefit is due	<ol style="list-style-type: none"> 1. Orphaned, Destitute Children 2. Childless Parents 3. Those male or female willing to adopt.
5.	Eligibility Criteria	Total age of the Adoptive Parent should be below 90 years.
	a) Income Limit	Income should be sufficient to maintain a family
	b) Age Limit	<ol style="list-style-type: none"> 1. The age difference between adoptive parent and adopted child should be 21 years. 2. Individual Male / Female who want to adopt, their minimum age should be above 30 years.
	c) Other Criteria	<ol style="list-style-type: none"> 1. Hindus can adopt under Hindu Maintenance and Adoption Act 1956. (HAMA) 2. Non Hindus under Guardian and Wards Act 1890.
6.	Special Considerations/ preferences, if any	Eligible leave facility is offered to women employees of Central and State Government. Maximum 1 year depending on the age of child adopted.
7.	Certificates to be enclosed with the application	<ol style="list-style-type: none"> 1. Certificate from a Doctor to the effect that the parents could not give birth to a child on their own. 2. Income Certificate 3. Letter of undertaking from their relatives
8.	Agencies to be contacted	<ol style="list-style-type: none"> 1. Adoption Cell, Directorate of Social, Welfare, Chennai - 5. 2. Concerned District Social Welfare Officers. 3. Voluntary Co-coordinating Agency, Shenoy Nagar, Chennai - 30. 4. 21 Licensed Adoptive Agencies.
9.	Institutions to be contacted	<p><u>Name & Address of the Licensed Agencies:</u></p> <ol style="list-style-type: none"> 1) Guild of Service 32 Casa Major Road, Egmore, Chennai- 600 008 Tel. No. 28194279 28193158 2) Karnaprayag Trust, No.7, Rajakrishna Rao Road, Alwarpet, Chennai-600 018. Tel. No. 24355182

		<p>3) Institute of Fransiscan Missionaries of Mary Society, No.3, Holy Apostle Convent, St. Thomas Mount, Chennai - 600 016. Tel. No.2345526</p> <p>4) Concord House of Jesus, C-23, Anna Nagar East, Chennai - 600 102. Tel.No. 26202498</p> <p>5 Grace Kennett Foundation, No.34, Kennet Road, Madurai-625 010. Tel. No. (0452) 2601849</p> <p>6) Families for Children, 107, Vallalar Road, Podanur, Coimbatore 641 023. Tel. No.(0452) 2413235</p> <p>7) Congregation of the Sisters of the Cross of Chavanod, (SOCSEAD) P.B.No: 395, Old Goods Shed Road, Theppakulam, Trichy - 2. Tel. No. (0431) 2701514</p> <p>8) Christ Faith Home for Children, 3/91, Mettu Colony, Manappakkam, Chennai - 16 Tel. No. 55494647, 55483262</p> <p>9) Bala Mandir Kamaraj Trust, 126, G.N. Chetty Road, T.Nagar, Chennai - 600 017. Tel. No. 28267921</p> <p>10) St. Joseph's Charity Institute, Adaikalapuram, Tuticorin District. Tel. No. (04639) 245248</p> <p>11) Missionaries of Charity, Nirmala Shishu Bhavan, 79, West Madha Church Road, Royapuram, Chennai - 600 013. Tel. No. 25956928</p> <p>12) Anantha Asharamam, Thenkanikottai Road, H.C.F. Post, Mathagiri, Hosur - 635 110 Dharmapuri District Tel. No.22007/22190</p> <p>13) Kasturiba Hospital Gandhigram - 624302, Dindigul District. Tel. No. (0451) 2452328</p> <p>14) Claretion Mercy Home Azahagusirai</p>
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		<p>Ponnamangalam Post, Thirumangalam Madurai District. Tel. No. (04549) 208921</p> <p>15) Avvai Village Welfare Society, Kilvellore, Nagapattinam Dist. Tel.No.(04366) 275559</p> <p>16) Tirunelveli Social Service Society, Palayamkottai, Tirunelveli Dist. Tel.No. (0462) 2578282</p> <p>17) Life Line Trust, 8E, Raguram Colony, Salem-7 Tel.No.(0427) 2317147</p> <p>18) Kalaiselvi Karunalaya Social Service Welfare Society, 3/PP1, Mogappair, West, Chennai-58 Tel.No.26257779</p> <p>19) Madras Social Service Guild, Nedugundram, Vandalur, Chennai-98. Tel.No.22378301</p> <p>20) Peace (Poor Economy and Children Educational Society, 70, 3rd Street, Sivaji Colony, Edavarpalayam Post, Coimbatore-25. Tel.No.(0422) 2456788</p> <p>21) Women's Organisation for Rural Development, P.B.No.1, Pandamangalam (PO) P.Velur Taluk, Namakkal District. Tel.No.(04268) 230960</p> <p><u>Adoption Unit at:</u> No.32-A, North Street, Pothanur Post, P.Velur Taluk, Namakkal Dist. Tel.No. (04268) 230960</p>
10	Probable time limit for processing applications	3 Months - 6 Months
11	Grievances if any to be reported to	District Social Welfare Officer - District Level Director of Social Welfare, Chepauk, Chennai-5 at State Level. Phone No. 28524499.
1.	Name of the Scheme	Sathya Ammaiya Ninaivu Government Orphanage
2.	Objective of the Scheme	To provide education to orphan and destitute children by giving free food, clothing, shelter and medical care.
3.	Assistance provided	Accommodation, education, uniform, free text book and Note books, medical facilities, chappals and bedding

4.	To whom the benefit is due	Orphan, deserted, destitute and abandoned children. Children without parents or with single parent children of ailing parents and prisoners.
5.	When the benefit is due	-
6.	Eligibility criteria	
a)	Educational qualification	-
b)	Income limit	Not exceeding Rs.12000/- p.a.
c)	Age limit	5 – 18 years in the case of girls Upto 5th Std., in the case of boys
d)	Other criteria	Boys upto V Std.,
e)	Time limit for sending application	Beginning of the Academic year
7.	Special considerations/ preferences, if any	Girls without father and mother will be admitted upto 21 years for their higher studies
8.	Officers to be contacted	1. Superintendent, Government Orphanages 2. District Social Welfare Officer 3. Extension Officer (SW) 4. Rural Welfare Officers (W)
9	Probable time limit for processing applications	----
10.	Grievances if any to be reported	1. District Collector/ District Social Welfare Officer at District level. 2. Director of Social Welfare, Chennai-5 at the State Level. Phone No. 28524499

SATHYA AMMIYAR NINAIVU GOVERNMENT ORPHANAGE ADMISSION

APPLICATION FORM

1. Name of the child
2. Name of Father / Mother
3. Address of Father / Mother
4. Name and Address of Guardian
5. Train/Bus Route/ Telephone No. to communicate any emergency information
6. Father / Mother alive or living separately. To whom the child lives with?

7. Annual Income of Parents / Guardian
8. Religion / Caste
9. School Leaving Certificate (Transfer Certificate) or Age proof certificate obtained from Government Doctor to be enclosed
10. Child's personal identification marks
11. Height of child
12. Date of birth of child
13. Class in which now studying
14. Recommended by

I declare that the particulars furnished above are true and I will abide by the rules and regulations of the Orphanage in the event of my son / daughter escaping / missing from the Orphanage we will accept full responsibility.

Superintendent

Parent / Guardian Signature:

District Social Welfare Officer

Certificates to be enclosed:

1. a. Deserted wife / widow / destitute (certificate from Tahsildar)
b. If widower, (wife death certificate from Tahsildar)
2. Income Certificate
3. Certificate for child's birth / School Transfer Certificate
4. Medical Fitness Certificate (obtained from Govt. Doctor)
5. Passport size photos (2 copies)

1	Name of the Scheme	E.V.R. Maniammaiya Ninaivu Widows Daughters Marriage Assistance Scheme
2	Objectives of the Scheme	To help the poor mothers who are widows by providing financial assistance for the marriage of their daughters.
3	Quantum of Assistance	Rs.10,000/- by Cheque / Demand Draft
4	To whom the benefit is due	Poor Widows

5	Eligibility Criteria	
	a) Educational qualification	VIII Std.,
	b) Income limit	Not exceeding Rs.12,000/- p.a.
	c) Age limit	20 to 30 years
	d) Other criteria	Only one daughter of poor widow is eligible
	e) Time limit for sending Application	Before 45 days of marriage
6	Officers to be contacted	1. District Social Welfare Officer 2. Extension Officers (SW)
7.	Certificate to be enclosed with the application	1. Death certificate of the husband of the widowed mother/widow certificate 2. Income certificate of the family of the widow (from the Tahsildar) 3. Age certificate of the daughter of the poor widow. 4. Certificate to the effect that there is no male earning member of above 18 years of age.
8	Probable time limit for processing applications	Within 15 days from the date of receipt of application.
9	Grievances if any to be reported	At the District level, District Collector/ Dist. Social Welfare Officer At the State Level, Director of Social Welfare, Chennai - 5. Tel. No.28524499

APPLICATION FORM

E.V.R. MANIAMMAIYAR NINAIVU WIDOWS DAUGHTER'S MARRIAGE ASSISTANCE SCHEME

1. Name / Address of the applicant
2. Name and address of the deceased husband
3. Date / place of death of the expired husband
4. Reason for the death
5. Applicant's children name, date of birth, No. of female children
6. Date of birth of bride to be married
7. Monthly income of the applicant
8. Name and address of the bridegroom
9. Bridegroom's occupation
10. Amount of financial assistance requested
11. Purpose of financial assistance
12. Date of marriage and address

Place :

Date:

Signature of the applicant's

daughter to be married.

CERTIFICATES TO BE ENCLOSED

1. Death Certificate (obtained from Municipality / Corporation)
2. Widow Certificate (obtained from Tahsildar)
3. Income Certificate (not exceeding Rs.12000/- per annum obtained from Tahsildar)
4. Passport size photo
5. Bride's age proof (twenty years completed at the time of date of marriage)
6. Marriage invitation
7. Receipt for Rs.10000/- towards purchase of articles for the marriage

I S/o..... residing at District Taluk Village
..... door No. street inform that the bride mentioned in the form, is fixed for
marriage to me on

Place:

Date : Bridegroom's Signature

Address

**E.V.R. MANIAMMAIYAR NINAIWU WIDOW'S DAUGHTER'S MARRIAGE
APPLICATION FORM FOR REGISTRATION IN DISTRICT SOCIAL WELFARE OFFICE.**

1. Name / address of the applicant
2. Age of the applicant
3. Date / Place of death of the husband
4. Reason for the death
5. Particulars of children born from the deceased husband

Female	Date of Birth	Male	Date of Birth
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6. Occupation of the applicant
7. Monthly Income of the applicant
8. Nature of assistance needed for the daughter's marriage
9. Signature of the applicant

Place

Date

for Official Use Only

This applicant registered her application and her number is Registration No. will be sent to the Applicant.

Section Assistant

District Social Welfare Officer

Applicant's Husband Death Certificate

I am to inform that my husband Thiru..... residing at District..... Village / Panchayat / Taluk Door No..... expired due to illness / old age or accident either at hospital or at residence.

I am informing about the mode of death on day month and year.

Place:

Date :

Signature :

Name :

Designation :

Office Seal:

Death Certificate issued by the Office In charge of birth and death only be accepted and no reason for

such certificate of non registration due to non proximity of the Office of the Birth and Death Registration or change of birth and death registration or change of address of the office will be accepted.
(Corporation, Municipality)

Annexure

The details of the applicant's deceased husband

..... District Taluk Village / Panchayat Street
..... Residing in the house Tmt..... Husband Thiru died. The details
are furnished hereunder.

Name	Age	Male	Female
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The applicant is a widow and not remarried after the death of her husband. Therefore, she is eligible for the benefits of the Government (The certificate is issued to this effect)

Place	Signature
Date	Name of the Post
Office Seal	

CERTIFICATE

1. I certify that bride's mother is a widow.
2. Widow's daughter age between 20 and 30 years at the time of marriage.
3. I certify that this is the first marriage of the bride
4. I certify thatis the only person in the family to receive financial assistance.
5. I certify that the widow's daughter is the daughter given birth by her parents who married legally.
6. I certify that there is no earning member in the family.

7. I certify that the widow has not remarried.

Note: Certificate should be obtained from Gazetted Officer / MLA / MP

Place:

Signature:

Name

Designation

Office Seal:

1	Name of the Scheme	Annai Theresa Ninaivu Orphan girls Marriage Assistance Scheme
2	Objectives of the Scheme	To help financially the Orphan Girls for their marriage.
3	Assistance provided	Rs.10,000/- (by cheque/ Demand Draft)
4	To whom the benefit is due	Orphan Girls
5	Eligibility Criteria	
	a) Educational Qualification	Nil
	b) Income limit	Not exceeding Rs.12,000/- p.a
	c) Age limit	20 to 30 years
	d) Other criteria	-
	e) Time limit for sending Application	Within 35 days before the Marriage
6	Officer to be contacted	1. District Social Welfare Officer 2. Extension Officers (SW)
7.	Certificate to be enclosed with the application	1. Certificate showing that the applicant is a total orphan. 2. Income certificate of the applicant. 3. Age certificate of the applicant.
8.	Probable time limit for processing applications	Within 15 days from the date of receipt of the application.

9	Grievances if any to be reported	At the District level, District Collector/ Dist. Social Welfare Officer At the State Level, Director of Social Welfare, Chennai - 5 Phone No.28524499
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ANNAI THERESA NINAIVU ORPHAN GIRLS MARRIAGE ASSISTANCE

APPLICATION FORM

1. Name of the destitute and address
2. Particulars of Father / Mother of the destitute
 - a. Name
 - b. Date of death
 - c. Place of death
 - d. Reason for death
3. Guardian Name and relationship
4. Particulars of sisters / brothers of the destitute

Brother	Age	Sister	Age
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5. Age of the destitute to be married
6. Occupation / income of the destitute
7. Name of the bridegroom and address
8. Purpose of financial assistance
9. Date of the marriage / place

Place : Signature of the Applicant:

Date : (Bride)

CERTIFICATES TO BE ENCLOSED

1. Death Certificate of Father /Mother or Certificate for destitute
2. Income Certificate (Not exceeding Rs.12000/- per annum from the Tahsildar concerned)
3. Marriage Invitation

4. Age proof of the bride
5. Photo of the bride
6. Receipt for Rs.10000/- towards the purchase of articles.

1.	Name of the Scheme	Dr. Dharmambal Ammaiyar Ninaivu Widow Remarriage Scheme
2.	Objectives of the Scheme	To encourage widow remarriage, and to rehabilitate widows.
3.	Quantum of Assistance	Rs.10000 /- (Rs.7000/- as NSC and Rs.3000/- by Demand Draft or Cheque).
4.	To whom the benefit is due	To the couples.
5.	Eligibility criteria	
a)	Educational qualification	Nil
b)	Income limit	No income ceiling
c)	age limit	20 to 30 years of the bride
d)	Other Criteria	---
e)	Time limit for sending application	Within 6 months from the date of marriage
6.	Officers to be contacted	1. District Social Welfare Officer 2. Extension Officers (SW)
7.	Certificates to be enclosed with the application	1. Death Certificate of the first husband of the remarried widow. 2. Certificate of registration of the 2nd marriage of the remarried widow. 3. Age Certificate of the remarried widow. 4. Marriage Invitation of the 2nd marriage of the remarried widow.
8.	Probable time limit for processing applications	Within 15 days from the date of receipt of application.
9	Grievances if any to be reported to	At the District level, District Collector/District Social Welfare Officer At the State level –Director of Social Welfare, Chennai – 5 Phone No.28524499

APPLICATION FORM

DR. DHARMAMBAL AMMIAYAR NINAIWU WIDOW REMARRIAGE SCHEME

(NATIONAL SAVINGS CERTIFICATE)

1. S.No.
2. Date and time of remarriage
3. Nature of Marriage (Religious/ Register / In front of witness
4. Name of the person headed / conducted the remarriage
5. Bride / Bridegrooms Nationality / Religion
6. Bride / Bridegrooms belongs to Tamil Nadu
7. Name / Address of the bride / bride groom
8. Widows first marriage husband name / address / occupation / date of death
9. Occupation
10. Whether receiving Ex-serviceman pension / family pension. If yes, furnish the address for enquiry.
11. Bride's father / Guardian Name / Address / Occupation

Signature of the bride with date Signature of Bridegroom with date

Certificates to be enclosed

1. Death Certificate of the husband (Municipality / Corporation)
2. Marriage of second husband / Income Certificate (Annual Income not exceeding Rs.12000/- from Tahsildar)
3. Second Marriage Photo
4. Age proof of the couple (bride / bridegroom's certificate separately)
5. Certificate from Tahsildar / MLA for first marriage of the bridegroom

1	Name of the Scheme	Thamizhaga Arasu Intercaste Marriage Assistance Scheme
2	Objectives of the Scheme	To abolish caste and community feelings based on birth and wiping out the evils of untouchability by encouraging inter-caste marriage.
3	Quantum of Assistance	a) Rs.10,000/- (Rs. 7,000/- as NSC and Rs.3,000/- Demand Draft or Cheque) In case Forward Community marries B.C/M.B.C. b) Rs.20,000/- (RS.10,000/- as NSC and Rs.10,000 by Demand Draft or Cheque) in case one of the spouse belongs to SC/ST
4	To whom the benefit is due	Inter caste married couples.
5.	Eligibility Criteria	
	a) Educational qualification	Nil
	b) Income limit	No income limit

- | | |
|---|--|
| c) Age limit | Between 20 and 30 years of the bride. |
| d) Other criteria | -- |
| e) Time limit for sending Application | Within two years from the date of marriage. |
| 6. Officers to be contacted | 1. District Social Welfare Officer
2. Extension Officers (SW) |
| 7. Certificates to be enclosed with the application | 1. Marriage Invitation
2. Marriage Registration Certificate
3. Community Certificate of the bride & bridegroom
4. Age Certificate of the bride. |
| 8. Probable time limit for processing applications | Within 15 days of receipt of application. |
| 9. Grievances if any to be reported to | At the District level, District Collector/ District Social Welfare Officer
At the State Level, Director of Social Welfare, Chennai -5.
Phone No.28524499 |

APPLICATION FORM

TAMILNADU GOVERNMENT INTERCASTE MARRIAGE FINANCIAL ASSISTANCE SCHEME

1. Name of the applicant / Father's name
2. Address
3. Date of the marriage and time
4. Place of marriage
5. Whether religious / Registered / any other type
6. Person headed the marriage or person conducted the marriage
7. Bridegroom / Bride particulars

Bridegroom's Name

Bride's name

Name of the Father

Address

Date of birth / Age

Nationality

Caste

Occupation

8. Whether resident of Tamil Nadu
9. Name of the Bride / Bridegroom's mother
10. Nationality / Caste
11. Whether below mentioned certificates are enclosed?
 1. Caste Certificate of the couple
 2. Birth place of the couple (Nativity Certificate)
 3. Present place of the couple (Residence Certificate)
 4. School Transfer Certificate
 5. Marriage Invitation / Marriage Register Certificate
 6. Marriage Photo

I declare that the particulars furnished above are true. I also know that if any particulars furnished to be wrong during later date, criminal action will be taken against me.

Bridegroom's Signature

Bride's Signature:

1.	Name of the Scheme	Sathiyavani Muthu Ammaiyar Ninaivu Free Supply of Sewing Machine
2.	Objectives of the scheme	Rehabilitation of Destitute widows, deserted wives, socially handicapped women and physically handicapped men and women.
3.	Assistance provided	Sewing machine
4.	To whom the benefit is due	Destitute and widows, deserted wives, socially handicapped women and physically handicapped men and women
5.	Eligibility criteria	
a)	Educational qualification	Nil
b)	Income limit	Not exceeding Rs.12,000 p.a.
c)	Age limit	20 to 40 years
d)	Other criteria	Should have knowledge of tailoring.

- | | | |
|----|--|---|
| 6. | Officers to be contacted – | 1. District Social Welfare Officer
2. Extension Officers (SW) |
| 7. | Certificates to be enclosed with the application | 1. Destitute/Deserted/Widow/Physically handicapped certificate
2. Family Income certificate
3. Age Certificate
4. Certificate showing that the applicant has knowledge in tailoring. |
| 8. | Grievances if any to be reported | At District Level - District Collector/District Social Welfare Officer.
At State Level - Director of Social Welfare, Chepauk, Chennai-5
Phone No.28524499 |

APPLICATION FORM

FREE SUPPLY OF SEWING MACHINE TO DESTITUTE WIDOWS / DESERTED WIVES / SOCIALLY HANDICAPPED WOMAN AND PHYSICALLY HANDICAPPED MAN / WOMAN

1. Applicant's Name
2. Male / Female
3. Address
4. Date of birth / Age Proof Certificate
5. Caste
6. Reason for requesting sewing machine
 - a. Poor
 - b. Widow
 - c. Deserted wife
 - d. Physically handicapped
7. Annual Income
8. Whether sewing machine was supplied previously
9. From whom tailoring was learnt
10. Passport size photo to be enclosed

Signature of the Applicant

CERTIFICATES TO BE ENCLOSED

1. Income Certificate (Annual income not exceeding Rs.12000/- from the Tahsildar concerned) (Certificate should be obtained within 6 months)
2. Date of birth / Age proof (between 20 and 40)
3. If physically handicapped - certificate obtained from Government Doctor
4. If widow - certificate obtained from Tahsildar
5. Caste Certificate obtained from Tahsildar
6. If deserted wife, certificate obtained from Tahsildar
7. Tailoring Certificate
8. Passport size photo - 1

Application to be sent to D.S.W.O.

- | | | |
|----|---------------------------|---|
| 1. | Name of the Scheme | Government Service Home |
| 2. | Objective of the Scheme | To provide Institutional care to widows who are economically and socially backward, destitute, widows, deserted women and handicapped women by giving them education and vocational training. |

3.	Assistance provided	Accommodation, food, education and vocational training, books and note books and uniforms
4.	To whom the benefit is due	Widows, Destitute, handicapped and deserted women and their younger children.
5.	Eligibility criteria	---
a.	Income limit	Not exceeding Rs.12,000/- p.a.
b.	Age limit	Between 18 and 40 years
6.	Officers to be contacted –	<ol style="list-style-type: none"> 1. District Social Welfare Officer 2. Assistant Director, Service Home, Tambaram 3. Superintendents of Service Homes 4. Extension Officers (SW)
7.	Certificates to be enclosed with the application	<ol style="list-style-type: none"> 1. Age Certificate of the applicant 2. Widow/Destitute/Deserted/Orphan Certificate. 3. Income Certificate of the applicant/Parent/Guardian 4. Certificate or proof of disability in the case of handicapped. 5. Death Certificate of the husband in the case of widows. 6. Certificate showing class last studied if available.
8.	Grievances if any to be reported	District Collectors/District Social Welfare Officers at District level. At State Level, Director of Social Welfare. Phone No.28524499

APPLICATION FORM

ADMISSION TO CHILDREN'S SECTION OF SERVICE HOME

1. Child's Name
2. Address
3. Parent's / Guardian's (Name / Address/ Occupation / Income / Relationship to the child)
4. Child's Age and date of birth (Sex - Male / Female)
5. Is the letter agreeing to take back the child if discharged, obtained from the parents or Guardian enclosed?
6. Caste
7. Details of Education Received (Necessary Certificate to be enclosed)
8. Details regarding Parents
9. How was the child brought up so far
10. Names and addresses of three Responsible Persons Knowing the family antecedence
11. Names and address of two persons and their relationship to the child who will be allowed as visitors, if the child is given admission

I hereby declared that all the information given above are true to the best of my knowledge and I agree to abide by all rules and regulations.

Signature of applicant:

After five years, the applicants are sent back from the home due to any reason or ill health; I will receive them from the home. I am the relative of the above signed Parent / guardian. I too declare that all the information given is true.

Signature of the Parent or Guardian.

Note:

The following Certificate should be sent with the application.

1. Transfer Certificate in the case of children already studying.
2. Medical fitness a Certificate (obtained from registered Doctor working in Government Hospitals)
3. Income Certificate obtained from the Thasildhar (Annual income not more than Rs.12000/-)
4. All duplicate Certificate should be attested by Gazetted Officers.

APPLICATION FOR ADMISSION OF SERVICE HOME

1. Name
2. Age and date of birth (Birth Certificate to be enclosed)
3. Religion and Caste
4. Details of Education Qualification (Necessary Certificate to be enclosed)
5. Applicants Address (If address changed inform immediately)
6. Parents / Guardians Name / Address / Occupation / Income / Relationship to the applicant if married.
7. Married / unmarried destitute / widow / Deserted / Divorced / If unmarried Certificate to be enclosed. Whether she wants to admit her child in the home? Furnish details.
8. Whether the applicant belongs to Tamil Nadu? If not the details of settlement in this State.
9. Social background of the applicant and, why she wants to join in Service Home if deserted reason and how long?
10. Doctor Certificate for any contagious diseases (Certificate to be attached)
11. Any legal case pending against the applicant.
12. How was the applicant sustained so far
13. Was the applicant employed give details
14. Name and address of two responsible persons and their relationship to the applicant.
15. If the applicant is admitted in the home, two persons i.e. Guardian/ Parents details those who will be allowed to see them as visitors.

I hereby declare that all information given above is true and that if selected, I shall abide by all rules and regulations of the institution.

Signature of the Applicant

I father / guardian of the applicant, assure that if the applicant is sent by the home after the completion of three years / two years / one year training or due to any reason or ill health the applicants will be received from the home without any hindrance.

I hereby declare that all information given above is true and that if selected, I shall abide by all rules and regulations of the institution.

Signature of the Parent / Guardians. Signature of the Applicant

APPLICATION FOR ADMISSION CHENNAI SERVICE HOME
(NEW PATTERN)
X STD

1. Name (Tamil and English)
2. Age and date of birth
3. Guardian's Name
4. Permanent Address
5. The following Certificates are to be enclosed
 - a. Transfer Certificate
 - b. Medical Fitness Certificate (obtained from registered Doctor working in Government Hospital)
 - c. Income Certificate obtained from the Tahsildhar (Annual Income not more than Rs.12000/-)
6. Brief Bio Data of the applicant
 - a. Married / Unmarried
 - b. No. of children
 - c. Had earlier education else where.
7. Name and address of responsible of two persons and their relationship to the applicant.

I hereby declare that all information given above is true and that if selected I shall abide by all rules and regulations of the institution.

Signature of Applicant.

I applicant's parent / guardian assure that if the applicant is sent by the home after the completion of three years / two years / one year training or due to any reason or ill health the applicants will be received back from the home without any hindrance.

I hereby declare that all information given above is true and that if selected, I shall abide by all rules and regulations of the institution.

Signature of Parent /
Guardian.

Enquiry Officer's Remarks

1. Interview conducted on
2. Whether the applicant is eligible for admission.

APPLICATION FOR ADMISSION TO HIGHER SECONDARY SCHOOL OF SERVICE
HOME(Residential), Tambaram Sanatorium, Chennai-47

1. Applicant's Name in (Tamil) (English)
2. Age and Date of birth
3. Mother Tongue
 - a. Nationality
 - b. Religion
 - c. Community / BC / SC/ST / MBC / OC
4. Father's (or) Guardian's
 - a. Name
 - b. Occupation
 - c. Annual Income
5. Permanent Address
6. Present Address
7. The Applicant Married yes / no, if deserted, divorced or widow certificate mentioning the same to be enclosed.
8. Highest educational level attained.
9. Is the applicant physically handicapped Yes / No. If yes, nature of handicap. Attested copy of the Certificate to be enclosed.

I hereby declare that all the information given above is true and that if selected I shall abide by all rules and regulation of the institution.

Signature of the Parent / Guardian

Signature of the Applicant

Month and year of passing SSLC

Passed from Std	Month / year appearing for Exam	Subject / Marks secured
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Name and designation of the Attesting
Officer with seal

Address to which the application should be sent

Service Home
Concerned.

Note:

If any of the above given information is found incorrect, the application shall be rejected.

1. Should have completed 18 years at the time of admission.
2. Attested Xerox copy of the following certificate should be sent with the application 10th Std Mark list (pass)
 - Transfer Certificate
 - Medical Fitness Certificate
 - Income Certificate obtained from the Tahsildhar (Annual income not more than Rs.12000/-)

APPLICATION FOR ADMISSION TO SECRETARIAL COURSE OF SERVICE HOME (Residential).

Tambaram Sanitorium, Chennai-47

SUBJECT TAUGHT : TYPEWRITING TAMIL AND ENGLISH

Short Hand : Tamil and English One Year Course

1. Applicant's Name in Tamil (English)
2. Age and Date of birth
3. Mother Tongue
4. a. Nationality
b. Religion
c. Community / BC / SC/ST / MBC / OC
5. Father's (or) Guardian's
a. a. Name
b. b. Occupation
c. Annual Income
6. Permanent Address
7. Present Address
8. The Applicant Married yes / no if deserted, divorced or widow certificate mentioning the same to be enclosed.
9. Highest educational level attained.
10. Other technical qualification.

I hereby declare that all the information given above is true and that if selected I shall abide by all rules and regulation of the institution.

Signature of the Parent / Guardian

Signature of the Applicant

Note:

1. If any of the above given information is found incorrect, the application shall be rejected.
2. Minimum Qualification Xth Std., passed.
3. Should have completed 18 years at the time of admission.
4. Attested Xerox copy of the following certificate should be sent with the application 10th Std Mark list (pass)
 - Transfer Certificate
 - Medical Fitness Certificate (Issued by the Registered Medical Practitioner)
 - Income Certificate obtained from the Tahsildhar (Annual Income not more than Rs.12000/-)

APPLICATION FOR ADMISSION TO TAILORING COURSE OF SERVICE HOME,

Tambaram Sanitorium, Chennai-47

(Residential)

1. Applicant's Name (in Tamil and English)
2. Age and Date of birth
3. Mother Tongue
4. a. Nationality
b. Religion
c. Community BC / SC / ST / MBC / OC
5. Father's (or) Guardian's
a. Name

- b. Occupation
- c. Annual Income
- 6. Permanent Address
- 7. Present Address
- 8. The Applicant Married yes / no if deserted, divorced or widow certificate mentioning the same to be enclosed.
- 9. Highest educational level attained.
- 10. Other Technical Qualification.

I hereby declare that all the information given above is true and that if selected I shall abide by all rules and regulation of the institution.

Signature of the Parent / Guardian

Signature of the Applicant

Address to which the application should be sent

Service Home HSC. For Women

Note:

1. If any of the above given information is found incorrect, the application shall be rejected.
2. Minimum Qualification 8th Std., passed.
3. Should have completed 18 years at the time of admission.
4. Attested Xerox copy of the following certificate should be sent with the application 8th Std., TC Pass / 10th Std., Mark List (Pass)
 Transfer Certificate 10th Std., / XII Std
 Medical Fitness Certificate (Issued by the Registered
 Medical Practitioner)
 Income Certificate obtained from the Tahsildhar (Annual
 Income not more than Rs.12000/-)
5. Social Status : Please specify whether the applicant Married / deserted / divorcee / destitute and furnish the Certificate.

Place :

Date :

1. Name of the Scheme	Working Women's Hostel
2. Objective of the Scheme	To provide boarding and safety accommodation facilities to the working women of lower and middle-income group.
3. Assistance provided	Accommodation to the working women those who are getting salary upto Rs.10000/-. The mess and electricity charges are collected in dividing system. Minimum rent of Rs.200/- p.m. in Chennai and Rs.150/- p.m. in other Districts.
4. To whom the benefit is due	Working woman-drawing salary not more than Rs10.000/- p.m.

5. Eligibility Criteria Low / Middle income group working woman.
6. Time limit for stay 3 years
7. Certificate to be enclosed with the application 1. Income certificate of the applicant issued by the employee. Authority showing that the applicant belong to District. /Places other than the place where the hostel is located.
8. Officers to be contacted 1. District Social Welfare Officer.
2. Superintendent of the Working Women's Hostel
3. Extension Officer (SW)
9. Grievances to be reported At District Level
- District Collector / District Social Welfare Officer.
- At State Level:
Director of Social Welfare, Chepauk, Chennai-5
Telephone No. 28524499

APPLICATION FORM

GOVERNMENT WORKING WOMEN HOSTEL - ADMISSION

1. Name
2. Address
3. Name / Address of the institution in which employed
4. Income Certificate to be enclosed
5. Parent / Relative Name and Address
6. Passport size to be enclosed
7. Postal Order

CERTIFICATE

I declare that I will abide by the rules and regulations of the Government Working Women Hostel; otherwise I will vacate the hostel immediately.

Date

Signature of the Applicant:

1.	Name of the Scheme	Old Age Home
2.	Objective of the Scheme	To provide food, shelter, care and protection to the elders in the families below the poverty line and destitute old.
3.	Quantum of Assistance	Rs.500/- per month per head for maintenance of Old Age Home.
4.	Eligibility Criteria	Beneficiaries should have the age of 60 and above, below poverty and destitute old.

5.	Officers to be contacted	District Social Welfare Officer
6.	Grievances, if any to be reported	At the District Level, District Social Welfare Officer At the State Level, Director of Social Welfare, Chepauk, Chennai-5 Phone No.28524499

1.	Name of the Scheme	Free Supply of Text Books and Note Books to widow's children.
2.	Objective of the Scheme	To supply Text Books & Note Books to widows' children studying upto higher secondary course.
3.	Assistance Provided	Text Books & Note Books are supplied free of cost to the value detailed below. I Std and II Std. - Rs.50/- p.a. per child III Std to V Std - Rs.125/- p.a. per child VI Std. to VIII Std. Rs.175/- p.a. per child IX Std & X Std Rs.300/- p.a. per child Plus 1, and Plus 2 Rs.600/- p.a. per child.
4.	To whom the benefit is due	Children of poor widows. Also for children in Government Orphanages and Service Homes.
5.	When the benefit is due	Academic Year.
6.	Eligibility Criteria	-
	a) Educational Qualification	-
	b) Income Limit	Not exceeding Rs.12, 000/- p.a.
	c) Age Limit	-
	d) Other Criteria	-
	e) Time limit for sending application	-
7.	Certificates to be enclosed with the application	1. Widow certificate in the case of widowed mother. 2. Necessary certificates for the inmates of orphanage and Service Home. 3. Necessary recommendation of the headmaster / headmistress of the school with details of class in the case of widows' children.
8.	Officer to be contacted	District Social Welfare Officer Extension Officer (SW) Rural Welfare Officer (W)
9.	Probable time limit for processing applications	-

10	Grievances if any to be reported to	At the Dist. Level - District Collector/DSWO At the State Level - Director of Social Welfare, Chennai - 5. Tel. No.28524499
<u>APPLICATION FORM</u>		
FREE SUPPLY OF NOTE BOOKS AND TEXT BOOKS TO THE CHILDREN OF POOR WIDOWS		
1. Applicant's Name		
2. Mother / Guardian Name		
3. Mention SC/ST/MBC/BC/OC		
4. Date of birth and age		
5. Annual Income of the family (Income Certificate to be enclosed)		
6. School Name		
7. Class in which studying		
8. Tamil Medium / English Medium		
9. Required Books and Note Books		
S.No.	Text Books	Note Books
10. Whether receiving free text books from any other department - Yes / No		
I declare that the particulars furnished above are true.		
Applicant's Signature:		Mother's Signature:
CERTIFICATE OF SCHOOL HEAD MASTER		
I certify that the student mentioned in the application is studying in standard and his / her father has died and his / her mother's annual income is Rs..... (Rupees only)		
Place		
Date:	Signature:	
School Head Master Office Seal.		

1	Name of the Scheme	Grant-in-aid to the Institutions under the scheme for welfare of children in need of care and protection.
2	Objective of the Scheme	To rehabilitate the destitute children as normal citizens.
3	Eligibility Criteria	<ol style="list-style-type: none"> 1. Age of the Destitute Children should be between 5 and 18 years. 2. The annual income of the parent/ guardian should not exceed Rs.12000/- per annum. 3. Children who do not have either parents or near relations. 4. Children of single parent families deprived of adequate family care due to death, desertion, prolonged illness, and imprisonment of one of the parents. 5. Children who were found without any home or settled place of abode or any extensible means of subsistence.
4	Quantum of Assistance	<ul style="list-style-type: none"> • Rs.200/- per child per month (Govt. share) • Rs.50/- per child per month (Institution share)
5.	Officers to be contacted	District Social Welfare Officer
6.	Grievances, if any to be reported	At the District Level, District Social Welfare Officer At the State Level, Director of Social Welfare, Chepauk, Chennai-5 Phone No.28524499

CHAPTER – III

NUTRITION

- | | | |
|----|------------------------------------|--|
| 1. | Name of the Scheme | Puratchi Thalaivar MGR Nutritious Meal Programme |
| 2. | Object of the Scheme | To provide adequate nutrition to the children above 2 years of age studying in schools from Std. I to X and thereby improve the health and nutritional status of the children besides developing their mental and physical ability |
| 3. | Eligible criteria | To open a nutritious meal centre in schools, a minimum no. of 25 children is required |
| 4. | Officer to be contacted | The Personal Assistant (NMP) to the Collector of the district or the concerned Block Development Officer. |
| 5. | Grievances, if any to be reported. | The Collector of the District or the Personal Assistant (NMP)_ to the Collector of the District.. |
-
1. The children are provided with nutritious meal every day and the protein rich food of 20 grams potato, black bengal gram or green gram 20 grams each and one boiled egg are provided for 3 days at the rate of one per day per week.
 2. The pregnant women who are benefited under National Maternity Benefit Scheme are provided with noon meal in the Anganwadi Centres.
 3. The Old Age Pensioners who get 2 kgs. of Rice are also provided with noon meal in the centres.
 4. In order to control Vitamin "A" deficiency among children, Government have ordered for the inclusion of curry leaf/drumstick leaf powder in the Nutritious Meal at the rate of 2 gms. per child per day in the Child Welfare Centres for 5 days in a week and the scheme is being implemented with effect from 10.11.2003. This scheme is introduced on Pilot basis with districts of Theni, Kancheepuram, Vellore, Tiruvannamalai, Cuddalore and Perambalaur at the rate of 2 blocks in each district in 12 blocks.

WORLD BANK ASSISTED INTEGRATED CHILD DEVELOPMENT SERVICES III PROJECT AND INTEGRATED CHILD DEVELOPMENT SERVICE SCHEME (GENERAL)

World Bank Assisted ICDS III Project in Tamil Nadu is being implemented for a period of 5 years from 1998 - 99 to 2003 - 2004 in 318 Rural blocks, 19500 centres in 24 districts already covered under erstwhile TINP II. In the new Project while consolidating the gains made in TINP II, new issues like Health and Nutrition Services for Adolescent girls, convergence of services, need based training for stake holders, women empowerment and total quality management have been included. Another new step is the introduction of village level monitoring system by forming management committees in each village consisting of members from the community. Special emphasis will be made at early childhood development and early childhood education.

From November 2002 World Bank Assisted III Project and General ICDS Projects are functioning under the Project Coordinator, World Bank assisted ICDS III Project. Under General ICDS services are provided through 22,779 Anganwadi centres in 116 urban and rural projects. More than 36 lakhs children in the age group of 6 months to five years are covered in the project.

II. Specific Objectives of the Project:

- a) To improve Nutrition, Health and Psycho-Social Status of children 0 - 6 years of age with particular emphasis on preventing malnutrition in under 3 years and improve child care practices at the household level.
- b) To improve nutrition and health of women particularly pregnant and nursing mothers and adolescent girls and
- c) To empower women and adolescent girls through increased awareness to take better care of their personal and household health and nutrition issues.
- d) To give special focus on Nutrition to pregnant and Nursing mothers, infant, adolescent girls and the aged. Thereby, to make Tamil Nadu Malnutrition free and to provide a 'whole life cycle nutrition security programme'

III. Beneficiaries of World Bank ICDS III Project

- Children 0 - 3 years
- Children 3 - 6 years
- Expectant mothers
- Nursing mothers
- Adolescent Girls
- Community Groups / Community Leaders

IV. Package of services delivered at Anganwadi Centres:

- ◆ Growth promotion
- ◆ Selective supplementary nutrition
- ◆ Early childhood care and pre-school education
- ◆ Nutrition & Health Education
- ◆ Health services by Health Personnel (VHN / MO)
- ◆ Referral services

World Bank assisted ICDS III Project is functioning in the following 24 districts:

Madurai, Theni, Dindigul, Salem, Erode, Dharmapuri, Cuddalore, Villupuram, Thirunelveli, Thoothkudi, Vellore, Thiruvannamalai, Virudhunagar, Ramanathapuram, Sivagangai, Tiruchirapalli, Karur, Perambalur, Coimbatore, Thanjavur, Thiruvarur, Nagapattinam, Kanyakumari and Namakkal.

COMPONENTS OF WB ICDS III PROJECT AND ITS FUNCTIONS:

Nutrition Service Delivery :

- a) The Children 0-6 years are weighed every month regularly and their growth is monitored.

- b) Supplementary food is given to the children of 6-36 months for those who have not attained weight for age. The feeding is provided for a period of three months or till the child gets graduated.
- c) Supplementary feeding is also given to anti-natal mothers from the 6th month of pregnancy and upto 6 months after delivery.
- d) The children of 2 to 5 years, anti-natal mothers and old age pensioners are provided with noon meal.
- e) Malnourished adolescent girls, ante-natal mothers and lactating mothers are given 6 kg of rice every month freely (at present this programme is being implemented in Thiruvannamalai and Ramanathapuram Districts on pilot basis).

Health Services:

Nutrition and Health services are rendered jointly by Nutrition and Health field functionaries at Anganwadi Centre level to maximise the benefits to target groups.

- 1) Early registration of pregnant mothers
- 2) Antenatal and Postnatal care - Pregnancy weight gain monitoring, Nutrition supplementation, Anaemia control and periodical medical examination.
- 3) Referral of High risk mothers Higher medical facility
- 4) Immunisation to children and pregnant mothers
- 5) Administration of Vitamin A solution to children
- 6) Management of Diarrhoeal disorder
- 7) Supply of Iron and Folic Acid tablets
- 8) Management of Acute Respiratory infection among children.
- 9) Deworming and IFA supplementation to adolescent girls.
- 10) MMR for children, Rubella vaccine for adolescent girls in five pilot blocks in 5 districts is going to be implemented.

3. Communication:

World Bank assisted ICDS III Project has developed a strong communication component to support project activities. A number of innovative communication activities have been organised to work with key target groups. Massive information, education and communication activities are organized to sensitize the target group and empower the community to prevent and manage

malnutrition and to make Tamil Nadu malnutrition free state. Nutrition education and literacy to one lakh women is in progress.

To address area specific issues such as prevention of female infanticide and early marriage, a number of awareness and sensitization programmes have been launched in many districts. Gender sensitization for elected women panchayat members, advocacy and mobilization camps for Chennai corporation councillors are in progress. Folk artist and panchayat leaders have been sensitized and involved in IEC activities. Communication activities have been revised to equip adolescent girls with knowledge and skills for their social and economic empowerment. The strategies include sensitisation and awareness creation workshops and orientation sessions on Family life education, teenage care and Group dynamics. Community working groups have been strengthened to assist service delivery and communication activities. Community participation has been improved.

Communication activities have succeeded to a greater extent in imparting knowledge, changing attitude and creating desirable changes in several health and nutrition behavioral issues. By communication strategy adopted in the project, people have been motivated for community participation for effective implementation and monitoring of project services.

4. Training Component:

The aim of ICDS training programme is to develop the ICDS functionaries into "Agents of Social Change". Job Training, Refresher training and other, state specific innovative trainings are the types of training programmes imparted under "UDISHA" training to the ICDS functionaries. The main focus of the 'UDISHA' training is to bring about an attitudinal change among functionaries towards improvement of quality of service in the field. National Level UDISHA Training Programmes for 434 projects in Tamilnadu have been implemented. Training is also given to the local leaders,community group members, Dais etc.,

1	Rural Projects	:	385
2	Urban Projects	:	47
3	Tribal Projects	:	2
	TOTAL	:	434

5. Monitoring and Evaluation:

1. Based on indicators, values for each project, necessary steps have been taken to improve the Project activities and services in a successful way.

2. Operational Research studies have been undertaken to assess the implementation of the Project and midcourse correction.
3. 3819 batches of members of Village Level Management Committee have been trained. In the second phase covering 14 districts 4305 batches of Village Level Management Committee members will be trained.
4. To involve the Panchayat Raj Institution Members in implementation of ICDS, Health and Family welfare programmes, 2319 batches will be trained at a total cost of Rs.97.40 lakhs in certain districts viz. Madurai, Villupuram, Ramanathapuram, Tirunelveli, Nagapattinam and Tiruvannamalai.

6. Pre-School Education:

1. Pre-school education is organised for 3-6 years children. The objectives of the pre-school education is to promote holistic development of the child (Physical, Social, emotional, Cognitive and Language development).
2. This will catch to the fulfillment of the basic needs of the children.
3. To promote good habits.
4. To prepare the child for the next stage.
5. To inculcate good human and moral values.

HOW TO GET THE PROJECT BENEFITS:

1. Soon after pregnancy, the mother should register her name in the Anganwadi Centres as well as in Health Sub Centres/Urban Maternity Centre. Then only she will be able to get all ante-natal care.
2. Under Adolescent Girls Growth Monitoring, regular growth monitoring for Adolescent Girls will be done in the Anganwadi Centre. The Adolescent Girls will do the self growth monitoring periodically in the centre itself and make entries in their own health card.
3. People's participation in the Project activities have been welcomed and appreciated. The people's participation in the Project activities at various stages like planning, implementation and monitoring etc. will help the community in availing the entire services of the Project.
4. Instead of expecting the Anganwadi workers to weigh the child at the residences, mothers are requested to come to the centre and take the weight of the child. All mothers should be aware of the growth of their children regularly.
5. All working group members can participate in the monthly education sessions being organized every month by Anganwadi Workers.
6. No application is necessary to get the benefits of the World Bank Assisted ICDS-III Project and General ICDS.
7. No income criteria is insisted.

8. All malnourished children are getting nutrition and health services of the Project irrespective of Caste/ Religion
9. Anganwadi Centre will function as focus point for various Community groups working for Women and Child development.
- 10 The Anganwadi Worker/Child Welfare Organiser may be approached for further details. At district level there are District Programme Officers. At Block level Child Development Project Officers are functioning. At State level Project Coordinator, World Bank assisted ICDS III Project, Taramani, Chennai.113 may be approached.

CHAPTER- IV

DEVELOPMENT OF WOMEN

Preamble

Tamil Nadu Corporation for Development of Women Limited (DeW), in partnership with Non-Governmental Organizations, Banks, Training Institutions and Educational Institutions, is implementing various development programmes for women in Tamil Nadu since 1983. This charter is formulated with the main objective of re-engineering DeW into a responsive and transparent organization that recognizes the needs of its partners and clientele and responds to them in the interest of development of women.

- | | | |
|---------------------------------|---|--|
| <i>Corporation Clientele</i> | - | Women, especially poor and disadvantaged. |
| <i>Corporation Thrust areas</i> | - | Collective Action, skills upgradation for social and economic development |
| <i>Corporation's Partners</i> | - | Voluntary Agencies (Non-Governmental Organisations), Training institutions, Banks. |
| <i>Mission</i> | - | Social and Economic Empowerment of Women. |
| <i>Strategy</i> | - | Training and Awareness creation, leading to self-help. Providing forward and backward linkages to motivate linkages to motivate women to take up economic activities |
| <i>Achievement</i> | - | Over 25.73 lakhs women in 1.52 lakhs Self Help Groups working their way to self-reliance and Empowerment |

Various levels of streamlining with built-in checks and controls and processes with specific time frames, have been instituted to increase the overall efficiency and to make the working-atmosphere in the Corporation more citizen-friendly.

Vision

Empowerment of 41 lakhs Below Poverty Line women in Tamil Nadu with special emphasis on the poorest and disadvantaged.

Mission

- *Social Empowerment*
- *Economic Empowerment*
- *Capacity Building of poor and disadvantaged women*

Commitment

- Corporation shall continuously strive to actualize the vision and thereby bring about perceptible and sustainable improvement in the lives of the poor women clients.
- Corporation shall continuously strive to upgrade the performance to offer and achieve the highest quality of service to the clientele and partners.
- Corporation shall continuously upgrade the service by infusing modern technology, imparting staff training and by re-engineering internal systems and procedures.
- Corporation welcome the clients to exercise their Right to Information and seek information related to the concern.
- Corporation commit to work in a transparent and citizen-friendly manner as laid out in the rules and regulations by keeping the public and the partners well informed about the activities and decisions.
- Corporation welcome suggestions and critical feed back from the clientele and partners and commit to consider and implement all practical suggestions in the best interest of public.
- Corporation will continue to forge a harmonious and helpful relationship with all Corporation partners for building up collective institutional capacity and synergy in the best interest of the clients.
- Corporation will continuously strive to train, update and sensitize the staff on the needs of the clientele and partners so as to achieve the mission at the lowest possible cost and shortest possible time.

Expectations

1. Corporations expect the best possible support and cooperation from the clientele and partners in the best interest of the Mission.
2. Corporations expect the partners and clients to understand the constraints and suggest better solutions for accomplishing the Mission.
3. Corporations expect the partners to work with utmost sincerity, integrity and whole-hearted devotion to the Mission.
4. Corporation expect the partners to act in good faith and disclose correct, proper, true and full information or documents or claims, to enable us to deliver prompt service.
5. Corporations expect the partners and clients to consciously avoid furnishing wrong or false information or documents.
6. Corporations do not expect the partners and clients to offer any inducements to give up or deviate from the mission or tread a path divergent from the declared work culture or ethos or mission.
7. Corporation do not expect the partners to work at cross-purposes with each other, generating complaints against each other; rather expect all issues to be openly and amicably discussed and solutions found in the best interests of the clients.
8. Corporations expect the clients, partners and public to be objective in their appraisal of the performance.

Working

The Corporation endeavor to operationalise the charter, the following methodology is being adopted:

1. For the benefit of the public, a district-wise details about schemes implemented by the Corporation is available at the Internet Website- <http://www.tamilnaduwomen.org/>.
2. Clear and standardized formats have been designed as follows:
 - *Application* by agencies to be considered for any kind of funding from Tamil Nadu Corporation for Development of Women;
 - *Checklist* for ensuring that all information required and enclosures to be attached by the applicant agency are given;
 - *Checklist* for internal file processing;
 - *Standard Replies* to commonly sought information.
3. Non-Governmental Organisations / Training Institutions who have received funds in the past and who are still associated with Tamil Nadu Corporation for Development of Women are graded periodically on the basis of clear indicators. The list of Non-Governmental Organisations / Training Institutions black-listed by Social Welfare Board and other government agencies are regularly updated and cross verified before any new sanction is made. This is done to eliminate Non-Governmental Organisations with an unsatisfactory record and improve service delivery to the clients.
4. Most of the projects involve partnership with Non-Governmental Organisations. Standard procedures for screening Non-Governmental Organisations and regular grading have been put in place. Assessment of the capacity of Non-Government Organisations is done by a team, including an external expert, for taking decisions on proposals received. This has been done to ensure expert opinion and to eliminate individual bias.
5. Non-Governmental Organisations and training institutions working with Tamil Nadu Corporation for Development of Women are consulted in formulation of action plans. A participatory approach is followed for setting goals / targets for various schemes.
6. Non-Governmental Organisations, by training poor women, make them credit worthy borrowers, and thereby endeavor to continuously reduce transaction costs for both lenders and borrowers. The other major partner - banks, provide vital access to credit to poor women. Monthly Head Office meetings and bi-monthly programme implementation review meetings, in addition to a regular Management Information Systems, have enabled the Corporation to focus on major issues and field problems and to take quick action. District Project Coordination Committees (DPCC) headed by District Collectors monitor and reviews the progress under Mahalir Thittam. Block-level Coordination Committees (BLCC) will serve as a vital platform for problem solving and sharing of experience and training for Self Help Group representatives, bankers and Non-Governmental Organisations.
7. A monthly magazine "*Mutram*" is published for use of the clients and partners. *Mutram* serves as a useful platform for disseminating information on best practices in Self Help Group management, achievements of good Self Help Groups and useful information on functional literacy, environmental issues, gender issues, etc. for benefit of the clients. Preparation of video films on success stories, training, etc. are under progress.
8. Standard information about the programmes and background is now available. Depending on the nature of interest in the Corporation's programmes, the public / clientele have access to the "*Brochure*", "*Folder*" or "*Schemes Book*". The "*Schemes Book*" in particular, gives detailed

information that enables applicants to decide on the schemes they wish to apply for based on eligibility criteria.

9. To ensure effective field implementation of the programmes sanctioned by the Corporation, the Officers of this Corporation undertake regular visits to field units to meet the clientele and partners to identify problems and sort them out.
10. Annual property-return filing has been introduced for all the Corporation staff from the year ending December'96.
11. Annual performance appraisal for officers/staff has been introduced from 1998-99 to encourage better performance.
12. A regular programme of monitoring and evaluation by Zonal Officers, through visits to Project Implementation Units in all districts has been introduced. Zonal Officers are shuffled across districts to get a fresh and unbiased view of progress.
13. Instead of individual decisions, the Corporation has put in place committees of not less than three officers to give recommendations in the case of purchases, monitoring, staffing and other issues, as Corporation firmly believe in synergy and considered decision-making. This also helps to remove bias and ensures that no personal interests come into play.
14. The details of the schemes of the Corporation are displayed at the offices of District Collector and Project Officer, Tamil Nadu Corporation for Development of Women to enable women who need assistance to have access to them.
15. A lot of in-house training has been and is being given to Corporation officers and staff so that the officials and staff of the Corporation are updated with latest trends, while also broadening their perspective and sensitizing them to the needs of the clientele and partners.
16. Time limits for various activities of the Corporation are given under "The Service Standards" at the end of this charter. In addition, any further clarifications can be obtained by contacting the Managing Director, Executive Director or General Manager in person, on telephone or through a letter.
17. Corporation will ensure implementation of the *Right to Information Act* and the attendant regulations in order to rise to the highest levels of transparency in public service. As a consequence the Executive Director of this Corporation and Project Officers have been designated as "Competent Authority" for Head office and District offices respectively under the Act with a mandate to provide information sought by any member of the public in the manner guaranteed under the Act. Appeal against the orders of the Executive Director/Project Officers will lie with the Managing Director of Tamil Nadu Corporation for Development of Women.
18. An Information and Facilitation counter at PMU is being manned by Personal Assistant to Chairperson & Managing Director / Executive Director. Necessary information in the form of brochures and booklets are being made available to all interested persons at the counter or by the concerned section head. The Assistant Project Officer (Admin. & Accounts) in each District Office will serve as Information & Facilitation Officer and will ensure that correct information is provided politely and promptly to Non-Governmental Organisations, other partners, clients or any member of the public visiting the offices.

SCHEMES

This Corporation manages the following schemes:

1. Tamil Nadu Women Development Project (Mahalir Thittam- MaThi)

A project to socially and economically empower poor women in partnership with Non-Governmental Organisations and Banks. This scheme has been extended to all 30 districts, both Rural and Urban.

2. Women Recreation Centres:

Creation of Recreation Centres for rural women to meet together, interact, and discuss their own problems and issues, read newspapers, magazines, etc., besides for their recreation.

3. Entrepreneur Development Training for Women (EDP)

To train women in the art of entrepreneurship and start their own small enterprises, preferably those who are first generation entrepreneurs.

4. Vocational and Skill Training Programmes (VTP)

- (a) Under Tamil Nadu Corporation for Development of Women or Government of Tamil Nadu schemes, poor women are trained in a trade and assisted in placement in a related job subsequently, in partnership with reputed training institutions.
- (b) Self Help Group women are trained in a trade suited for them with the help of training institutions, in order to earn their living wages.
- (c) Under NORAD / STEP schemes funded by Govt. of India, which offers vast scope for implementing a variety of training programmes, Corporation play a major role by processing proposals on behalf of Government of India.

5. District level Training cum marketing centres

These centres are created to impart computer Training and to provide Internet browsing facilities to the down trodden & SC/ST girls besides marketing the Self Help Group products.

6. Free LPG connection to newly married couples under Poverty line

To provide relief to women folk from the drudgery of cooking with fire wood, to improve their health and to relieve them from the ordeal of fetching fire wood especially during the difficult days. The Government have formulated and implementing this new scheme from 2001-2002 on wards.

7. Assistance for formation of 25,000 Self Help Groups

To bring the left over 15 lakhs below poverty line families in the remote Rural areas, Tribal Hamlets, Urban slums etc., besides the socially deprived Commercial Sex workers, Disabled women, Eunuchs, etc., under Self Help Group movement.

8. Total Economic Development Project for Theni District

Making Theni an economically forward and malnutrition free district by way of forming new Self Help Groups in all the left over below poverty line families in the remote Rural areas, Tribal Hamlets, Urban slums etc., besides imparting capacity building, EDP, Vocational and Skill Training Programmes, land based skill training etc., to start their own income generating economic activities or for wage employment.

9. Tamil Nadu Empowerment & Poverty Reduction Project - World Bank Aid

This Corporation in coordination with Rural Development and Finance Departments process World Bank assisted Rs.650 crores "Tamil Nadu Empowerment & Poverty Reduction Project" for implementation during the period from 2004-05 to 2009-2010. For the year 2004-05 the Government have provided Rs.6.50 Crores as initial amount to implementation of the scheme, which will address basic lifetime concerns of about 25 poorest of the poorhouse holds in each village.

COMPUTER FILE MANAGEMENT AT TAMIL NADU CORPORATION FOR DEVELOPMENT OF WOMEN

The Tamil Nadu Corporation for Development of Women has introduced the software 'File Management System' (KM-ATOM) to avoid red-tapism and to bring in transparent disposal of files. The software was developed by APTS and given free of license to Tamil Nadu Corporation for Development of Women and TNCDW being the first Government office in Tamil Nadu to implement the software successfully. The software was installed on 20th November 2001. All the officers are able to clear all the files while on the also through the remote access facility established. This is ideal file management software for Government office working in "toteham" system and can be suitably

customized. Its improved accountability and transparency in the system, ensures absolute security and is tamper-proof. It also reduces paperwork to the bare minimum and make working in office enjoyable to one and all. The staff are happy and excited over this changes that simplifies work and saves time.

CORPORATION'S SERVICE STANDARDS

I. PROJECT – NORAD / STEP / VOCATIONAL TRAINING PROGRAMMES:

Sl. No.	Items	Time limit for reply to be sent (No. of Working days)
1.	<u>All Schemes</u>	
1.1	For proposals received in full shape-Table scrutiny & acknowledgement to the organisation at the superintendent-level using checklist. .	5 days
1.2	If additional particulars are required in the proposal based on checklist-letter to applicant organisation.	5 days

2.	<u>NORAD / STEP</u>	
2.1	Joint Pre-Appraisal from Project Officers/Zonal Officers to Head Office, based on inspection and checklist after proposal is received in full shape.	45 days
2.2	Sending to Government of India	30 days
2.3	Execution of Bond/Agreement by the Corporation with Non-Governmental Organisations on receipt of sanction proceedings from Government of India and execution by Non-Governmental Organisation.	15 days
2.4	Execution of Bond / Agreement by Tamil Nadu Corporation for Development of Women with Government of India after receipt of executed agreement from Non-Governmental Organisation / Training Institution	15 days
2.5	Release of funds to Non-Governmental Organisations through Tamil Nadu Corporation for Development of Women 1 st installment on completion of beneficiaries selection. Intimation from the Non-Governmental Organisations / Training Institution with advance stamped receipt and fulfillment of other formalities.	15 days
2.6	Forwarding of quarterly report / half yearly report to Government of India on receipt from the concerned institution.	10 days
2.7	Release of funds to Non-Governmental Organisations through Tamil Nadu Corporation for Development of Women - 2 nd installment based on progress report, Utilisation Certificate for 1st installment and receipt of Mid Term Evaluation from Project Officers / Zonal Officers and on receipt of advance stamped receipt.	15 days
2.8	Post Evaluation report from Project Officers / Zonal Officers	45 days

2.9	Release of funds to Non-Governmental Organisations through WDC - 3rd and final payment on completion of the cthese based on evaluation report from Project Officers / Zonal Officers and on receipt of advance stamped receipt and completion of all requirements.	20 days
3.	<u>Vocational Training Programme</u>	
3.1	Appraisal & Team Inspection by a team from date of receipt of complete application form with Project Officers recommendation.	30 days
3.2	Processing for approval / rejection from date of receipt of team inspection report	20 days
3.3	Execution of bond / agreement by Tamil Nadu Corporation for Development of Women Limited after execution by Non-Governmental Organisations / Training Institution.	15 days
3.4	Release of 40% of 1st instalment on receipt of all details, intimation on commencement from the Non-Governmental Organisations / Training and on receipt of advance stamped receipt and completion of other formalities.	15 days
3.5	Release of 40% of 2nd instalment, on receipt of attendance particulars, raw material vouchers and expenditure details for the 1st instalment, progress of the training and receipt of stamped receipt.	15 days
3.6	Placement verification report to Head Office by Project Officers / Zonal Officers on completion of the training programme.	30 days
3.7	3rd and final instalment of 20% on receipt of report of the completion of the training programme, Utilisation Certificate for the entire amount certified by a Chartered Accountant, cthese completion report and on receipt of placement verification from Project Officers / Zonal Officers and advance stamped receipt.	20 days
3.8	Stipendary ctheses-Release of funds to the Non-Governmental Organisations / institution on receipt of intimation for commencement training programme, attendance and acquitance, stamped receipt in respect of instructor's salary vouchers for the purchase of raw materials with stamped receipt.	15 days
3.9	Stipendary ctheses-Post Evaluation report from Project Officers regarding verification of placement arranged for women trained by Non-Governmental Organisations / Training institutions.	30 days
3.10	Stipendary ctheses-final settlement on receipt of Utilisation Certificate for the entire amount sanctioned duly certified by a Chartered Accountant, cthese completion report, attendance, acquaintance, and advance-stamped claim along with the receipt of placement verification report from the Project Officers / Zonal Officers.	20 days

II. PROJECTS - MAHALIR THITTAM - PROJECT MANAGMENT UNIT:

Sl. No.	Items	Time limit for reply to be sent (No. of Working days)
1.	a) Claims / Bills: For claims / bills in order with all supporting documents, the payment to be made from the date of receipt of claims.	10 days
	b) If claims are not in order, the claim will be returned from the date of receipt of claims.	5 days
2.	Clarifications / Grievances / Correspondence from Non-Governmental Organisations – Acknowledgement	3 days

3.	Correspondence from Non-Governmental Organisations / Project Implementation Units – Reply	15 days
4.	Non-Governmental Organisations inspection based on willingness letter / proposal received in full shape from Project Office.	30 days
5.	TOT programmes/workshops conducted by and organized by Project Managing Units / Project Implementation Units – payment to Non-Governmental Organisations	Last day of programme
6.	Submission of Team Inspection Reports on return of officers after inspection	1 day
7.	Approval / Rejection of Non-Governmental Organisations proposal after receipt in full shape after Team inspection report	15 days
8.	Additional particulars sought in Non-Governmental Organisations proposal – Letter to Project Office – from receipt of proposal at Project Managing Unit	7 days

III. MAHALIR THITTAM-PROJECT IMPLEMENTATION UNIT:

Sl. No.	Items	Time limit for reply to be sent (No. of Working days)
1.	Training and workshop-claims from NGOs-for claims including advances where requisition is in order with supporting documents – from date of receipt of claims	7 days
2.	TOT programmes / workshops conducted by and organised by Project Managing Units / Project Implementation Units – Payment to Non-Governmental Organisations	Last day of the programme
3.	Non-Governmental Organisations support costs-based on group formation and grading exercise reports received	30 days.
4.	Correspondence from Non-Governmental Organisations –Acknowledgement	3 days
5.	Correspondence from Non-Governmental Organisations - Reply	7 days
6.	Funds requirement -To be sent to Head Office	Before 7th of every month
7.	Expenditure statement with pending advances - report to Head Office.	By 3rd of every month
8.	Progress report to Head Office.	By 3rd of every month
9.	Inspection of Non-Governmental Organisations / Training Institutes – on receipt of complete proposals	10 days
10.	Processing and forwarding of Non-Governmental Organisations proposals to Project Managing Units after inspection date.	4 days
11.	Reply to reports called from Project Managing Units – from date of receipt of Project Implementation Units	7 days

IV. ESTABLISHMENT AND GENERAL ADMINISTRATION:

Sl. No.	Items	Time limit for reply to be sent (No. of Working days)
1.	Employment requests	7 days
2.	CM Cell petitions	7 days
3.	Information requests on Guidelines by post	7 days
4.	Other representations	15 days
5.	Information Booklets / Brochures / Application forms sought in person at Project Implementation Units or Project Managing Units	Within 15 minutes

CHAPTER- V

REHABILITATION FOR THE DISABLED,

1. SPECIAL EDUCATION

1.	Name of the Scheme / Gist of the Scheme	<u>Special Education</u> Visually handicapped, hearing impaired, mentally challenged and locomotor disabled persons are provided with free special education, free boarding and lodging. Two sets of uniforms and Text books are given at free of cost every year.
2.	Eligibility Criteria for availing the scheme	Disabled Children aged 5 years and above (in case of hearing impaired children: 2 years and above).
3.	Form of application prescribed and particulars to be furnished	Yes. Prescribed formats are available with Head Masters/Principals of Special Schools.
4.	Certificates to be enclosed	Medical Certificate and Birth Certificate
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer / Head Master of the Government Special School for Disabled concerned.
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006. Phone No. 28290286 / 2829 0392 2829 0409

2. (a) SCHOLARSHIP

1.	Name of the Scheme / Gist of the Scheme	<u>Scholarship:</u> Scholarship towards purchase of books and note books; a) I to V Std. Rs.25/- per month. b) VI to VIII Std. Rs.75/- per month.
2.	Eligibility Criteria for availing the scheme	Disabled Students studying in recognised schools. Income limit Rs.12,000/- per annum.

3.	Form of application prescribed and particulars to be furnished	Yes available. Particulars to be furnished as required.
4.	Certificates to be furnished	Medical Certificate, Income Certificate and certificate from Head Master that similar assistance is not availed from other source.
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

2 (b) SCHOLARSHIP

1.	Name of the Scheme / Gist of the Scheme	Scholarship for students studying in 9 th to 12 th Rs.110/- per month; For Degree Courses Rs.150/- per month. For P.G., Medical, Engineering and Vocational Courses Rs.195/- per month.
2.	Eligibility Criteria for availing the scheme	Disabled students studying in recognised Schools / Colleges / Training Centres. Income limit less than Rs.24,000/- per annum. Should have obtained not less than 40% of marks in the previous examination.
3.	Form of application prescribed and particulars to be furnished	Yes available. Particulars to be furnished as required .
4.	Certificates to be furnished	Certificates from Head of the Institution, Identity Card, Statement of marks in the previous examination and Income Certificate in the format prescribed.
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

3. PRE SCHOOL FOR YOUNG HEARING IMPAIRED CHILDREN

Pre-School Education

1.	Name of the Scheme / Gist of the Scheme	Free pre-school education, Uniform, speech therapy and boarding and lodging for Hearing impaired children.
2.	Eligibility Criteria for availing the scheme	Speech and hearing impaired children in the age group of 3 and 5 years.
3.	Form of application prescribed and particulars to be furnished	Yes. Prescribed format is available.
4.	Certificates to be furnished	Medical Certificate and Birth Certificate
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer / Head Masters of Government School for Deaf / Headmaster of aided pre schools.
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

4. GOVERNMENT INSTITUTE FOR THE MENTALLY CHALLENGED, CHENNAI

1.	Name of the Scheme / Gist of the Scheme	The mentally challenged children are given free special education, food, uniforms, boarding and lodging facilities. The children are imparted Training in Daily Living Skills
2.	Eligibility Criteria for availing the scheme	Mentally Challenged Children from the age of 5 years to 9 years.
3.	Form of application prescribed and particulars to be furnished	Yes Prescribed formats are available
4.	Certificates to be furnished	Medical Certificate and Birth Certificate

5.	Officer to whom the application is to be submitted	Project Officer, Government Institute for Mentally Retarded, Tambaram Sanatorium, Chennai-47 / District Disabled Rehabilitation Officer.
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

5. SCRIBE ASSISTANCE

1.	Name of the Scheme / Gist of the Scheme	A sum of Rs.50 per paper is paid to each scribe. Scribes are engaged to write the answer which Visually handicapped person dictates in Government Examinations.
2.	Eligibility Criteria for availing the scheme	Visually Handicapped students who appear for Government Examination
3.	Form of application prescribed and particulars to be furnished	No prescribed format
4.	Certificates to be furnished	Certificate from the Head of the Institution
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer / Head Master/Principal of the High/Higher Secondary School for the Blind.
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

6. FREE SUPPLY OF BRAILLE BOOKS

1.	Name of the Scheme / Gist of the Scheme	Braille books are distributed free of cost to all Visually Handicapped students studying in Government (and Recognised Private) Schools.
2.	Eligibility Criteria for availing the scheme	Visually handicapped students studying in Special Schools.
3.	Form of application prescribed and particulars to be furnished	No prescribed format
4.	Certificates to be furnished	No.
5.	Officer to whom the application is to be submitted	Principal, Government Higher Secondary School for the Blind, Poonamallee, Chennai-56/Head Master, Government Special School for Blind.
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

7. TRAINING TO THE VISUALLY HANDICAPPED

(MALE)

1.	Name of the Scheme / Gist of the Scheme	Free training in the Trades of a) Fitter cum Basic Machine Operator (One year), b) Book Binder (One year), c) Cutting and Tailoring (One year) with free Boarding, Lodging and free supply of two sets of Uniforms.
2.	Eligibility Criteria for availing the scheme	Visually Handicapped male students having qualification VIII std. and above. Age should be above 18 years. (Cutting and Tailoring Training is given only for girls)
3.	Form of application prescribed and particulars to be furnished	Yes available. Particulars to be furnished as required in the format.

4.	Certificates to be furnished	Certificates for educational qualification, Age proof and Disability
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer / Principal, Government Higher Secondary School for the Blind, Poonamallee, Chennai-56 / Manager, Government Industrial Training Centre for the Blind, Poonamallee / Special Commissioner for the Disabled, Chennai-600 006.
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

8. TRAINING TO THE ADULT BLIND WOMEN

1.	Name of the Scheme / Gist of the Scheme	Training is imparted in the Government Rehabilitation Home with Sheltered Workshop for Blind Destitute women, Poonamallee in the following trades: a) Handloom Weaving b) Chalk Making, Free Boarding and Lodging facilities are provided Training period is 6 months.
2.	Eligibility Criteria for availing the scheme	Visually Handicapped Women. Age should be 18-40 years. (In the case of SC/ST 45 years)
3.	Form of application prescribed and particulars to be furnished	No prescribed format
4.	Certificates to be furnished	Medical Certificate / Age Certificate
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer / Principal, Government Higher Secondary School for the Blind, Poonamallee, Chennai-56.
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

9. TRAINING TO THE SPEECH AND HEARING IMPAIRED

(MALE)

1.	Name of the Scheme / Gist of the Scheme	Training is given to speech and Hearing Impaired persons in Government I.T.I., Guindy in the trade of Fitter. The duration of training is two years. Stipend at the rate of Rs.100/- per month will be given
2.	Eligibility Criteria for availing the scheme	Speech and hearing impaired persons. Age 18 years and above and should have passed 10 th std.
3.	Form of application prescribed and particulars to be furnished	Yes available. Particulars to be furnished as required in the format.
4.	Certificates to be furnished	10 Std – Pass Certificate. Age Proof and Medical Certificate
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer / Principal, Govt. I.T.I., Guindy, Chennai-32. / Special Commissioner for the Disabled, Thousand Lights, Chennai-600 006.
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006. / Commissioner, Employment and Training, Chepauk, Chennai-5.

10. RESERVATION OF JOBS IN GOVERNMENT DEPARTMENTS / GOVERNMENT UNDERTAKINGS

1.	Name of the Scheme / Gist of the Scheme	3% jobs in Government Departments / Government Undertakings have been exclusively reserved for disabled (1% each earmarked for visually handicapped, Speech and hearing impaired and locomotor disabled) persons.
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2.	Eligibility Criteria for availing the scheme	Disabled persons who are having required qualifications and age stipulated by Tamil Nadu Public Service Commission/ Teachers Recruitment Board/Government Departments. Should be on the live Register of the Employment Exchange.
3.	Form of application prescribed and particulars to be furnished	For the posts called for by the Tamil Nadu Public Service Commission, a prescribed format is available.
4.	Certificates to be furnished	As prescribed by the Tamil Nadu Public Service Commission / Teachers Recruitment Board/ Government Departments
5.	Officer to whom the application is to be submitted	Respective Departments / Recruiting Agencies
6.	Grievances if any to be addressed to	Secretary, Tamil Nadu Public Service Commission / Chairman, Teachers Recruitment Board / District Employment Officer.

11. 3% RESERVATION OF SEATS IN EDUCATIONAL INSTITUTIONS

1.	Name of the Scheme / Gist of the Scheme	3% of the total seats in Government and Government aided educational institutions have been allotted to the disabled except in Medicine and Engineering courses. (1% each earmarked for visually handicapped, speech and hearing impaired and locomotor disabled).
2.	Eligibility Criteria for availing the scheme	Disabled persons who are having required educational qualification
3.	Form of application prescribed and particulars to be furnished	Yes available, as prescribed by institutions concerned.
4.	Certificates to be furnished	As prescribed by the Institutions
5.	Officer to whom the application is to be submitted	Respective Head of Institutions
6.	Grievances if any to be addressed to	Head of the Education Departments / Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

**11. RESERVATION OF TEACHING POSTS IN EDUCATIONAL INSTITUTIONS
FOR VISUALLY HANDICAPPED**

1.	Name of the Scheme / Gist of the Scheme	2% of the teaching posts are to be filled up with Visually Handicapped persons.
2.	Eligibility Criteria for availing the scheme	Visually Handicapped person having required qualification and registered in the Employment Exchanges for Teacher post. Should be on the Live Register of the Employment Exchange.
3.	Form of application prescribed and particulars to be furnished	As required by the Institution.
4.	Certificates to be furnished	As required by the Institution
5.	Officer to whom the application is to be submitted	Head of the Institution / Chairperson, Teachers Recruitment Board, Chennai-6
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, 15/1 Model School road, Thousand Lights, Chennai-6 / Director of Elementary Education, Director of School Education, Chennai-6 / Director of College Education, Chennai.6/ Commissioner , Employment and Training, Chepauk, Chennai-5.

**13. RESERVATION OF NON TEACHING POSTS IN EDUCATIONAL INSTITUTIONS FOR
SPEECH AND HEARING IMPAIRED PERSONS**

1.	Name of the Scheme / Gist of the Scheme	2% of the non-teaching posts in Government/ Educational Institutions are earmarked for Speech and Hearing Impaired persons
2.	Eligibility Criteria for availing the scheme	Should have required educational qualifications and be registered in Employment Exchange. Should be on the live Register of the Employment Exchange

3.	Form of application prescribed and particulars to be furnished	As required by the Institution
4.	Certificates to be furnished	As required by the Institution
5.	Officer to whom the application is to be submitted	Head of the Institution
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

14. UNEMPLOYMENT ALLOWANCE TO THE VISUALLY HANDICAPPED

1.	Name of the Scheme / Gist of the Scheme	Unemployment allowance is given at the following rates to the unemployed visually handicapped persons a) Below Matric Rs.200/- per month b) Pre University Course or Higher Secondary Course Rs.250/- per month c) Degree and above Rs.300/- per month
2.	Eligibility Criteria for availing the scheme	Should be in the live Register of the Employment exchange for more than a year. Age should be below 40 years. For SC/ST age limit is 45 years. The allowance will be given for the maximum period of 5 years or until he/she gets employment, whichever is earlier.
3.	Form of application prescribed and particulars to be furnished	Yes. Available with the Employment Exchanges
4.	Certificates to be furnished	Employment Registration Card and Medical Certificate
5.	Officer to whom the application is to be submitted	Respective District Employment Officer
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, 15/1 Model School Road, Thousand Lights, Chennai-6/ Commissioner, Employment and Training, Chepauk, Chennai-5.

15. SELF EMPLOYMENT

1.	Name of the Scheme / Gist of the Scheme	Loan is recommended to the unemployed Disabled persons who are willing to start their self employment ventures. The Government subsidy will be released to the disabled persons to whom provisional loan was sanctioned at the maximum of Rs.2,000/- or 1/3 of the sanctioned loan amount, whichever is less. Subsidy for setting up of a Bunk Stall is 1/3 rd of the loan amount subject to a maximum of Rs.5,000/-
2.	Eligibility Criteria for availing the scheme	Any disabled persons in the age group of 18 and above. The family income should be below Rs.12,000/- per annum
3.	Form of application prescribed and particulars to be furnished	Yes. Available, Particulars to be furnished as required in the format.
4.	Certificates to be furnished	a) Income Certificate, Medical Certificate and Ration card. b) Quotation for installing bunk.
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, 15/1 Model School Road, Thousand Lights, Chennai-6 / concerned Bank Managers.

16. LOAN ASSISTANCE FROM NATIONAL HANDICAPPED FINANCE AND DEVELOPMENT CORPORATION (NHFDC)

1.	Name of the Scheme / Gist of the Scheme	Loan Assistance from National Handicapped Finance and Development Corporation (NHFDC)
2.	Eligibility Criteria for availing the scheme	Should be a Handicapped Person aged 18 years and above

3.	Form of application prescribed and particulars to be furnished	Yes, available. Particulars to be furnished as required in the format
4.	Certificates to be furnished	Certificate of Disability, Income Certificate
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006. Special Officer, Tamil Nadu State Apex Co-op. Bank Limited, NSC Bose Road, Chennai 600 001.

ASSISTIVE DEVICES FOR DISABLED PERSONS

17. TRICYCLES

1	Name of the Scheme Gist of the Scheme	Tricycles are given "Free of cost" to the needy, Identified and deserving Orthopaedically handicapped persons for their easy mobility.
2	Eligibility Criteria for availing the benefit	The age of the beneficiary should be more than 12 years. The Candidate should be an Orthopaedically Handicapped person and resident of the district/area having the disability of 75% and above.
3	Form of Application	Prescribed format is available with District Disabled Rehabilitation Officers.
4	Certificates to be furnished	Eligible Medical Certificate from Competent authority. Income Certificate from Revenue Department (should be less than Rs.30,000/- per annum.)
5	Officer to whom the requesting / application is to be sent	District Disabled Rehabilitation Officer
6	Grievances if any addressed to	Special Commissioner for the Disabled, No:15/1, Model School Road, Thousand Lights, Chennai 600 006.

18.WHEEL CHAIRS

1.	Name of the Scheme / Gist of the Scheme	Wheel Chairs are given "Free of cost" to the needy Identified and deserving Orthopaedically handicapped persons for their easy mobility.
2.	Eligibility Criteria for availing the scheme	The candidate should be an Orthopaedically handicapped person and resident of the District/area having the disability 75% and above. Annual Income should be below Rs.30000.
3.	Form of application prescribed and particulars to be furnished	Prescribed format is available with District Disabled Rehabilitation Officer.
4.	Certificates to be furnished	Eligible Medical Certificate from Competent authority. Income Certificate from Revenue Department
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

19.HEARING AIDS AND SOLAR RECHARGEABLE BATTERIES

1.	Name of the Scheme / Gist of the Scheme	The Hearing Impaired persons are given hearing aids Solar Rechargeable Batteries "free of cost" to enable them to Interact with other normal persons in the society
2.	Eligibility Criteria for availing the scheme	Hearing Loss should be more than 40%. The nature of hearing loss should be permanent in nature. Should have obtained Medical Certificate from ENT Surgeon, not below the rank of Civil Assistant Surgeon. Family income should not exceed Rs.30,000/- per annum.
3.	Form of application prescribed and particulars to be furnished	The Prescribed Format available with District Disabled Rehabilitation Officers.

4.	Certificates to be furnished	Income Certificate from Revenue Department. Medical Certificate from Medical Department.
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No:15/1, Model School Road, Thousand Lights, Chennai 600 006.

20. GOGGLES AND FOLDING STICKS

1.	Name of the Scheme / Gist of the Scheme	Goggles and Folding sticks are being distributed free of cost to needy Visually Handicapped persons to enable them to walk freely and independently as well as to protect from sunlight and moisture.
2.	Eligibility Criteria for availing the scheme	Should be a totally Visually Handicapped person.
3.	Form of application prescribed and particulars to be furnished	Prescribed format available with District Disabled Rehabilitation Officer.
4.	Certificates to be furnished	Income Certificate from Revenue Department. Medical Certificate from Medical Department.
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006. / District Collector.

21. BRAILLE WATCHES

1.	Name of the Scheme / Gist of the Scheme	Braille watches are distributed free of cost to the working visually impaired persons to enable them to reach work place in time.
2.	Eligibility Criteria for availing the scheme	The Visually impaired working persons a) Income should be less than Rs.24,000/- per annum, b) Self employed / employee , c) Working in the unorganized sectors
3.	Form of application prescribed and particulars to be furnished	Prescribed format available with District Disabled Rehabilitation Officer.
4.	Certificates to be furnished	i) Medical Certificate from Competent authority. ii) Income Certificate from Revenue Department.
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

22. PHYSIOTHERAPY EXERCISE

1.	Name of the Scheme / Gist of the Scheme	Physiotherapy exercise is provided to the needy orthopaedically handicapped persons either prior to surgery or after surgical correction.
2.	Eligibility Criteria for availing the scheme	Orthopaedically handicapped person should have undergone surgical correction. Physiotherapy exercise will also be given to the other type of orthopaedically handicapped persons who does not require any surgery.
3.	Form of application prescribed and particulars to be furnished	No prescribed format

4.	Certificates to be furnished	As recommended by the Doctor during the Camp.
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006. / District Collector.

23. CALIPERS AND CRUTCHES

1.	Name of the Scheme / Gist of the Scheme	Calipers, Crutches are given free of cost to the needy and deserving Orthopaedically handicapped persons for their mobility.
2.	Eligibility Criteria for availing the scheme	The orthopaedically handicapped person should be a resident of the District / area adopted and identified in the Comprehensive Rehabilitation Camp Programme.
3.	Form of application prescribed and particulars to be furnished	Prescribed format available with District Disabled Rehabilitation Officers.
4.	Certificates to be furnished	Eligible Medical Certificate from Competent Authority. Income Certificate from Revenue Department and should be less than Rs.24000/- per annum for Calipers and Crutches.
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

24. ARTIFICIAL LIMBS

1.	Name of the Scheme / Gist of the Scheme	Artificial limbs are provided for the amputees free of cost.
2.	Eligibility Criteria for availing the scheme	The orthopaedically handicapped person should be a resident of the District / area adopted and identified in the Comprehensive Rehabilitation Camp Programme. Annual income should be less than Rs.12000/-.
3.	Form of application prescribed and particulars to be furnished	Prescribed format available with District Disabled Rehabilitation Officers.
4.	Certificates to be furnished	Eligible Medical Certificate from Competent Authority. Income Certificate from Revenue Department and should be less than Rs.12,000/- per annum for Artificial limbs.
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

25. ASSISTANCE FOR CORRECTIVE SURGERY FOR POLIO AND SPINAL CORD INJURED PERSONS

1.	Name of the Scheme / Gist of the Scheme	The Orthopaedically handicapped persons (Exclusively polio affected and spinal cord injured) can undergo this corrective surgery to enable to carryout their "Activities of Daily Living" as well as to walk and carryout their works freely for living like normal persons in the society.
2.	Eligibility Criteria for availing the scheme	The Candidate should be an Orthopaedically Handicapped person and resident of the district/area.
3.	Form of application prescribed and particulars to be furnishe	No prescribed format is available

4.	Certificates to be furnished	Eligible Medical Certificate from Competent Authority.
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

26. LABORATORY TECHNOLOGY TRAINING

1.	Name of the Scheme / Gist of the Scheme	The orthopaedically handicapped persons and Deaf and Dumb persons can undergo this training at Government Medical Colleges to enable them to earn by doing Private practice as well as to get private (self employed) placements in reputed Hospitals.
2.	Eligibility Criteria for availing the scheme	The physically handicapped persons are able to handle and move in and around the Laboratory and should have passed +2 course.
3.	Form of application prescribed and particulars to be furnished	Yes. Prescribed format is available
4.	Certificates to be furnished	Medical Certificate from Medical Department.
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, 15/1 Model School Road Thousand Lights, Chennai-600 006 (or) Director of Medical Education Kilpauk, Chennai 600 010.

27. FREE COMPUTER TRAINING COURSE

1.	Name of the Scheme / Gist of the Scheme	The Orthopaedically Handicapped and Hearing Impaired and Visually Handicapped Persons can undergo the training at Computer Institutes to enable them to earn by getting private placements in Small Scale Sectors. This six month training programme are given in six places i.e. Chennai, Salem, Coimbatore, Madurai, Trichy and Tirunelveli and also in the National Institute for Visually Handicapped, Poonamallee at Chennai. A stipend of Rs.300/- per month is given to the Trainees.
2.	Eligibility Criteria for availing the scheme	The Physically Handicapped persons are able to Handle and move in and around the Computer Lab and should have passed +2 course.
3.	Form of application prescribed and particulars to be furnished	Yes. Prescribed format is available.
4.	Certificates to be furnished	Medical Certificate from Medical Department +2 pass Certificate
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer.
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, 15/1 Model School Road Thousand Lights, Chennai-600 006.

28. MARRIAGE ASSISTANCE TO NORMAL PERSONS MARRYING VISUALLY HANDICAPPED PERSONS

1.	Name of the Scheme / Gist of the Scheme	Marriage assistance is given to normal person who marries a Visually Handicapped person. The details are as follows. Total assistance is Rs.10,000/-, Rs.7,000/- is given in the form of National Savings Certificate and Rs.3,000/- is given as cash towards marriage expenses and a Certificate of appreciation.
2.	Eligibility Criteria for availing the scheme	Normal person should marry a visually handicapped person. The age of the couple (both) should be above 18 years.

3.	Form of application prescribed and particulars to be furnished	Yes. prescribed formats are available.
4.	Certificates to be furnished	Identity card and proof for marriage and age.
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006. / District Collector.

29. MARRIAGE ASSISTANCE TO NORMAL PERSON MARRYING ORTHOPAEDICALLY HANDICAPPED PERSON

1.	Name of the Scheme / Gist of the Scheme	Marriage assistance is given to normal person who marries an Orthopaedically Handicapped person as follows. (Total Assistance is Rs.10,000/-). Rs.7,000/- in the form of National Savings Certificate and Rs.3,000/- as cash towards marriage expenses.
2.	Eligibility Criteria for availing the scheme	Normal person should marry an Orthopaedically Handicapped person. The age of the couple (both) should be above 18 years. The family annual income should be less than Rs.24000/-
3.	Form of application prescribed and particulars to be furnished	Yes. Prescribed formats are available with District Disabled Rehabilitation Officers.
4.	Certificates to be furnished	Identity card and proof for marriage Income Certificate and Age Certificate.
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006. District Collector.

30. MARRIAGE ASSISTANCE TO NORMAL PERSON MARRYING SPEECH AND HEARING IMPAIRED PERSON

1.	Name of the Scheme / Gist of the Scheme	Marriage assistance is given to normal person who marries a Speech and Hearing Impaired person. The details are as follows. Total Assistance is Rs.10,000/-. Rs.7,000/- in the form of National Savings Certificate and Rs.3,000/- as cash towards marriage expenses.
2.	Eligibility Criteria for availing the scheme	Normal person should marry a Speech and Hearing Handicapped person. The age of the couple (both) should be above 18 years. Family income should be below Rs.24,000/- per annum.
3.	Form of application prescribed and particulars to be furnished	Yes. Prescribed format are available with District Disabled Rehabilitation Officers.
4.	Certificates to be furnished	Identity card and Certificate of proof for marriage, Age and income.
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006. / District Collector.

31. MAINTENANCE ALLOWANCE TO SEVERELY DISABLED PERSONS

1.	Name of the Scheme / Gist of the Scheme	Maintenance allowance is given at the rate of Rs.200/- per month to the severely disabled persons who cannot be rehabilitated by any other assistance.
2.	Eligibility Criteria for availing the scheme	The extent of disability should be more than 75%. Annual income should be less than Rs.15,000/-. Severely disabled persons who cannot be rehabilitated through any other scheme.

3.	Form of application prescribed and particulars to be furnished	Yes. Prescribed format is available with District Disabled Rehabilitation Officers.
4.	Certificates to be furnished	Medical Certificate and Income Certificate
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006. / District Collector.

32. FREE TRAVEL CONCESSION TO THE DISABLED PERSONS IN STATE OWNED TRANSPORT CORPORATION BUSES

1.	Name of the Scheme / Gist of the Scheme	<p>i) All the Visually Handicapped persons are given free travel concession to travel up to 100 Kms. within the District,</p> <p>ii) Free travel concession is allowed to Mentally Retarded persons to travel with one escort. There is no income ceiling limit, for Mentally Retarded persons to avail this facility.</p> <p>iii) The Speech and Hearing disabled and Locomotor disabled persons are also given free travel concession to go to schools / colleges / hospitals / training centres / work spot from their residences and return up to 100 Kms. The income limit is Rs.12,000/- per annum,</p> <p>The Visually Handicapped and Orthopaedically Handicapped persons are permitted to travel in State Express Buses once in a year to go to their native places and return.</p>
2.	Eligibility Criteria for availing the scheme	<p>i) Should be a disabled person,</p> <p>ii) Certificate should be produced from the recognised educational institution / Training centre,</p>
3.	Form of application prescribed and particulars to be furnished	Yes. Available

4.	Certificates to be furnished	i) Identity card, ii) Certificate from educational institution, (except for Blind) iii) Income Certificate.(except for Blind) Certificate from concerned authority / Employer.
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer
6.	Grievances if any to be addressed to	i & ii) Special Commissioner for the Disabled, Chennai-6. / District Collector / Managing Director of the Metropolitan / State Transport Corporation. iii & iv) Special Commissioner for the Disabled / District Collector / Branch Manager of the State / Express Transport Corporation.

33. IDENTITY CARD FOR THE DISABLED PERSONS

1.	Name of the Scheme / Gist of the Scheme	Issue of identity cards to disabled through single window system 1. Identity cards are issued by District Disabled Rehabilitation Officers based on the Disability Certificate. The Disabled with 40% or more disability are eligible for it.
2.	Eligibility Criteria for availing the scheme	Should have at least 40% permanent disability
3.	Form of application prescribed and particulars to be furnished	Yes. Available, particulars to be furnished as required in the format.
4.	Certificates to be furnished	Medical Certificate should be obtained from the competent Medical Authority
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer

6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.
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34.ASSISTANCE TO LAW GRADUATE

1.	Name of the Scheme / Gist of the Scheme	Financial Assistance of Rs.3000/- will be given to the physically/ Visually handicapped Law Graduates to start Legal Practice.
2.	Eligibility Criteria for availing the scheme	He/She should be a Law graduate. His annual income should not be more than Rs.50,000/-. Should have enrolled in Bar Council
3.	Form of application prescribed and particulars to be furnished	No prescribed format
4.	Certificates to be furnished	Identification card, Degree Certificate in Law, proof for enrolment in Bar Council.
5.	Officer to whom the application is to be submitted	District Disabled Rehabilitation Officer
6.	Grievances if any to be addressed to	Special Commissioner for the Disabled, No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

35. GOVERNMENT REHABILITATION HOMES

1.	Name of the Institution	Government Rehabilitation Home for Leprosy Beggars
2.	Eligibility Criteria for admission	1) Beggar affected by Leprosy 2) Beggar affected by Leprosy who are convicted by Judicial Magistrate Spouse of beggar affected by Leprosy

3.	Certificates to be furnished	Medical Certificate to confirm leprosy
4.	Officer to be contacted	Administrative Officer of the Home
5.	Grievances if any to be addressed to	Special Commissioner for the Disabled, Chief Superintendent, (Government Rehabilitation Homes) No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

36. GOVERNMENT CARE CAMP, MELPAKKAM

1.	Name of the Institution	Government Care Camp, Melpakkam
2.	Eligibility Criteria for admission	Beggars convicted by the Judicial Magistrate for minimum period of one year
3.	Certificates to be furnished	Conviction order
4.	Officer to be contacted	Administrative Officer, Government Care Camp, Melpakkam-Tiruvallur District.
5.	Grievances if any to be addressed to	Special Commissioner for the Disabled, Chief Superintendent (Government Rehabilitation Homes) No.15/1, Model School Road, Thousand Lights, Chennai-600 006.

உணமுற்றோர் மறுவாழ்வு உதவிகள் பெறுவதற்கான விண்ணப்பப் படிவங்கள்

பார்வையற்றோர்க்கான அரசு மேல்நிலைப் பள்ளி, பூவிருந்தவல்லி,
சென்னை-56. திருவள்ளூர் மாவட்டம்

தொலைபேசி 044-26272080

044-26272802

பள்ளியில் சேர விண்ணப்ப படிவம்

1. மாணவரின் பெயர் :
2. ஆண்/பெண் :
3. தந்தை / பாதுகாவலரின் பெயர் :
4. முகவரி :
5. பிறந்த தேதி :
6. சாதி (பள்ளி விவரத்திற்காக) :
 1. ஆதி திராவிடரா ?
 2. மலை சாதியினரா ?
 3. மிகவும் பின்தங்கிய வகுப்பினரா ?
 4. பின்தங்கிய வகுப்பினரா ?
 5. இதர வகுப்பினரா ?
7. தாய் மொழி :
8. சேர விரும்பும் வகுப்பு :
9. மாணவரின் முன்படிப்பு விவரம் :
 1. பார்வையிருக்கும் போது பயின்ற படிப்பு
 2. பார்வையில் குறை ஏற்பட்ட பின் பயின்ற படிப்பு
10. எந்த வயதில் பார்வையில் குறை ஏற்பட்டது ? :
11. பார்வையிழப்புக்குக் காரணம் :
12. குடும்பத்தில் வேறு யாருக்காவது பார்வை இழப்பு உண்டா ? :
13. தந்தை / பாதுகாவலரின் தொழில் :
14. தந்தை / பாதுகாவலரின் வருட வருமானம் :
15. இணைக்கப்பட வேண்டிய சான்றிதழ்கள் :
 - அ. மருத்துவச் சான்றிதழ் (கண் நோய் மருத்துவ நிபுணரிடமிருந்து)
 - ஆ. வருமானச் சான்றிதழ் (வருவாய்த் துறை துணைத் தாசில்தாரிடமிருந்து)
 - இ.. சாதிச் சான்றிதழ்

உறுதிமொழி

மேலே கொடுக்கப்பட்டுள்ள அனைத்து விவரங்களும் சரியானவை என்றும், பள்ளி உணவு விடுதியில் சேர்ந்தால் அதன் சட்டத் திட்டங்களுக்குட்பட்டு மாணவன் நடப்பான் என்றும், நீண்டகால விடுமுறைகளில் மாணவனை வீட்டிற்கு அழைத்துச் செல்வேன் என்றும் உறுதி கூறுகிறேன்.

இடம் :

நாள் :

தந்தை / பாதுகாவலர் கையொப்பம்.

SOCIAL WEFLARE AND NUTRITIOUS MEAL PROGRAMME DEPARTMENT
OFFICE OF THE SPECIAL COMMISSIONER FOR DISABLED

SCHOLARSHIPS FOR THE DISABLED

INSTRUCTIONS:

1. Candidates should consult the rules regulating the award of scholarships to the physically handicapped carefully to see if they are eligible before filling in the application form. A copy of the rules is available with the Office of the Special Commissioner for Disabled / District Disabled Rehabilitation Officers.
2. The application form must be filled in accurately and legibly and all answers should be given in word and not by dashes or dots. It should be submitted through the Head of Institution / Establishment to the concerned District Disabled Rehabilitation Officers.
3. A candidate must send the following documents with the application:
 - a. Medical Certificate / Xerox copy of the Identity Card duly attested by the Officer as mentioned at the end of the Part 1 from with necessary reports.
 - b. Income Certificate / Xerox copy of the Ration Card quoting the income.
 - c. Certificate of age, obtained from the Institution, where Education/Training is imparted.
 - d. Statement of Marks of the previous Annual Examination.
 - e. Recent photograph of the candidates preferably showing the deformity.
4. Candidates are warned that if an application is incompletely or wrongly filled in and is not accompanied by any of the documents mentioned above without a reasonable explanation having been given for its absence, the application is liable to be rejected and no appeal against its rejection shall be entertained.
5. The Candidates who were in receipt of this Department Scholarship, should invariably mention this Department reference number.
6. Candidates who are not selected, will not be informed individually and no communication in regard to the acceptance or otherwise of the application will be entertained.

**APPLICATION FORM FOR FRESH / RENEWAL OF SCHOLARSHIP
FOR THE DISABLED**

PART I
(To be filled in by the Candidates)

1	Nature of Physical handicap	:	Visually / hearing / Locomotor handicapped / Mentally Retarded / Leprosy cured.		
2	Name in full (in Block letter)	:	Shri/Smt./Kum.		
3	Sl.No.of the Identification Card issued by Tamil Nadu State Government	:			
4	Postal address to which communication should be sent	:	Photo		
5	Are you a citizen of Tamil Nadu (b) District to which you belong (c) Community	:	OC / BC / MBC / SC / ST		
6	Date of Birth (in Christian era)	:			
7	Name and address of the Parents/Guardian and relationship of the Guardian with application	:	Name of the Parent/ Guardian Profession Address Relationship of Guardian		
8	Total Monthly income of both the parent / guardian	:			
9	Please state if you are earning an income If Yes, Please indicate (i) The Source (ii) The monthly amount	:	Yes / No Rs.		
10(a)	Particulars of all examination passed (commencing with the middle or equivalent examination)				
	Name of Examination	Year	Subject taken	Name of Institution	Name of Boards/University
	1	2	3	4	5

10(b)	Percentage of Marks obtained in the last examination passed (in the case of examination in music, indicate division obtained	:	
11	Have you ever received scholarship under the scheme, if yes, indicate	:	Yes / No
(i)	The Course / Stage of study	:	
(ii)	Period for which scholarship was paid	:	
(iii)	Sanction / Reference No.	:	
12	Please state whether you have undergone any training course at any training centre for adult blind / deaf approved by the Central / State Government	:	
13(i)	Course of study for which scholarship is now desired	:	
(ii)	Date of Commencement of the course	:	
(iii)	Approximate date of termination of the course	:	
(iv)	Date of joining the present standard in the course during the current academic year	:	
14	For visually handicapped – Have you engaged a reader? If yes, please indicate	:	
(i)	Amount paid per month	:	
(ii)	Date of Engagement	:	
15	Documents attached	:	
(i)			
(ii)			
(iii)			
(iv)			
(v)			

I hereby declare

- (i) that I shall not accept emoluments, scholarship, stipend or any other financial assistance or grant in any other form what so ever except exemption from tuition fees, from any other source during the tenure of this Government of Tamil Nadu Scholarship, if awarded to me under the above scheme
(or)

- (ii) that I am in receipt of assistance to the tune of Rs.
from
and in the event of award of scholarship, I undertake to refund it from
the month the scholarship is payable to the source from where I have received it, and
that during the tenure of scholarship, if awarded, I shall not receive any other
financial assistance, emoluments, scholarship stipend or any grant in any form what
so ever except the exemption from payment of fees.
- (iii) that the statements made in the application are true to the best of my knowledge
and belief and that no material information having a bearing on selection has
been concealed or withheld.

Signature of the Candidate.

*Counter-Signature of Gazetted
Officer of Central/State Government
M.L.A./Magistrate/Head of the
Institution.

Place: Counter-Signature of the Guardian/Parent.
Date : (in case the candidate is minor)

PART – II

(To be filled in by Head of the Institution)

1 (a)	Is the candidate enjoying free boarding and or lodging facility or any other concession	:	
(b)	If so, indicate the monthly amount equivalent to the concession	:	
2	Is the candidate residing in a hostel attached to School/College Establishment? If so, date from which residing	:	
3 (a)	Details of the nearest branch of Reserve Bank of India, or State Bank of India, or a Subsidiary Bank Affiliated to the State Bank of India where Government business is transacted	:	
(b)	The designation of an officer in whose favour Demand Draft may be remitted	:	
4	For Locomotor handicapped	:	
(i) a)	Is the candidate using any orthotic/prosthetic appliance(s) and aid needed?		

b)	If so, please indicate the nature of appliance(s) used		
(ii) a)	Is the candidate using special transport to and from the institution		
b)	If so, please indicate clearly the mode of transport and the approximate distance traveled daily		
5	For Visually handicapped	:	
	Has the candidate engaged a reader? If so, the monthly amount paid to him/her and the date from which engaged		

Certified that

- i) The information given by application in Part I has been checked and found correct.
- ii) This Institution is affiliated to the University of.....and or is recognised by the Government of Tamil Nadu.....and the course of study training is recognised by that University/Government.

No.

Signature of the head of the Institution.

Place:

Name:
(in Block letters)

Date:

Designation:

Address:

Pin:

(Seal of the Head of the Institution)

MEDICAL CERTIFICATE

Certified that, I Dr.Registration No.....have
 this.....day of.....200 examined the candidate
 whose particulars are given below:

1	Name of the candidate	:	
2	Father's Name	:	
3	Sex	:	
4	Approximate age	:	
5	Identification marks	:	
I.	FOR VISUALLY IMPAIRED		
6	Specify the nature of disability Single eye / both eyes	:	Partial / Total
7	Extent of the disability and percentage		

Signature of the applicant

Signature of Civil /Assistant Surgeon
Specialized in the field.

Date:
Place:

Designation:
Office Stamp:

II.	FOR THE HEARING IMPAIRED	:	
1	An estimate of the residual hearing if any and the basis on which this estimate has been arrived at	:	
(i)	Right ear		
(ii)	Left ear		
2	On-set of deafness (Please state whether deafness is from birth or acquired later). If it has been caused afterwards the age and cause of deafness may be indicated		
3	Please enclose audiogram chart		

Signature of the candidate

Signature of ENT Specialist

Date:
Place:

Designation:
Office Stamp:

III.	FOR LOCOMOTOR HANDICAPPED	:	
a)	Specify the nature of disability	:	
b)	Extent of disability	:	
	Estimate in percentage (Mc,Bride scale) One Anatomical Functional (patients, Assessment, Examiners Assessment) Economical Basis mention as percentage) Below 25, 25-75, 75-90 total disability Use of appliance photography (attested)		

Signature of the candidate

Signature of Orthopaedic Surgeon

Date:

Designation:

Place:

Office Stamp:

Address:

IV.	MENTALLY HANDICAPPED	:	
1	Please state whether the candidate is mentally retarded since birth or become so later, the age and cause of mental retardation on or mental deficiency may be indicated	:	
2	Extent of mental retardation or mental handicapped. Estimate in I.Q (ordinarily an individual with IQ level below 70 is considered as mentally retarded)		

Signature of the candidate

Signature of Clinical Psychologist
Or Psychiatrist.

Date:

Designation:

Place:

Office Stamp:

Address:

APPRNDIX – VII
GOVERNMENT OF TAMIL NADU
INCOME CERTIFICATE

I,.....certify to the best of my knowledge and belief that total combined income from all sources of both the parents/Guardina of Shri/Kum/Smt.....resident ofis Rs.....(Rupees.....only) per mensem/per annum.

Signature of the Candidate:

Signature

(Name in Block letters)

Place:

Designation:

Date:

Office Stamp:

I, father / guardian of Shri/Kum/Smt.....undertake to intimate to the Department of Rehabilitation of the Disabled any change in the above mentioned income that takes place at any time during the pendency of the scholarship.

Place:

Signature:

Date:

Profession:

Postal Address:

FOR OFFICE ONLY

The candidate Thiru./Tmt/Selvi..... studying/ undergoing training in(course) in the(Institution) is accorded to sanction a sum of Rs.....(in words) (Rupees.....only) as Government of Tamil Nadu Scholarship for the year 200 .

Signature of
Asst./Supdt.

Signature of the sanctioning
Authority.

1. File No.
2. Payment Receipt / DD No.
3. Acknowledgement No.

(Office seal)

N.B. 1. It may be given by a Revenue Officer not below the rank of Naik/Tahsildar or any other Officer of equivalent status of an affidavit attested by a First Class Magistrate or a Certificate from a Gazetted Officer of the State Government or a Member of State Legislative Assembly.

Xerox copy of the Ration card showing income, duly attested by the above officer may be produced otherwise.

மனவளர்ச்சி குன்றியோருக்கான அரசு நிறுவனம், தாம்பரம் சானடோரியம், சென்னை-47.

விண்ணப்பப் படிவம்

1. மனவளர்ச்சி குன்றிய குழந்தையின் பெயர் :
2. வயது :
3. பிறந்த வருடம்/மாதம்/தேதி :
4. பெற்றோர்/பாதுகாவலர் பெயர் மற்றும் முகவரி :
தொலைபேசி எண்.
செல்போன் எண்.
5. பெற்றோர்/பாதுகாவலர் மாத வருமானம் :
6. விடுதியில் தங்கிப் பயில அல்லது காலை வந்து மாலை வீடு திரும்பும் வசதி :
7. சென்னையில் யாராவது உறவினர் இருந்தால் அவரின் முழு விலாசம் குறிப்பிடவும் தொலைபேசி எண்./செல்போன் எண். :

இடம் :
நாள் :

பெற்றோர் / பாதுகாவலர்
கையொப்பம்.

இணைக்கப்பட வேண்டிய சான்றுகள்

1. குழந்தையின் வயதுச் சான்றிதழ் (5 வயது முதல் 9 வயதிற்குள் இருத்தல் வேண்டும்)
2. பெற்றோரின் / பாதுகாவலரின் வருமானச் சான்றிதழ் (மாதச் சம்பளம் ரூ.1000/-க்குள் இருத்தல் வேண்டும்).
3. சமீபத்தில் எடுக்கப்பட்ட குழந்தையின் புகைப்படம் (பாஸ்போர்ட் சைஸ்) 3 நகல்களில்.

OFFICE OF THE SPECIAL COMMISSIONER FOR THE DISABLED
THOUSAND LIGHT, CHENNAI 600 006.

**APPLICATION FOR ADMISSION TO GOVERNMENT INDUSTRIAL TRAINING CENTRE
FOR THE BLIND, POONAMALLEE, CHENNAI-56**

(To be filled in Capital Letters)

(Tick the appropriate column)

APPLICATION No.	
-----------------	--

1	Name of Course applied (See eligibility on page – 2)	:	Training Duration:			
		Fitter cum Basic Machine Operator (One Year)	Book Binder (One year)	Cutting and Tailoring (One year)		
2	Name of the Candidate (Initials at the end)	:				
3	Father's / Guardian's Name (Initials at the end)	:				
4	Native District	:				
5	Mother Tongue	:				
6	Name of caste	:				
7	Community	:	SC/ST	MBC	BC	OC
8	Date of Birth and Age	:	Age Years			
			Day	Month	Year	
9	Qualification (Educational)	:				
10	Qualification (Technical)	:				
11	School last studied	:				
12	Extent of Blindness	:	Totally Blind		Partially Blind	
13	Details of other Handicap if any	:				
14	Name of Guardian if parent are not alive	:				

15	Permanent address of the candidate	:		
16	Postal address of the candidate	:		
17	List of enclosures (Tick the appropriate column)	:		
(i)	Xerox copy of School Certificate (VIII std.)	:	Enclosed	Not Enclosed
(ii)	Xerox copy of Transfer Certificate	:	Enclosed	Not Enclosed
(iii)	Xerox copy of Community Certificate	:	Enclosed	Not Enclosed

Place:
Date:

Signature / Left Hand Thumb Impression
of the Candidate

MEDICAL CERTIFICATE

1	Name of the Candidate	:		
2	Age by appearance	:		
3	Probable cause of blindness	:		
4	Degree/Extent of Blindness	:		
5	Residual vision (if any)	:		
6	Does the applicant have any other handicap / Deafness / stammering/crippled/Spastic cardiac problems	:		
7	Does the applicant have any communicable disease? T.B. / Leprosy / Venereal infections	:		

8	Any other remarks		
---	-------------------	--	--

I, Dr.....hereby certify that I have examined Thiru/Selvi/Tmt.....the applicant and declare that he/she is blind as per the definition.

Place:

Signature of Doctor

Date:

Reg.No.

(Name and Address in full)

(Rubber stamp or seal)

DEFINITION OF BLINDNESS:

Any person having acuity not exceeding 6/60 or 20/200 snellen in the both eyes with correcting lenses is considered blind for the purpose of training in Government Industrial Training Centre for the Blind, Poonamallee, Chennai-56.

PROSPECTUS

RECOGNITION OF THE COURSE	:	<ol style="list-style-type: none"> 1. <u>Fitter cum Basic Machine Operator and Book Binder Course</u> Course approved and recognised by the Department of Employment and Training, Government of Tamil Nadu. 2. <u>Cutting and Tailoring course.</u> Subject to approval of the Department of Employment and Training, Chennai-5.
ELIGIBILITY FOR ADMISSION	:	<ol style="list-style-type: none"> 1. Eligible for male candidates for Fitter and Book Binder trades and women candidates for cutting and tailoring course.

		<ul style="list-style-type: none"> 2. Should be blind and free from any other handicap. 3. Should be between the age of 18 (completed) and 30 years. 4. Must have passed 8th standard (10 years SSLC pattern) 9th standard (11 years SSLC pattern)
FACILITIES OFFERED	:	Free training, Free boarding, Free lodging and other facilities provided during training.
APPLICATION MAILING ADDRESS	:	<p>SPECIAL COMMISSIONER FOR DISABLED, 15 / 1 Model School Road Thousand Lights, Chennai-600 006. (or) Principal-Investigator Government Industrial Training Centre for the Blind, Poonamallee, Chennai-600 056.</p>

ஊனமுற்றோருக்கான சிறப்பு ஆணையர் அலுவலகம்,
15/1, மாதிரி பள்ளி சாலை, ஆயிரம் விளக்கு, சென்னை-600 006.

காது கேளாதோர் தொழிற் பயிற்சியில் சேர்வதற்கான விண்ணப்பப் படிவம்

1. விண்ணப்பிக்கும் பயிற்சியின் பெயர் : பொருத்துநர்
(இரண்டு ஆண்டுகள்)
2. விண்ணப்பதாரரின் முழுப் பெயர் :
3. தந்தை / பாதுகாவலர் பெயர் :
4. சொந்த மாவட்டம் :
5. தாய்மொழி :
6. சாதி பெயர் :
7. சமூகம் : ஆதி திராவிடர்/மலைசாதியினர்/
மிகவும் பிற்பட்ட வகுப்பினர் / பிற்பட்ட
வகுப்பினர்/இதர வகுப்பினர்
8. பிறந்த தேதி :
9. கல்வித் தகுதி :
10. தொழிற் கல்வித் தகுதி :
11. பள்ளியில் படித்த கடைசி கல்வித் தகுதி :
12. காது கேளாததற்கான அளவு :
13. மற்ற ஊனம் இருப்பின் அளவு :
14. வீட்டு நிரந்தர விலாசம் :
15. விண்ணப்பதாரரின் தபால் விலாசம் :

16. இணைப்பு சான்றிதழ்கள்

பள்ளி சான்றிதழ் நகல்

: இணைக்கப்பட்டுள்ளது / இல்லை

மாற்றுச் சான்றிதழ் நகல்

: இணைக்கப்பட்டுள்ளது / இல்லை

சாதி சான்றிதழ் நகல்

: இணைக்கப்பட்டுள்ளது / இல்லை

ஊனமுற்றோர் சான்றிதழ் நகல்

: இணைக்கப்பட்டுள்ளது / இல்லை

இடம்

நாள்

விண்ணப்பதாரரின் கையொப்பம்

விண்ணப்பிப்பதற்கான தகுதிகள்

1. ஆண்கள் மட்டும்
2. காது கேட்காதது தவிர மற்றைய ஊனம் இருத்தல் கூடாது
3. 18 வயது பூர்த்தியாகி 25 வயதுக்குள் இருக்க வேண்டும்
4. 10வது தேர்ச்சி பெற்றவராக இருக்க வேண்டும்.

மற்றைய சலுகைகள்

இலவச பயிற்சி மற்றைய சலுகைகள்

1. பயிற்சிக் காலத்தின் போது பயிற்சியாளர்களுக்கு மாதந்தோறும் ரூ.100/- உபகாரச் சம்பளம் வழங்கப்படும்.

விண்ணப்பம் அனுப்ப வேண்டிய முகவரி

சிறப்பு ஆணையர்,
ஊனமுற்றோருக்கான சிறப்பு ஆணையர் அலுவலகம்,
15/1, மாதிரி பள்ளி சாலை,
ஆயிரம் விளக்கு, சென்னை-600 006.

சுயவேலை வாய்ப்புத் திட்டத்தின் கீழ் உடல் ஊனமுற்றோருக்கான சிறுதொழில் கடனுதவி பெறுவதற்கான விண்ணப்பம், மாவட்ட மறுவாழ்வு மையம், மாவட்டம்

1. பெயர் :
2. பிறந்த தேதி மற்றும் வயது :
3. ஊனத்தின் தன்மை மற்றும் அளவு :
4. சமுதாயப் பிரிவு-ஆதி திராவிடர் / மலை சாதியினர்/பி.வ./மி.பி.வ./இ.வ. :
5. முகவரி :
6. வேலை வாய்ப்பு பதிவெண் மற்றும் கல்வித் தகுதி :
7. எவ்வகையான தொழில் / வியாபாரம் செய்ய வேண்டும் :
8. தற்போது என்ன செய்கிறீர் ? :
9. செய்யப்போகும் தொழிலில் முன் அனுபவம் உண்டா ? :
10. தொழில் / வியாபாரம் செய்ய எவ்வளவு தொகை முதலீடு தேவைப்படும் ? :
11. கடனை எத்தனை தவணைகளில் திருப்பி செலுத்த இயலும் ? :
12. ஒவ்வொரு மாதமும் எதிர்பார்க்கப்படும் இலாபம் என்ன ? :
13. ஒவ்வொரு தவணையிலும் கடனுக்காக எவ்வளவு தொகை திருப்பித்தர இயலும் ? :
14. கடனுக்காக எவ்வாறு (ஈடு) ஜாமீன் கொடுக்க இயலும் ? :
15. மிக அருகாமையிலுள்ள தேசியமயமாக்கப் பட்ட வங்கியின் பெயர் மற்றும் முழு விலாசம் :
16. இதற்கு முன் வங்கியிலிருந்து கடன் பெற்றிருக்கிறீர்களா ? :

17. கடன் வாங்கியிருந்தால் எந்த வங்கியில் :
எப்போது, எவ்வளவு, எதற்காக என்ற விவரம்
18. ரேஷன் கார்டு எண். :
19. வட்ட வார்டு எண். :

கையொப்பம் அல்லது
இடது கை பெருவிரல்
கைரேகை.

இணைப்பு

1. ரேஷன் கார்டு நகல்
2. ஊனமுற்றோர் அடையாள அட்டை நகல்
3. வருமான சான்றிதழ் நகல் (ஆண்டு வருமானம் ரூ.12,000/-க்குள்).

APPLICATION FORMAT FOR FINANCIAL ASSISTANCE

நிதி உதவிக்கான விண்ணப்பப்படிவம்

NATIONAL HANDICAPPED FINANCE AND DEVELOPMENT CORPORATION

(Ministry of Social Justice & Empowerment, Government of India)
Red Cross Bhavan, (Opp. Mini Secretariat) Sector-12, Faridabad – 121 007 (Haryana)

தேசிய ஊனமுற்றோர் நிதி மற்றும் வளர்ச்சிக் கழகம்

(சமூகநீதி மற்றும் அதிகாரம் வழங்கல் அமைச்சகம், இந்திய அரசாங்கம்)
ரெட்கிராஸ் பவன் (மினி செக்ரடேரியட் எதிரில்), செக்டார் 12, பரிதாபாத் – 121 007, அரியானா
மாநிலம்

NATIONAL HANDICAPPED FINANCE AND DEVELOPMENT CORPORATION
RED CROSS BHAWAN, SECTOR-12, FARIDABAD – 121 007.

(தேசிய ஊனமுற்றோர் நிதி மற்றும் வளர்ச்சிக் கழகம்)
செஞ்சிலுவை பவன், செக்டார்-12, பரிதாபாத் – 121 007.

COMMON APPLICATION FORM FOR

பொது விண்ணப்பப் படிவம்

(A) Loan for Self-Employment (upto Rs.2.50 lakhs)

சுயதொழில் செய்வதற்கான கடன் உதவி (ரூ.2.50 லட்சம் வரை)

(B) Loan for Agricultural Activities (upto Rs.5.0 lakhs)

விவசாய தொழில்முறை கடனுதவி (ரூ.5 லட்சம் வரை)

(C) Loan for Self-Employment Amongst Person with mental Retardation,
Cerebral palsy and Autism (Upto Rs.2.50 lakhs)

மூளை முடக்குவாதம், ஆட்டிசம் மற்றும் மனவளர்ச்சி குன்றியோருக்கான சுயதொழில் புரிய
கடனுதவி (ரூ.2.50 லட்சம் வரை)

CHECK LIST

பரிசோதனைப் பட்டியல்

- 1.0 Please submit the application from in two copies, alongwith all required documents to the District Disabled Rehabilitation Officer of your District.

இந்த விண்ணப்பத்தின் இரண்டு நகல்கள் மற்றும் தேவைப்படும் அனைத்து ஆவணங்களுடன் சேர்த்து மாவட்ட ஊனமுற்றோர் மறுவாழ்வு அலுவலரிடம் சமர்ப்பிக்க வேண்டும்.

- 2.0 The following documents are essential, please ensure that they are attached.

குறிப்பிடப்பட்டுள்ள ஆவணங்கள் மிகவும் முக்கியமானவை. இதை தயவு செய்து மனுவுடன் இணைத்து அனுப்பவும்.

- 2.1 40% Disability certificate from medical board of Central/State Government.

மத்திய மற்றும் மாநில அரசிடமிருந்தோ மருத்துவர் குழுவிடமிருந்து பெறப்பட்ட 40% சதவீத ஊனச் சான்றிதழ்.

- 2.2 Income declaration Certificate (on application from itself)

வருமானத்திற்கான உறுதிச் சான்றிதழ் (இதை விண்ணப்பப் படிவத்தில் குறிப்பிடவும்)

- 2.3 Birth/Age Certificate from panchayat/Municipal/School certificate)

பிறந்த தேதி/வயது – பஞ்சாயத்து/ நகர சபை/மற்றும் பள்ளிச் சான்றிதழ்

- 2.4 Educational Qualification Certificate

கல்வித்தகுதிச் சான்றிதழ்

- 2.5 Caste Certificate for SC/ST/OBC

சாதிச் சான்றிதழ் தாழ்த்தப்பட்டோர்/மலைச் சாதியினர்/இதர பிரிவினர்

- 2.6 One Passport size photograph, and one full size photograph

ஒரு பாஸ்போர்ட் அளவு புகைப்படம் மற்றும் ஒரு முழு தோற்ற புகைப்படம்

- 2.7 Affidavit stating that no loan had been availed from any other government agency for the same purpose.

அரசுத் துறையிலிருந்து கடன் உதவி ஏதும் பெறவில்லை என்பதற்கான சுய உறுதிச் சான்றிதழ்.

2.8 All clearances required have been obtained from respective Central/State Government agencies including clearance from State Pollution control Board if applicable. Copy of all such clearances is to be attached.

சம்பந்தப்பட்ட மத்திய மாநில துறைகளிலிருந்தும், மாநில மாசுக்கட்டுப்பாட்டுத் துறையிலிருந்தும் பெறப்படும் தகுதிச் சான்றிதழ்களை இதற்கு பொருத்தமாயின் இத்துடன் இணைக்க வேண்டும்.

Note: Each column of the application format alongwith attached proformas should be properly filled up giving appropriate information/suitable remarks. No column should be left blank, instead write "NA" (not applicable) in the blank column.

குறிப்பு: இந்த மனுவிலுள்ள ஒவ்வொரு பகுதியும் அதனோடு தேவைப்படும் சரியான தகவல்களுடன் பூர்த்தி செய்ய வேண்டும். எந்த பகுதியும் பூர்த்தி செய்யாமல் விடக்கூடாது. (இதற்கு சம்பந்தமானதல்ல) எனக் குறிப்பிடவும்.

PARTICULARS OF APPLICANT

விண்ணப்பதாரரின் விபரங்கள்

(Passport size
Photograph)
கடவுச்சீட்டு அளவு
புகைப்படம்

1 Name & Address of applicant :

விண்ணப்பதாரரின் பெயர் மற்றும் விலாசம்

2 Father's/Husband's Name :

தந்தை/கணவன் பெயர்

3 Details of disability & Percentage of disability, (attach attested photocopy of certificate from competent authority) :

ஊனத்தின் தன்மை பற்றிய முழு விபரம் மற்றும்
ஊனத்தின் சதவிகிதம்
(அங்கீகரிக்கப்பட்ட நிறுவனத்தின் சான்றிதழ்
நகலுடன்)

4 Family Details :

குடும்ப விபரங்கள்

5 Annual Income of individual. If dependent, please give income of family/spouse (attach copy of income certificate) :

தனி நபராயின் வருடாந்திர வருமானம் அல்லது
குடும்பத்தினரின் வருடாந்திர வருமானம் (வருமான
சான்றிதழ் இணைக்கவும்)

6 Date of birth and age as on 1st of the following month during which the application is submitted (attach attested copy of certificate) :

விண்ணப்பம் சமர்ப்பிக்கும் முதல் தேதியில்
விண்ணப்பதாரரின் வயது மற்றும் பிறந்த தேதி
(சான்றிதழ் இணைக்கவும்)

- 7 Educational and technical background, particularly related to the proposed project/scheme :
- சமர்ப்பிக்கும் திட்டப் பணி குறித்த விண்ணப்பதாரரின் தொழில் நுட்பம் மற்றும் கல்விப் பின்னணி :
- 8 Employed/Self-employed/unemployed. Give details if employed or self-employed :
- வேலை/சுய தொழில்/வேலையில்லாதவர் வேலையில் இருப்பின் அது குறித்த விவரங்கள் :
- 9 Whether belong to SC/ST/OBC/OTHERS :
- தாழ்த்தப்பட்டோர்/மலைசாதியினர்/இதர பிற்பட்ட வகுப்பினர் மற்றும் இதர பிரிவினர் :
- 10 Existing activities and financial status including land holding, fixed assets in the name of applicant :
- விண்ணப்பதாரரின் பொருளாதார நிலை, நில உடமை மற்றும் சொத்து பற்றிய விவரங்கள் :

2. **PROPOSED ACTIVITY**

செயல்படுத்த இருக்கும் திட்டப் பணி விபரம்

1 Name of the Scheme/Project :

திட்டத்தின் பெயர் :

2 Details of the project or proposed activity :

திட்டப் பணியின் விபரங்கள் :

3 a) Location of Unit:

அமைவிடம்:

(a) Whether confirming or non-confirming please specify if location confirms to location policy of the State Government/Local authority.

ஒப்புதல் பெறப்பட்ட இடமா அல்லது ஒப்புதல் பெறாத இடமா (மாநில அல்லது பஞ்சாயத்து ஒப்புதல் பெறப்பட்ட இடமாக இருப்பின் அது குறித்த விபரங்கள்)

3. COST OF THE PROJECT

திட்டப் பணி செலவுகள்

(Rs. in Lakhs)

Sl.No. வரிசை எண்	Items விபரம்	Cost மதிப்பு
1	Miscellaneous Fixed Assets நிரந்தர மற்றும் அசையாத சொத்துக்கள்	
2	Preliminary & Preoperative expenses ஆரம்ப கட்ட செலவுகள்	
3	Contingencies & Cost escalations எதிர்பாராத மற்றும் மதிப்பீட்டுக்கு மிஞ்சிய செலவுகள்	
4	Others, if any (Please specify) மற்றவை (விபரம் குறிப்பிடவும்)	
5	Working Capital மூலதனம்	

Total
மொத்தம்

Note
குறிப்பு

a) Furnish details of (1) above,
பத்தி 1 குறித்த முழு விபரங்கள் இணைக்கவும்

b) Working Capital amount may be included as part of cost of Project,
where total cost of the scheme does not exceed Rs.50,000/-

ரூபாய் 50,000 க்கு திட்டப் பணி மேற்படாதிருப்பின் மூலதனத்தின் தொகை
முழுமையாக திட்டச் செலவாக சேர்க்கலாம்.

4. MEANS OF FINANCE

Sl.No. வரிசை எண்	Source வகைகள்	Amount & % of Total Cost தொகை & திட்டச் செலவு %
1	Promotor's Contribution விண்ணப்பதாரரின் பங்கு	
2	Subsidy, if any மான்யம்	
3	Term Loan கால அளவுடன் கூடிய கடன்	
4	Banks/Other Finances வங்கிகள் மற்றும் இதர நிதி நிறுவனங்கள்	
5	Others, if any specify இதர வகைகள் (குறிப்பிடவும்)	
		Total மொத்தம்

5. TECHNICAL DETAILS & ECONOMICS OF PROJECT :

தொழில் நுட்ப தகவல் மற்றும் திட்டப் பணி
குறித்த பொருளாதார நிலை

6. MANPOWER REQUIREMENT

தேவையான பணியாட்கள்

Sl.No. வரிசை எண்	Category விபரம்	Average Salary per Month சராசரி மாத சம்பளம்
1	Managerial நிர்வாகம்	
2	Supervisors மேற்பார்வையாளர்கள்	
3	Skilled திறனுடைய பணியாட்கள்	
4	Unskilled திறனற்ற பணியாட்கள்	
		Total மொத்தம்

7. MARKETING ARRANGEMENTS

வாணிப விபரம்

- a) Demand and Supply position in the area :
பொருட்களின் தேவை மற்றும் விற்பனை
குறித்த விபரம் (குறிப்பிட்ட பகுதியில்) :
- b) Selling Arrangements :
விற்பனை குறித்த ஏற்பாடுகள் :

8. REPAYMENT SCHEDULE

பணம் திரும்பச் செலுத்தும் விபரம்

- a) Please indicate Moratorium Period needed with Justification

திரும்பச் செலுத்த தேவைப்படும் காலக்கெடு குறித்த விபரம்

- b) Repayment in terms of quarterly/half yearly/yearly instalments (maximum repayment period is 7 years including moratorium period)

திரும்பச் செலுத்தும் காலக்கெடு காலாண்டு/அரையாண்டு/ முழு ஆண்டு (அதிகபட்சம் 7 ஆண்டுக்கு மிகாமல்)

Notes For loans for agricultural activities, the repayment has to made in yearly instalments.

குறிப்பு விவசாயம் சம்பந்தப்பட்ட கடன்பகுதிக்கு மட்டும் திரும்பச் செலுத்தும் காலம் ஆண்டிற்கொருமுறை ஆகும்.

9. IMPLEMENTATION SCHEDULE

நடைமுறைப்படுத்தும் திட்டக் குறிப்புகள்

10. WORKING CAPITAL REQUIREMENT

முதலீட்டிற்கு தேவைப்படும் மூலதனம்

11. OTHERS

இதர வகைகள்

1. Government Consents:

அரசின் ஒப்புதல்

2. Environmental clearance

சுற்றுப்புற சூழல் சான்றிதழ்

3. Other Government Clearances, if any etc.

இதர அரசு சான்றிதழ்கள் ஏதேனும் இருப்பின்

12. CERTIFICATE

உறுதிச் சான்று

- 1 I/We certify that all information furnished by me/us is true; that I/We have not borrowing arrangements for the unit with any bank/financial institutions, except as mentioned above; that no legal action has been/is being taken against me/us; That I/We shall furnish all other information that may be required by you in connection with my/our application; that this may also be exchanged by you with any agency you may deem fit; and that you, your representatives of RBI or any other agency authorised by you may at any time, inspect/Verify our assets, books.

நான்/நாங்கள் படிவத்தில் தெரிவித்துள்ள விவரங்கள் யாவும் உண்மையே. மேற்படி நிறுவனம் தொடங்க விண்ணப்பத்தில் குறிப்பிட்டதை தவிர அரசிலோ அல்லது வங்கிகள் மற்றும் வேறு நிதி நிறுவனங்களிலோ கடனேதும் வாங்கவில்லை என்றும் அதற்காக எந்த சட்டப்பூர்வமான நடவடிக்கைகளும் எங்கள் மீது மேற்கொள்ளப்படவில்லை என்றும் உறுதி கூறுகிறேன்/கூறுகிறோம். எனது/எங்களது விண்ணப்பத்தின் பேரில் எதிர்காலத்தில் தங்களுக்கு தேவைப்படும் விபரங்களையும் அளிப்பேன்/அளிப்போம் என உறுதி கூறுகிறேன்/கூறுகிறோம். தங்களால் நியமிக்கப்படும் அமைப்போ அல்லது ரிசர்வ் வங்கியின் பிரதிநிதிகளோ எங்களது அலுவலக இடம் மற்றும் அதன் சொத்துக்கள் மற்றும் வரவு செலவு கணக்கு விபரங்களையும் தேவைப்படும் போது ஆய்வு செய்யவும், பரிசோதித்து பார்க்கவும் அனுமதி அளிப்பேன்/அளிப்போம் என உறுதி கூறுகிறேன்/கூறுகிறோம்.

- 2 I / We further certify that I/We do not have any overdues in respect of any financial assistance I / We have availed so far.

நான்/நாங்கள் இதுவரை எந்த ஒரு வங்கியிலா அல்லது நிதி நிறுவனங்களிலோ காலம் கடந்து திருப்பிச் செலுத்தும் நிலுவைக் கடன் ஏதும் வைத்திருக்கவில்லை என உறுதி கூறுகிறேன்/கூறுகிறோம்.

Signature of Applicant
விண்ணப்பதாரரின் கையொப்பம்.

Date:
தேதி:

For Office Use Only

A. 1 Name of official who interviewed the applicant
2 Remarks

a. Repayment programmes

b. Repayment capacity

Monthly surplus (term 1 c) Rs.....

Monthly Instalments Proposed Rs.....

Monthly Instalments for existing term Rs.....

Loan and other obligations (to be specified) Rs.....

Total monthly obligations
Rs..... (F)

Debt Service ratio

(E.F)=

c. Comments

iv. Remarks of the technical report, if
obtained

v. Loan sanction

vi. Other remarks

(Appraising Official)

B. Remarks of Recommending authority.

உதவி உபகரணம் வேண்டி விண்ணப்பம்

(மூன்று சக்கர சைக்கிள் / சக்கர நாற்காலி / கால் தாங்கி / ஊன்றுகோல் / மடக்குக் குச்சி மற்றும் கறுப்புக் கண்ணாடி / காது கேட்கும் கருவி மற்றும் சூரிய ஒளியினால் மின்சக்தி பெறும் பேட்டரி/ பிரெய்லி கைக் கழகாரம் / செயற்கை அவயம்)

மாவட்ட மறுவாழ்வு மையம் :

1. ஊனமுற்ற நபரின் பெயர் :
2. தந்தை பெயர் :
3. நிலையான முகவரி :
4. பிறந்த தேதி / வயது :
5. ஆண் / பெண் :
6. சமுதாயப் பிரிவு (✓ குறியிடவும்) : (தாழ்த்தப்பட்ட வகுப்பினர்/ மலை சாதியினர் / மிகவும் பிற்படுத்தப்பட்ட வகுப்பினர் / பிற்பட்ட வகுப்பினர் / இதர வகுப்பினர்)
7. ஊனத்தின் தன்மை :
8. ஊனத்தின் அளவு (சதவிகிதம்) :
9. அடையாள அட்டை எண். :
10. தேவையான உபகரணம் :
11. கடைசியாக உபகரணம் பெற்ற தேதி :
12. ஆண்டு வருமானம் :

**ஊனமுற்ற நபரின் கையொப்பம் /
இடது கை பெருவிரல் ரேகை.**

இணைப்பு :

1. அடையாள அட்டை நகல்
2. வருமானச் சான்று (வட்டாட்சியர் வழங்கியது)
3. சிறப்பு மருத்துவரிடமிருந்து பெற்ற உபகரணப் பரிந்துரை சான்றிதழ் நகல்.

அலுவலக உபயோகத்திற்கு மட்டும்

1. பதிவு எண்.
2. உதவி உபகரணம் ()
வழங்கப்பட்ட நாள்
3. வழங்கல் பதிவேட்டின் பக்க எண். வரிசை எண். -ல்
பதியப்பட்டது.

மாவட்ட ஊனமுற்றோர் மறுவாழ்வு
அலுவலர் கையொப்பம்.

மாவட்டம்.

OFFICE OF THE SPECIAL COMMISSIONER FOR THE DISABLED
THOUSAND LIGHT, CHENNAI 600 006.

**APPLICATION FOR ADMISSION TO TRAINING COURSES FOR THE YEAR
200 - 200 FOR PHYSICALLY HANDICAPPED PERSONS.
(Computer Training / Lab Technician Course)**

(To be filled in Capital Letters)

(Tick the appropriate column)

APPLICATION No.	
-----------------	--

1	Name of Course applied	:	Lab Technician – 2 years Computer Course – 6 months			
2	Name of the Candidate (Initials at the end)	:				
3	Father's / Guardian's Name (Initials at the end)	:				
4	Native District	:				
5	Mother Tongue	:				
6	Name of caste	:				
7	Community	:	SC/ST	MBC	BC	OC
8	Date of Birth and Age	:	Age Years			
			Day	Month	Year	
9	Qualification (Educational)	:				
10	Qualification (Technical)	:				
11	Present Occupation	:				
12	School / College last studied	:				
13	Annual Income	:				
14	Type of Handicap & Percentage	:				
15	Name of Guardian if parent are not alive	:				
16	Permanent address of the candidate	:				

17	Postal address of the candidate	:		
18	List of enclosures (Tick the appropriate column)	:		
(i)	Xerox copy of School Certificate (XII std.)	:	Enclosed	Not Enclosed
(ii)	Xerox copy of Transfer Certificate	:	Enclosed	Not Enclosed
(iii)	Xerox copy of Community Certificate	:	Enclosed	Not Enclosed
(iv)	Xerox copy of Income Certificate	:	Enclosed	Not Enclosed

Place:
Date:

Signature / Left Hand Thumb Impression
of the Candidate

ஊனமுற்றோருக்கான சிறப்பு ஆணையர் அலுவலகம்
 திருமண நிதியுதவித் திட்டத்திற்கான விண்ணப்பப் படிவம்
 (பார்வையற்றோர் / செவித்திறன் குறையுடையோர் / கை, கால் ஊனமுற்றோர்)

மணமகன் பற்றிய விவரங்கள்

1. பெயர் :
2. பிறந்த தேதி :
3. வயது :
4. முழு முகவரி :
5. தந்தை / தாயார் பெயர் :
6. மதம் :
7. சாதி (√ குறியிடவும்) : (தாழ்த்தப்பட்ட வகுப்பினர்/ மலை சாதியினர் / மிகவும் பிற்படுத்தப்பட்ட வகுப்பினர் / பிற்பட்ட வகுப்பினர் / இதர வகுப்பினர்)
8. கல்வித் தகுதி :
9. குடும்ப அட்டை எண். :

ஊனமுற்ற நபராக இருப்பின்

10. ஊனத்தின் தன்மை :
11. ஊனத்தின் சதவிகிதம் :
12. ஊனமுற்றோர் அடையாள அட்டை எண் :
13. திருமணம் நடந்த நாள் / நடக்கவிருக்கும் நாள் :
14. திருமணம் நடந்த இடம் / நடக்கவிருக்கும் இடம் :
15. திருமணம் பதிவு செய்யப்பட்டுள்ளதா ? : அ) ஆம் / ஆ) இல்லை
(√ குறியிடவும்)
16. ஆம் எனில், திருமண பதிவுச் சான்றிதழை இணைக்கவும் :
17. இத்திருமணம் தங்களுக்கு முதல் திருமணமா ? : அ) ஆம் / ஆ) இல்லை
(√ குறியிடவும்)

18. குடும்ப ஆண்டு வருமானம் :
19. பணிபுரியுமிடத்தின் / சுயதொழில் புரியுமிடத்தின் முழு முகவரி :

மணமகனின் கையொப்பம் (அ)
இடதுகை பெருவிரல் கைரேகை.

மணமகள் பற்றிய விவரங்கள்

1. பெயர் :
2. பிறந்த தேதி :
3. வயது :
4. பிறந்த வீட்டு முகவரி :
5. தந்தை / தாயார் பெயர் :
6. மதம் :
7. சாதி :
8. கல்வித் தகுதி :
9. குடும்ப அட்டை எண். :

ஊனமுற்ற நபராக இருப்பின்

10. ஊனத்தின் தன்மை :
11. ஊனத்தின் சதவிகிதம் :
12. ஊனமுற்றோர் அடையாள அட்டை எண். :
13. இத்திருமணம் தங்களுக்கு முதல் திருமணமா? (: அ) ஆம் / அ) இல்லை
√ குறியிடவும்)

14. குடும்ப ஆண்டு வருமானம் :
15. பணிபுரியுமிடத்தின் / சுயதொழில் புரியுமிடத்தின் முழு முகவரி :
16. வேலை வாய்ப்பு அலுவலகத்தில் பதிவு செய்துள்ளீரா? (✓ குறியிடவும்) : அ) ஆம் ஆ) இல்லை
17. ஆம் எனில் பதிவு எண்ணை குறிப்பிடவும் :

மணமகளின் கையொப்பம்.

இணைப்பு:

1. பள்ளிக் கல்வி சான்றிதழ் நகல் (இருவருக்கும்) / வயது சான்றிதழ்
2. ஊனமுற்றோர் அடையாள அட்டை நகல் (ஊனமுற்ற நபருடையது)
3. திருமணப் பத்திரிக்கை நகல்
4. திருமணப் பதிவுச் சான்றிதழ் நகல் / திருமண புகைப்படம்
5. வருமானச் சான்றிதழ் (இருவருக்கும்)

குறிப்பு: பிற துறையின் மூலம் திருமண உதவி பெறுபவர்கள் இத்திட்டத்தின் உதவி பெற தகுதியற்றவர்கள்.

ஊனமுற்றோருக்கான சிறப்பு ஆணையர் அலுவலகம், ஆயிரம் விளக்கு,
சென்னை-600 006.

கடும் ஊனமுற்றோர் பராமரிப்பு உதவித் தொகை பெற விண்ணப்பம்

மாவட்டம் :

1. கடும் ஊனமுற்றவரின் பெயர் :
2. பிறந்த தேதி மற்றும் வயது :
3. ஊனத்தின் தன்மை :
4. ஊனத்தின் விவரம் :
5. ஊனத்தின் சதவிகிதம் :
6. கல்வித் தகுதி :
7. சிறப்புக் கல்வி நிறுவனத்தில் பயிற்சி பெற்று வருகிறாரா ? : அ) ஆம் ஆ) இல்லை
8. ஆம் எனில் நிறுவனத்தின் பெயர் மற்றும் முழு விலாசம் :
9. சாதி : (தாழ்த்தப்பட்ட வகுப்பினர்/ மலை சாதியினர் / மிகவும் பிற்படுத்தப்பட்ட வகுப்பினர் / பிற்பட்ட வகுப்பினர் / இதர வகுப்பினர்)
10. ஊனமுற்றோர் அடையாள அட்டை எண் :
11. தந்தை / பாதுகாவலர் பெயர் :
12. குடும்ப ஆண்டு வருமானம் :
13. அரசின் வேறு ஏதாவது உதவியை பெற்றிருந்தால் அது பற்றிய விவரத்தைக் குறிப்பிடவும் :

இணைப்பு

- 1) ஊனமுற்றோர் அடையாள அட்டை நகல்
- 2) வருமானச் சான்றிதழ்

தந்தை / பாதுகாவலர்
கையொப்பம் அல்லது இடதுகை
பெருவிரல் கைரேகை.

CHAPTER – VI
SOCIAL DEFENCE

The Department of Social Defence is providing services for the development of children found in difficult circumstances and the girls and women requiring care, treatment and rehabilitation. The Department is also providing institutional and non-institutional services for the rehabilitation of the children entering the institutions, besides involving the Non-Governmental Organisations in all the programmes to ensure protection of the rights of the children and their all round development.

The institutions under the Department provide care, treatment (correctional) training (educational and vocational) and rehabilitation to the children (neglected and children in conflict with law coming under the provisions of the Juvenile Justice (Care and Protection of Children) Act, 2000 and girls and women institutionalized under the Immoral Traffic (Prevention) Act, 1956. The Department also provides aftercare services to the boys, girls and women discharged from the institutions.

The Directorate of Social Defence Co-ordinates drug abuse control and prevention programme of the Ministry of Social Justice and Empowerment, Government of India.

BENEFICIARIES:- The following are the beneficiaries under the programmes implemented by this Department:

1. Neglected Children
2. Children in conflict with law
3. Street Children
4. Children abused
5. Stranded Girls & Unmarried Mothers
6. Women and Girls in moral danger
7. Women and Girls Committing offences under The Immoral Traffic (Prevention) Act, 1956
8. Combating Trafficking & Commercial Sexual Exploitation of Women & Children

THE FUNCTIONARIES	BENEFICIARIES
i) Child Welfare Committee	Neglected Children
ii) Juvenile Justice Boards	Children in conflict with law
iii) Non-Governmental Organisations	Street Children / abandoned girls
iv) Child Welfare Committee & Non-Governmental Organisations	Children abused / abandoned
v) Protective Homes	Women and Girls in moral danger
vi) Magistrate Courts	Women and Girls committing offence under the Immoral Traffic (Prevention) Act, 1956.

Definition	Authorised Persons	Forum to be produced
Neglected Children		
Boys & Girls below 18 found begging or is found without any home or settled place of abode and without any obtainable means of subsistence and is destitute has a parent or guardian who is unfit or incapacitated to exercise control over the children or lives in a brothel or with a prostitute or frequently goes to any place used for the purpose of prostitution, or is found to associate or any other persons who leads an immoral, drunken or deprived life. Who is likely to be abused exploited for immoral or illegal purpose or unconscionable gain.	Under Sec. 2 d of the Juvenile Justice (Care & Protection of Children) Act, 2000 Police Officers not below the rank of Sub-Inspector, Members of Municipal Councils, Officers and Members of recognised Philanthropic Societies, fit persons or fit institutions, Superintendents of Special /Children Homes, Members of the Committee of Visitors, Governing Body of Private Children Homes, Superintendent of Government Vigilance Home and Stri Sadana, Protective Homes, After Care Organisations, Medical officers of Children/ Special Homes, Medical Officers in-charge of Government Hospitals, Probation Officers in the State.	Child Welfare Committee
Definition		
ABUSED CHILDREN	Authorised Persons	Forum to be Produced
Any behavior towards a child by any adult, which impairs the child's physical, mental or emotional health and development and thereby debases, degrades and demeans the dignity of a child. In short abuses take place whenever there is violation of the rights of a child.	Any caring person	Child Welfare Committee.

CHILD WELFARE COMMITTEE

The Juvenile Justice (Care and Protection of Children) Act, 2000 has come into force from 14th February 2002 in the State of Tamil Nadu repealing the Juvenile Justice Act, 1986. The Child Welfare Committee comprising of a chairman and fthe members tries the neglected children. The Committee functions as a Bench of Magistrates with the powers conferred by the Code of Criminal Procedure, 1973 on a Metropolitan Magistrate or a Judicial First Class Magistrate. 18 Child Welfare Committees were constituted. The Chairman and Members sit in the premises of the respective Children Homes on Tuesdays, Thursdays and Fridays between 2.00 p.m. and 5p.m. to hear the cases.

The details of eighteen Child Welfare Committees constituted under Section 29 of Chapter III of the Juvenile Justice (Care and Protection of children) Act, 2000 is given in Annexure-1.

CHILDREN IN CONFLICT WITH LAW

Definition	Authorized persons	Forum to be produced
The children who has been found to have Committed an offence.	Police Officials	Juvenile Justice Boards

JUVENILE JUSTICE BOARDS

Special provisions have been made to deal with the matters relating to the children in conflict with law. Juvenile Justice Boards under the provision of Section 4 of Chapter II in Juvenile Justice (Care and Protection of children) Act 2000 was formed. The list of Juvenile Justice Boards is shown in Annexure II.

SERVICES PROVIDED

Institutions	Beneficiaries	Facilities provided
Observation Homes	Children facing enquiry before Juvenile Justice Boards.	Providing food, shelter and clothing as per the scales prescribed in the rules. Education and vocational training are imparted.
Reception Units	Children facing enquiry before the Child Welfare Committees	Providing food, clothing, shelter and non-formal education in the trial period.
Children Homes	Children committed by the Child Welfare Committee.	Education upto X std. is imparted to the inmates. Vocational training, carpentry, weaving, mat weaving, book binding, arc welding are given to the inmates.

Special Homes	Children committed by the Juvenile Justice Boards	Education upto X std. is imparted to the inmates. Vocational training, carpentry, weaving, mat weaving, book binding, arc welding are given to the inmates.
After Care Organisations	Children discharged from Children/ Special Homes.	Higher education in Colleges, Polytechnics, I.T.Is, Para Medical & Professional ctheses.

The List of Reception Units is given in Annexure III.

Non-Governmental Organisations running Observation / Children Homes are receiving grant-in-aid from the Government @ Rs.225/- per month per child.

The list of Observation / Children / Special / Aftercare Homes / Special Care Centre and place of safety are given in Annexure-IV.

JUVENILE GUIDANCE BUREAU

Juvenile Guidance Bureau are functioning under the Department in Chennai (2 places), Madurai, Vellore, Tirunelveli and Coimbatore. These Bureaus investigate the attitude and behavior of the inmates referred to them by the Child Welfare Committee/Juvenile Justice Boards. The Juvenile Guidance Bureau is also providing counseling and guidance to the children and parents apart from undertaking research programmes on the prevalence of children in conflict with law. This Guidance Bureau attends to the needs of the Observation Homes. These Bureaux are run by Non-Governmental Organisations with Grants-in-aid from the Government.

The list of Juvenile Guidance Bureaux is given in Annexure-V.

REHABILITATION

1. Marriage grant of Rs.3000 is sanctioned to the inmates for whom marriage is arranged by the Department. Rs.2000 is also paid towards marriage day expenses.
2. Incentive is paid to the inmates according to their skills. The incentive is at Rs.70/- and Rs.50/-per month per inmate (skilled and semi-skilled) respectively. 150 inmates are benefited every year.
3. As a de-institutionalisation effort, Family Support scheme is implemented. Beneficiaries under this programme are identified by a committee and placed back with their parents. Financial assistance of Rs.200/-per month per inmate is provided to the family. 100 children are benefited every year.
4. Lump sum assistance Rs.500/- to Rs.2500/- in the form of tools and equipment is provided to the discharged inmates of Children / Special Homes trained in various trades.

5. Job oriented vocational training courses are offered at Government After Care Organisation, Athur, to the discharged inmates, for their future employment.

STREET CHILDREN

Intervention by	Referral to	Facilities
Street Educators or Animators of NGOs	Night Shelters or Development Programme	Shelter, Medical, Non-formal education, Comprehensive Programme of educational and Vocational Training including rehabilitation.

WELFARE PROGRAMME FOR STREET CHILDREN

The Department of Social Defence is implementing welfare programmes to Street Children with the involvement of Non-Governmental Organisations. The welfare programmes include: -

- a) Night Shelters and
- b) Comprehensive Programme with in-built educational and vocational training.

7 Night Shelters for Street children are functioning under Non-Governmental Organisations. The Night Shelter Scheme is funded by the State Government. Annual grant for a night shelter limited to 50 children per shelter is Rs.65, 500/-

Apart from this 8 NGOs are implementing the comprehensive programme (300 Children) funded by the Ministry of Social Justice and Empowerment, Government of India. The financial assistance under the GOI Programme is Rs.15 Lakhs (10% shared by the NGOs). The list of Night Shelters assisted by the Government of Tamil Nadu & Government of India is given in Annexure VI & Annexure-VII.

ERADICATION OF JUVENILE BEGGARY

To eradicate begging by children, a scheme is implemented through ICCW, Chennai. The children are persuaded to join schools and the parents are motivated in such a way to send their children to schools.

The NGO (ICCW, Shenoy Nagar and Chennai) with the help of Juvenile Aid Police Unit round up the children found begging in the city of Chennai and bring them before the Child Welfare Committee and tries to rehabilitate them.

The Juvenile Guidance Bureau provides counseling to the parents and children.

CRISIS INTERVENTION CENTRE

One Crisis Intervention Centre on Child Abuse is functioning under ICCW Chennai as given in Annexure-VIII.

CHILD LINE

CHILDLINE, a telephone out-reach programme committed to responding emergency calls to help a child in distress is in operation in Chennai, Madurai, Tiruchirapalli, Coimbatore, Salem and Tirunelveli with the financial support from the Ministry of Social Justice and Empowerment, Government of India. In this regard, the special toll free No.1098 has been earmarked across the country. CHILDLINE has also been introduced by the Police Department using the same number in all women Police Stations to ensure that the services are available for the children across the state, till such time, the scheme is fully funded by Government of India. As on date Childline is also working in 188 All Women Police Station.

WOMEN AND GIRLS COMMITTING OFFENCES UNDER IMMORAL TRAFFIC (PREVENTION) ACT 1956

Six rescue shelters receive and take care of the girls and women during the period of trial before the courts. Apart from this, Protective/Vigilance Homes are established to provide shelter, food, clothing and training programmes to the girls and women committed under the provisions of Immoral Traffic (Prevention) Act, 1956 in six places in the state.

A home for unmarried mothers is also housed in the campus of Government Vigilance Home and Stri Sadhana, Chennai. List of Rescue Shelters and Vigilance/Protective homes is given in Annexure-IX.

Rehabilitation programmes for the inmates of Government Protective/Vigilance Homes include

1. Arranging of marriages and grant of Rs. 5000/- for a marriage.
2. Tamil Nadu Social Defence Welfare Fund for Women & Children Rules 2002 was created to provide infrastructural facilities to the institutions, education assistance to the total orphan/destitute children/to provide financial assistance not exceeding Rs.5000/- (or) material assistance not exceeding Rs.10,000/- to the discharged inmates under Juvenile Justice (Care & Protection of children) Act, 2000 & provisions under Immoral Traffic (Prevention) Act, 1956 petty repairs and construction works in the existing buildings not exceeding Rs.20,000/- per annum in an institutions, providing sports and recreational materials to the institutions, and other expenses to the best interest of the children. The fund is administered by the Governing Boards, consisting the Secretary to Government, Social Welfare & Nutritious Meal

Programme Department as Chairperson, the Director of Social Defence as Member Secretary and the Deputy Secretary/Additional Secretary to Government, Finance Department as Member.

STRANDED GIRLS AND UNMARRIED MOTHERS.

The Department of Social Defence provides temporary care for the stranded girls through Non-Governmental Organisations. Counseling is provided to the girls to find out the reasons for leaving their homes. Non-formal education and vocational training is also provided to these girls.

Admissions by the Director of Social Defence for a temporary period of 3 months extendable up to 6 months.

Two Non-Governmental Organisations are assisted financially to maintain short stay homes for stranded girls. Addresses are given in Annexure-X.

WOMEN AND GIRLS IN MORAL DANGER

The Director can order admission of women and girls who are in moral danger, and those who seek admission voluntarily in the Stri Sadana Rescue Home, Chennai for a maximum period of stay for three years. Facilities of Non-Formal education and Vocational Programme are available in these institutions.

One Halfway home is functioning in Tamil Nadu to receive and take care of the girl children in vulnerable condition, facing hardship in moral danger and sexually abused. The NGO is maintaining the home and provide shelter, food, education and vocational training to protect and rehabilitate them. Address is given in Annexure-XI.

MISSING CHILD BUREAU

To collect the data about missing children from various agencies and such information is uploaded on the Web Site in order to restore these children to their family / relatives. Three Missing Children Bureau functioning under this Department.

Address are given in Annexure -XII.

INFORMATION CELL:

An information cell is functioning in the Directorate of Social Defence headed by the Director. Information about the services available for neglected and children in conflict with law, women in moral danger can be had on working days between 3 to 4 p.m. in the Office of the Director of Social

Defence, 300, Purasawalkam High Road, Chennai - 10, **Telephone No. 26426421, 26427022 & Fax No.26612989**. Information about institutional programmes, leave, discharges on license, absolute discharge etc in respect of the inmates can also be had from the information cell. Public Relation Officer/Personal Assistant to Director may be contacted for such information services.

COMPLAINTS REDRESSAL PROCEDURES

Complaints Redressal Procedure is available in the Directorate of Social Defence, The Deputy Director (Administration) of the Office of Director of Social Defence is the Vigilance Officer to receive the complaints either in person or by the post in name cover. Reply about the action taken will be communicated to the complainant within 30 days from the date of receipt of complaint, The complaints will be received on all working days between 3 to 5 p.m. in the office of the Director of Social Defence 300, Purasawalkam High Road, Chennai-10, **Telephone No. 26426421, 26427022, Fax No.26612989**.

SCHEME FOR PROHIBITION AND DRUG ABUSE PREVENTION

OBJECTIVE

- i. To create awareness and educating the people about the ill effects of alcoholism and drug abuse on the individual, the family and the society at large.
- ii. To evolve culture-specific models for the prevention of drug abuse and the treatment and rehabilitation of addicts.
- iii. To provide for the whole range of community based services for identification, motivation, counseling, de-addiction, after care rehabilitation of addicts.
- iv. To promote collective initiatives and self-help endeavors among individuals and groups vulnerable to addiction or found at risk.
- v. To establish appropriate linkage between State intervention and voluntary efforts in the field of prohibition and drug abuse prevention and
- vi. To prevent production and distribution of drugs by increasing the awareness through community participation and public cooperation.

Financial Assistance is available for:

- Awareness and Prevention.
- Drug Awareness, Counseling and assistance centres.
- De-addiction cum Rehabilitation centres.
- De-addiction camps.

The financial assistance is provided to 21 Non Governmental Organisations for the above programmes. The list of NGOs is given in annexure-XIII.

WEBSITE OF THE DEPARTMENT OF SOCIAL DEFENCE

A Website has been designed with the help of National Informatics Centre.

The Website is: www.tn.nic.in/socialdefence

Internet connection has been obtained in January 2002 and E-mail facilities are available in the Directorate of Social Defence for easy and faster communication.

The E-mail address is: dsd@tn.nic.in

ANNEXURE - I

LIST OF CHILD WELFARE COMMITTEES – 18 Nos.

(G.O.Ms.No.1, Social Welfare & Nutritious Meal Programme Department dated 01.01.2004)

S. No.	Place in which the committee is constituted	Jurisdiction of the Committee	Place of sitting of Child Welfare Committee
1	Chennai	Chennai District	Government Children's Home for Boys, 58, Suryanarayana Chetty Street, Royapuram, Chennai.13. Ph.No.25951450
2	Chengalpattu	Kancheepuram District	Government Children's Home for Boys, G.S.T.Road, Chengalpattu.2. Phone No.04114 424458
3	Ranipet	Vellore & Tiruvanamalai Districts	Government Children's Home for Boys, Bombay Trunk Road, Ranipet.632 402. Ph.No.04172 222506
4	Cuddalore	Villupuram & Cuddalore Districts	Government Children's Home for Boys 1, Shanmugaperuman Road, Kilperumbakkam, Villupuram.2. Phone No.04146 241702.
5	Salem	Salem District	Government Children's Home, District Cthet Compound, Yercaud Main Road, Hasthampatti, Salem.7. Phone No.0427 2 415148
6	Coimbatore	Coimbatore & Nilgiris Districts	Observation Home for Boys and Girls under discharged Prisoner's Aid Society, 1093, 1094, Avinashi Road, Pappanaicken Palayam, Coimbatore.37. Phone No.0422 2216183

7	Erode	Erode & Namakkal Districts	Government Children's Home, 9, Ganapathipuram, Karukkpalayam Post, Erode.3. Phone No.0424 2212007
8	Dharmapuri	Dharmapuri District	Children's Home under Vallalar Balar Illam, Nallampalli (Via), Kurinji Nagar Post, Dharmapuri District. Phone No. 04342 260582
9	Tiruchirapalli	Tiruchirapalli, Karur, Ariyalur & Perambalur Districts	Government Shelter Home for Boys and Girls, 34,East Boulevard Road, Tiruchirapalli-2 Phone No. 0431-2702234
10	Thanjavur	Thanjavur District	Government Children's Home, Thanjavur.613007. Phone No.04362 237013
11	Karaikudi	Pudukkottai, Sivaganga & Ramanathapuram Districts	Government Children's Home, O.Seruvayal, Karaikudi.623208. Phone No.04565 2455628
12	Madurai	Madurai & Theni Districts	Vidiyal Shelter Home, No.21 & 22, Kennet Nagar, Muthupatti, Madurai East -3.
13	Tirunelveli	Tirunelveli & Kanniyakumari Districts	Government Children Home, N.G.O. Colony Bus Stop, Melapalayam P.O. Tirunelveli.627003. Phone No.0462 2352954.
14	Nagapattinam	Nagapattinam & Thiruvarur Districts	Children's Home under Arivagam, Special School for Mentally Retarded Thiruvavaduthurai Adheenam Gardens, Tharangambadi Road, Mayiladuthurai, Nagapattinam.609001. Ph.No.04365 222649
15	Virudhunagar	Virudhunagar District	Children's Home for Boys under Madurai Multipurpose Social Service Society, 1/648, Sundaram Theater Road, Gandhi Nagar Street, Pandian Nagar, Virudhunagar.3. Phone No.04562 243881.
16	Dindugal	Dindugal District	Puduyugam, Murugathuranpatti, Nilakottai Taluk, Dindigul District.
17	Thoothukudi	Thoothukudi District	Muthukuvial, Tuticorin Multipurpose Social Service Society, Bishop House, P.B.No.122, Tuticorin-628001. Ph.No.2326878

18	Thiruvallur	Thiruvallur District	Childrens Home for Boys & Girls under IRCDS, No.6, Namakkal Ramalingam Street, Rajajipuram, Tiruvallur-602001. Phone No.04116-260084 E-mail:incds@mds.vsnl.net.in
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ANNEXURE – II

LIST OF JUVENILE JUSTICE BOARDS – 8 Nos.

(G.O.Ms.No.151, Social Welfare & Nutritious Meal Programme Department dated 22.10.2002)

S. No.	Place in which the Board is constituted	Jurisdiction of the Board	Place of sitting of Juvenile Justice Board
1	Chennai	Chennai, Tiruvallur, Kancheepuram and Vellore Districts	Government Observation Home for Boys and Girls, No.153.Purasawalkam High Road, Chennai.10. Phone No. 26422644
2	Madurai	Madurai, Dindigul, Theni, Sivagangai, Virudhunagar and Ramanathapuram Districts	Observation Home for Boys and Girls under Madurai Children Aid Society, 164, Ramnad Road, (Kamarajar Road), Madurai – 625009. Ph: 0452-2626524
3	Coimbatore	Coimbatore, Erode and The Nilgris Districts	Observation Home for Boys and Girls under Discharged Prisoner's Aid Society, 1093,1094,Avinashi Road, Pappanaicken Palayam, Coimbatore – 641037 Phone No.0422 2216183.
4	Tiruchirapalli	Tiruchirapalli, Karur, Perambalur and Pudukottai Districts	Government Observation Home for Boys and Girls, 34, East Boulevard Road, Tiruchirapalli – 620002. Phone No.0431 2702234.
5	Salem	Salem, Dharmapuri and Namakkal Districts	Government Observation Home for Boy and Girls, District Cthet Compound, Yercaud Road, Hasthampatti, Salem – 636007. Phone No.0427 2415148.
6	Tirunelveli	Tirunelveli, Thothukudi and Kanyakumari Districts	Government Observation Home for Boys and Girls, N.G.O.'B' Colony Bus stop, Melapalayam P.O. Tirunelveli.627003. Phone No.0462 2352954.

7	Cuddalore	Cuddalore, Villupuram and Tiruvannamali Districts	Government Observation Home for Boys and Girls, Radha Kalyana Mandapam, 9, Beach Road, Cuddalore. 607001. Phone No. 04142 2314422.
8	Thanjavur	Thanjavur, Nagapattinam and Thiruvarur Districts	Government Observation Home for Boys, (Attached to Government Children Home, Thanjavur)

ANNEXURE – III

List of Reception Units-15 Nos.

**G.O.Ms.No.166, Social Welfare and Nutritious Meal Programme (SW.8) Department
dated 13.11.2002**

S. No.	Place of sitting of Child Welfare Committee and the institution to which the reception unit to be attached	Age group	Child Welfare Committee
1	Government Children's Home for Boys, 58, Suryanarayana Chetty Street, Royapuram, Chennai.13. Phone No.25951450.	5-18	Chennai District
2	Government Children's Home for Girls, 153,Purasawalkam High Road, Chennai.600010. Phone No.26421279	5-18	Chennai District
3	Children's Home for Boys and Girls under Bala Mandir, 126, Gopathy Narayanaswamy Chetty Road, Chennai.17. Phone No.28267921	0-5	Chennai District
4	Children's Home for Boys & Girls under Vallalar Balar Illam, Nallampalli (Via), Kurinji Nagar Post, Dharmapuri Dist. Phone No. 04342 260582	3-18	Dharmapuri District
5	Government Children's Home for Boys, No-9 Ganapathipuram, Karukkal Palayam P.O., Erode-638003 Ph-0424 2212007	3-18	Erode District
6	Government Children's Home for Boys, No-1, Shanmuga Peruman Road, Kilperumbakkam, Villupuram. Ph- 954146 241702	3-18	Villupuram District
7	Government Children's Home for Boys, Bombay Trunk Road, Ranipet.632402. Phone No.954172 222506	3-18	Vellore District
8	Government Children's Home for Boys, G.S.T. Road, Chengalpattu.603002. Phone No.954114-424458	3-18	Kancheepuram District
9	Government Children's Home for Boys, V.O.C. Nagar, Thanjavur.613007. Phone No.04362 237013.	3-18	Thanjavur District
10	Childrens Home for Boys & Girls under IRCDS, No.6, Namakkal Ramalingam Street, Rajajipuram, Tiruvallur-1. Phone No.04116-260084	3-18	Thiruvallur District

11	Government Children's Home for Boys, No: O.Siruvayal, Karaikudi Ph- 04565 – 2455628	3-18	Sivagangai District
12	Children's Home under Arivagam for mentally retarded and physically handicapped Thiruvavaduthurai Adheenam, Tharangampadi Road, Mayiladuthurai, Nagapattinam District-1. Ph-04363-222649	3-18	Nagapattinam District
13	Children's Home for Boys and Girls under Puduyugam, Karunanidhi Nagar, Palani Road, Dindigul.624010 Ph-04543 222366	3-18	Dindigul District
14	Children's Home for Boys under Madurai Multipurpose Social Service Society, Virudhunagar-1 Phone No.04562-243881	3-18	Virudhunagar District
15	Childrens' Home for Boys under Muthukuvial, Tuticorin Multi Purpose Social Service Society Post Box No: 122 Bishop House, Tuticorin 628001. Phone No.0461-2326878	3-18	Thoothukudi District

ANNEXURE – IV
GOVERNMENT LETTER NO.124, SOCIAL WELFARE AND NUTRITIOUS MEAL PROGRAMME
DEPARTMENT DATED 19.08.2002
GOVERNMENT OBSERVATION HOMES - 6 Nos

S. No.	Name of the Institution	Age group for admission	Proposed Sanctioned Strength	Districts covered
1	Government Observation Home for Boys and Girls, No.153.Purasawalkam High Road, Chennai.10. Phone No. 26422644.	8-18	100	Chennai, Kancheepuram, Vellore and Tiruvallur
2	Government Observation Home for Boys and Girls, N.G.O.'B' Colony Bus stop, Melapalayam P.O. Tirunelveli.627003. Phone No.0462 2352954.	8-18	50	Tirunelveli, Tuticorin and Kanyakumari
3	Government Observation Home for Boys attached to Government Children's Home, Thanjavur -613007. Phone No. 04362 237013.	8-18	50	Thanjavur, Tiruvarur and Nagapattinam
4	Government Observation Home for Boys and Girls, 34, East Boulevard Road, Tiruchirapalli – 620002. Phone No.0431 2702234.	8-18	50	Trichy, Perambalur, Karur, Thanjavur, Pudukkottai, Tiruvarur and Nagapattinam

5	Government Observation Home for Boy and Girls, District Cthet Compound, Yercaud Road, Hasthampatti, Salem – 636007. Phone No.0427 2415148.	8-18	50	Salem, Dharmapuri and Namakkal
6	Government Observation Home for Boys and Girls, Radha Kalyana Mandapam, 9,Beach Road, Cuddalore. 607001. Phone No. 04142 2314422.	8-18	50	Thiruvanamai, Cuddalore and Villupuram

OBSERVATION HOMES RUN BY NON-GOVERNMENTAL ORGANISATIONS - 2 Nos.

S. No.	Name of the Institution	Age group for admission	Proposed Sanctioned Strength	Districts covered
1	Observation Home for Boys and Girls under Madurai Children Aid Society, 164, Ramnad Road, (Kamarajar Road) Madurai – 625009. Ph: 0452-2626524	8-18	100	Madurai, Ramanathapura m, Dindigul, Theni, Sivagangai and Virudhunagar
2	Observation Home for Boys and Girls under Discharged Prisoner's Aid Society, 1093,1094,Avinashi Road, Pappanaicken Palayam, Coimbatore – 641037 Phone No.0422 2216183.	8-18	50	Coimbatore, Nilgiris, and Erode

CHILDREN'S HOMES

GOVERNMENT CHILDREN'S HOMES - 11 Nos.

S. No.	Name of the Institution	Age group for admission	Proposed Sanctioned Strength	Districts covered
1	Government Children's Home for Boys, G.S.T. Road, Chengalpattu.603002. Phone No.954114-424458	12-18	300	Chennai, Kancheepuram, and Tiruvallur
2	Government Children's Home for Girls, 153,Purasawalkam High Road, Chennai.600010. Phone No.26421279	8-18	300	Thanjavur, Tiruvarur, Tiruchirapalli, Vellore, Trivallur, Kancheepuram and Chennai city
3	Government Children's Home for Boys, Ceylon Government Quarantine Camp, Tattaparai.628034. Phone No.0461 261235	12-18	200	Kanniyakumari, Tirunelveli, Tuticorin

4	Government Children's Home for Boys, Bombay Trunk Road, Ranipet.632402. Phone No.954172 222506	8-18	300	Vellore, Thiruvannamalai
5	Government Children's Home for Boys, V.O.C. Nagar, Thanjavur.613007. Phone No.04362 237013.	8-18	300	Thanjavur, Pudukottai, Nagapattinam, Trichy, Thiruvarur, Karur, Perambalur
6	Government Children's Home for Boys, 58, Suryanarayana Chetty Street, Royapuram, Chennai.13. Phone No.25951450.	6-14	300	Chennai, Tiruvallur and Kancheepuram
7	Government Children's Home for Boys, Mallipudur. 626141, Sri Villiputhur Taluk, Virudhunagar District. Phone No.04563 2681539	12-18	300	Madurai, Virudhunagar, Theni, Dindigul, Sivagangai, Ramanathapuram
8	Government Children's Home for Boys, Chinnar Reservoir Project Area, Panchampalli.636812, Dharmapuri District. Phone No.04342 237649	13-18	200	Dharmapuri, Erode, Namakkal, Salem, Nilgiris, Coimbatore
9	Government Children's Home for Boys, No-9 Ganapathipuram, Karukkal Palayam P.O., Erode-638003 Ph-0424 2212007	6-12	100	Dharmapuri, Erode, Nilgiris, Coimbatore, Salem and Namakkal
10	Government Children's Home for Boys, No-1, Shanmuga Peruman Road, Kilperumbakkam, Villupuram 605602 Ph- 954146 241702	8-18	100	Villupuram and Cuddalore
11	Government Children's Home for Boys, No: O.Siruvayal Karaikudi Ph- 04565 – 2455628	6-12	100	Ramanathapuram, Sivagangai and Pudukkottai

CHILDREN'S HOMES

CHILDREN'S HOMES RUN BY NON-GOVERNMENTAL ORGANISATIONS – 20 Nos.

S. No.	Name of the Institution	Age group for admission	Proposed Sanctioned Strength	Districts covered
1	Children's Home for Boys and Girls under Madras Society for the Protection of Children, Chennai.600021. Phone No.25951521	3-8	350	Chennai city, Cuddalore, Thiruvannamalai, Vellore and Kancheepuram

2	Children's Home for Boys and Girls under Seva Samajam Childrens' Home, 75, Bhajanai Koil Street, Pallipattu Village, Guindy Road, Chennai.113. Phone No.22351656	5-18	100	Chennai city
3	Children's Home for Girls under Seva Samajam Girls Home, "Aachen House", 29,Casa Major Road, Egmore, Chennai-8. Phone No.28261289	8-18	100	Chennai city
4	Children's Home for Boys under Seva Samajam Boys Home, Saligram, Kamarajar Salai, Dasarathapuram, Chennai.93. Phone. 24800596	6-12	100	Chennai city
5	Children's Home for Boys and Girls under Bala Mandir, 126, Gopathy Narayanaswamy Chetty Road, Chennai.17. Phone No.28267921	0-5	450	Chennai, Cuddalore, Thiruvannamalai, Vellore, Namakkal, Dharmapuri, Nilgiris, Kancheepuram, Villupuram, Salem, Erode, Coimbatore
6	Children's Home for Boys and Girls, Gandhigram.624302. Dindigul District Phone No.0452-252326	0-7	100	Madurai, Theni, Dindigul, Nagapattinam, Ramanathapuram, Virudhunagar, Kanyakumari, Karur, Perambalur, Pudukkottai, Sivagangai, Thiruvarur, Tuticorin, Trichy, Tirunelveli
7	Children's Home for Boys & Girls under Daya Sadan Children's Town, Nerkundram, Poonamallee High Road, Chennai .600107. Phone No.24871694	Above 5 Below 16	60	Chennai city
8	Children Home for Girls under Coimbatore Seva Nilayam, No.2, Syrian Church Road, Coimbatore 641001. Phone No. 0422 2473664	6-12	100	Dharmapuri, Salem, Erode, Namakkal, Coimbatore and Nilgiris
9	Children's Home for Boys & Girls under Vallalar Balar Illam, Nallampalli (Via), Kurinji Nagar Post, Dharmapuri Dist. Phone No. 04342 260582	3-12	100	Dharmapuri, Salem, Erode, Namakkal, Coimbatore and Nilgiris

10	Children's Home under Don Bosco Beatitudes, 50, Sundaram Street, Vysarpadi, Chennai.39. Ph.25514287	6-18	300	Whole state for children of Leprosy patients and destitute children.
11	Children's Home for girls under Idhayalaya, Nethimedu, Salem-2 Ph- 0427 2220800	8-18	100	Coimbatore, Nilgiris, Salem, Erode, Namakkal, Dharmapuri & Karur
12	Children's Home for Girls under PARD, T.Pudupatti, Madurai.	13-18	100	Madurai, Theni, Virudhunagar, Ramanathapuram, Sivagangai, Dindugal, Tuticorin, Tirunelveli, Pudukottai, Nagapattinam and Kanniyakumari
13	Children's Home for Boys and Girls under IRCDS, No-44/11 Thanthai Periyar Salai, Rajaji Puram, Thiruvallur.602001	6-12	30	Kancheepuram and Tiruvallur
14	Children's Home for Girls under Tere-Des-Home Trust Perumbakkam Road, Ramanashram P.O Tiruvannamalai 606 603.	6-18	100	Villupuram, Tiruvannamalai and Coimbatore
15	Children's Home for Boys under Madurai Multipurpose Social Service Society, Virudhunagar.-1 Phone No.04562-243881	6-12	30	Virudhunagar, Dindigul, Madurai and Theni
16	Children's Home under Arivagam for mentally retarded and physically handicapped Thiruvavaduthurai Adheenam, Tharangampadi Road, Mayiladuthurai, Nagapattinam District 609001. Ph-04363-222649	0-18	100	Whole State
17	Children's Home for Boys and Girls under Pудuyugam, Karunanidhi Nagar, Palani Road, Dindigul.624010 Ph-04543 222366	6-12	100	Dindugal, Theni and Karur
18	Childrens' Home for Boys under Muthukuvial, Tuticorin Multi Purpose Social Service Society Post Box No: 122 Bishop House, Tuticorin 628001. Phone No.0461-2326878	6-12	100	Kanyakumari, Tuticorin and Tirunelveli
19	Children Home under Balavihar for Mentally Defective Girls, Halls Road, Kilpauk, Chennai – 10 Ph-26447933	5-18	60	Northern Districts of the State

20	Children Home under Balavihar for Mentally Defective Boys, Halls Road, Kilpauk, Chennai – 10 Ph-26447933	5-18	100	Northern Districts of the State
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SPECIAL HOMES

GOVERNMENT SPECIAL HOMES – 2 Nos.

S. No.	Name of the Institution	Age group for admission	Proposed Sanctioned Strength	Districts covered
1	Government Special Home for Boys, Arcot Road, (Near Srinivasa Theatre) Kakhithapattarai, Saidapet P.O., Vellore-632 012. Ph-95416 2228174	8-18	100	Whole State
2	Government Special Home for Girls, 153,Purasawalkam High Road, Kellys, Chennai.600010. Phone No.26421279	8-18	100	Whole State

GOVERNMENT AFTER CARE ORGANISATION – 3 Nos.

1. Government After Care Organisation, Athur, Chengalpet 603101	Phone No. 954114 433903
2. Government After Care Organisation, No-1-12/E2 Road, P.T.Rajan Salai, Goripalayam, Madurai –2.	Phone No. 0452 2520771
3. Government After Care Organisation, "Sun Shine" Officers Line, Vellore-632001.	Phone No. 95416 2222812

SPECIAL CARE CENTRE (Run by Non Governmental Organisation) – 1 No.

Special Care Center for Girls under Mariyalaya, Chennai.

PLACE OF SAFETY (Run by Non Governmental Organisation) – 1 No. G.O.Ms.No.225, Social Welfare and Nutritious Meal Programme Department dated 11.12.2003

Shakthi, Door No.21 & 22, Kennet Nagar, Muthupatti, Madurai – 3

ANNEXURE - V

JUVENILE GUIDANCE BUREAU – (Run by Non Governmental Organisation) - 6 Nos

1. Juvenile Guidance Bureau, No:300, Purasawalkam High Road, Kellys, Chennai-10.	Ph.No.26425078
2. Juvenile Guidance Bureau, No-164, Ramanad Road, Madurai-625009.	
3. Juvenile Guidance Bureau, Post Box-110, Sainathapuram, Vellore-632001	
4. Juvenile Guidance Bureau, Sri Avinasilingam Educational Trust Institutions, Coimbatore 641043	Ph-2440241
5. Juvenile Guidance Bureau, St.Ignatious College of Education, Palayamkottai, Tirunelveli District.	
6. Juvenile Guidance Bureau, Under Indian Council for Child Welfare, No-5, III Main Road, Shenoy Nagar (West), Chennai-30.	Ph-26260097

ANNEXURE - VI

**NIGHT SHELTERS FOR STREET CHILDREN – BY NON GOVERNMENTAL
ORGANISATIONS. – 7 Nos.
(Under Government of Tamil Nadu Scheme)**

1. Don Bosco Anbu Illam, No-5A, Freds Road, Mallavadi Gate, Salem-7	Phone No.0427-2416631
2. Jeeva Jothi, No-4, Gandhi Nagar, IInd Lane, Madhavaram High Road, Chennai 600 011.	Ph- 25591290
3. Saranalayam, Post Box No-108, 2/A, St. Marg Street, Tirunelveli.	
4. TREE (Boys) No-15, Vaidhyacoovam Lane, Thiruparankundram, Madurai	
5. Social Awareness & Women Development Association, No-119-B, Natham Road, Dindigul.	
6. TREE (Girls) No-15, Vaidhyacoovam Lane, Thiruparankundram, Madurai	
7. Karunalaya Social Service Society, Suriya Narayana Road, Desia Nagar New Washermanpet, Chennai-81.	Ph-25971214

ANNEXURE – VII

**THE LIST OF NGO'S IMPLEMENTING WELFARE PROGRAMMES FOR
STREET CHILDREN
GOVERNMENT OF INDIA SCHEME – 8**

1. ASIAN YOUTH CENTER 12, 3rd Cross Street, Seethammal Colony Extension, Teynampet, Chennai.600018.	
2. DON BOSCO ANBU ILLAM 38, G.M.Nagar, P.B.No.409, By-pass Road, Ukkadam, Coimbatore.	Phone No. 0422-2399758

3. DON BOSCO ANBU ILLAM 16, Malayappan Street, Mannady, Chennai 600 001.	Phone No. 25225426
4. MADURAI NON-FORMAL EDUCATION CENTRE Flat No,15, Fathima Nagar, By-pass Road, Madurai-625016.	
5. ASHA NIVAS 9, Rutland Gate, 5th Street, Chennai.600006	Phone No. 28279311
6. MAZZERELLO MAGALIR NALVAZHVVU MAIYAM 29, Pedariyar Koil Street, Chennai _ 600 001.	Phone. No. 25230780
7. SEEDS Lake Area, Nungambakkam, Chennai - 34.	
8. INDIAN COUNCIL FOR CHILD WELFARE 5, 3 rd Main Road, Shenoy Nagar (West), Chennai – 600 030.	Phone No. 26260097

ANNEXURE – VIII

CRISIS INTERVENTION CENTRE UNDER ICCW, No.5, 3 rd Main Road, Shenoy Nagar (West), Chennai. 600 030.

ANNEXURE – IX
INSTITUTIONS UNDER THE IMMORAL TRAFFIC (PREVENTION) ACT, 1956
GOVERNMENT VIGILANCE/PROTECTIVE HOMES - 6

1. Government Vigilance Home No.16, Rosary Church Road, Mylapore, Chennai-4.	Phone No. 24941224
2. Government Protective Home No.1, Race Cthese Road, (Near EVR College) Kajamalai, Tiruchirapalli –620020.	Phone No. 0431-2702234.
3. Government Rescue Home and Home for Un-married Mothers under Sri Sadana, 16,Rosary Church Road, Chennai - 4.	Phone No. 24941224
4. Government Protective Home District Cthet Compound, Hasthampatti, Yercaud Main Road, Salem-636007.	Phone No. 0427-2415148
5. Government Vigilance Home, 20.Besant Road, Chokkikulam, Madurai-625002.	Phone No. 0452-2631934.
6. GovernmentProtective Home, 315.A,Kannusamy Goundar Street, Sangapur, Rathinapuri(P), Coimbatore-641025.	Phone No. 0422-444901

Six Rescue Shelter are attached with Government Vigilance / Protective Homes in the above address.

ANNEXURE – X

SHORT STAY HOMES – 2

1. Abaya Nilayam, Rosary Church Road, Mylapore, Chennai-4.
2. Francis Xavier Rescue Shelter, Adaikalapuram, Tirunelveli.

ANNEXURE - XI

HALFWAY HOME UNDER NGOS.-1

Seed Trust, No.18, 1st Street, East Kandasamy Puram, Ullundurpet, Villupuram District.
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ANNEXURE- XII

MISSING CHILD BUREAU - 3

1. No. 300, Purasawalkam High Road, Kellys, Chennai- 10. (Directorate campus)	Phone No. 26651098
2. No.1093 Avinashi Road, Pappanaicken Pallyam, Coimbatore-641 037 (Observation Home campus)	
3. Plot No.11-2, M.M.R. Subburaman St, Jawahar Road, Big Chokkikulam, Madurai-2 (Regional Office campus)	

ANNEXURE - XIII

LIST OF NON-GOVERNMENTAL ORGANISATION WORKING IN THE FIELD OF DRUG ABUSE PREVENTION PROGRAMME

Drug Awareness & Counseling Centre - 2

1.	Khajamalai Ladies Association, Khajamalai, Trichy.
2.	SOC-SEAD, P.B.No.395, Old Goods Shed Road, Teppakulam, Trichy

De-addiction Camps - 1

1	T.T.Ranganathan Clinical Research Foundation 17, 4th Main Road, Indira Nagar, Chennai-20.
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Treatment -cum- Rehabilitation Centre - 18

1.	St.John Sangam Trust, Perambalur.
2	T.T.Ranganathan Clinical & Research Foundation 17, 4th Main Road, Indira Nagar, Chennai-20.
3	Indian Institute of Women & Child Health Trust, Battalagundu Road, Sempathi (P.O) Dindigul District 624 707.
4	TNCR.Padmavathiammal Free Medical Charities, 121 B Hospital Road, Kamaraj Nagar, Rajapalayam-626 117.
5	The Voluntary Health Service, Chennai-113.
6	SOCSEAD, Trichy (Ayikudi Centre).
7	Tiruchirapalli Multipurpose Social Service Society, Trichy-620 001.
8	Madharnala Thondu Niruvanam, Thiruvendhipuram Main Road, Pathirikuppam Cuddalore.
9	Community Action for Rural Development, Samathuvapuram, Pulivalam, Pattukottai.
10	Khajamalai Ladies Association Khajamalai, Trichy.

11	Sri. Victoria Educational Society, Thanjavur.
12	St.Pauls Educational & Medical Trust, 21, Vanniar Street, Chennai-600 094.
13	Mahalingam Mariammal Manivizha Charitable Trust, 95-A, Race Cthese Road, Coimbatore-641 018.
14	Centre for Action and Rural Education (CARE) Erode.
15	Avvai Village Welfare Society, Manalmedu, Nagapattinam.
16	Bharathi Women Development Centre, Thiruthuraipoondi.
17	Jothimani Educational & Charitable Trust, Erode.
18	M.S. Chellamuthu Trust and Research Foundation, Madurai-20.

CHAPTER - VII
OLD AGE SECURITY

1. Old Age Pension (Normal) Scheme

1.	Name of the Scheme	Old Age Pension (Normal) Scheme.
2.	Objective of the Scheme	To give pension to the Destitute Old Age Persons
3.	Assistance provided	Rs.200/-Per month
4.	To whom the benefit is due	Destitute Old aged persons, fishermen, weavers and persons affected by leprosy, blindness, insanity, paralysis and loss of limb.
5.	Eligibility criteria	In the case of persons affected by leprosy, blindness, insanity, paralysis and loss of limb the age limit is 60. For other old aged persons, the age limit is above 65 years. Must have no source of Income. Must not be professional beggars. Must not be supported by son or son's son aged above 20 years. Must not possess property of value more than Rs.5,000/-. Certificate for age limit is not necessary to persons seem to be older. In doubtful cases of applications for Old Age Pension it is sufficient to submit a copy of resolution of the Village Panchayat / Town Panchyat regarding their age, economic condition and residence.
6.	Other benefits given	Twice in a year for Deepavali and Pongal festivals one free Dhothi for each Male and one free Saree for each female are supplied. All the pensioners are supplied daily with free Mid-day meals. 2 kilogram of rice per month to those who are taking Mid-day Meals and 4 kilogram of rice per month to those who are not taking Mid-day meals are supplied at free of cost.
7.	Procedure to apply	Prescribed form to be obtained from the Taluk Office or in plain paper, duly filled up and sent to the Tahsildar / Special Tahsildar (D.R.S.)
8.	Officer to be contacted	Tahsildar / Special Tahsildar (D.R.S.)
9.	Time limit for processing applications	Within one month from the date of receipt of application.
10.	Grievances if any to be reported to	Revenue Divisional Officer/District Collector.

2. Destitute physically handicapped pension scheme

1.	Name of the Scheme	Destitute Physically Handicapped Pension Scheme
2.	Objective of the Scheme	To give pension to the Destitute Physically Handicapped persons.
3.	Assistance provided	Rs.200/- per month
4.	To whom the benefit is due	Physically Handicapped persons whose disability is more than 50 per cent and blind persons.
5.	Eligibility criteria	Age must be above 45 years. Must have no source of income. Must not be supported by son or son's son aged above 20 years. If the District Committee constituted by the District Collector, District Social Welfare Officer and District Medical Officer recommends, Old Age Pension is sanctioned without any age limit. Must not possess property of value more than Rs.1,000/- Medical Certificate need not be submitted by the Physically Handicapped persons who lost both of their legs.
6.	Other benefits given	Twice in a year for Deepavali and Pongal festivals one free Dhoti for each Male and one free Saree for each female are supplied. All the pensioners are supplied daily with free Mid-day meals. 2 kilogram of rice per month to those who are taking Mid-day Meals and 4 kilogram of rice per month to those who are not taking Mid-day meals are supplied at free of cost.
7.	Proceedure to apply	Prescribed form to be obtained from the Taluk Office or in plain paper duly filled up and sent to the Tahsildar/Special Tahsildar (D.R.S.)
8.	Officer to be contacted	Tahsildar/Special Tahsildar (D.R.S.)
9.	Time limit for processing applications	Within one month from the date of receipt of application.
10.	Grievances if any to be reported to	Revenue Divisional Officer/District Collector.

3. Destitute Widow Pension Scheme

1.	Name of the Scheme	Destitute Widows Pension Scheme
2.	Objective of the Scheme	To give pension to Destitute Widows.
3.	Assistance provided	Rs.200/- per month
4.	To whom the benefit is due	Pension will be given to all the widows applying for without age limit subject to eligibility.
5.	Eligibility criteria	No age limit Must have no source of Income. Pension is given inspite of having legal heirs of above 18 years of age. Must not possess property of value more than Rs.1,000/-. Instead of getting the reports regarding the pension given to the widows from Village Administrative Officers and Revenue Inspectors, copy of resolution of Village Panchayat / Town Panchayat may be submitted Assistance will not be given if remarried.
6.	Other benefits given	Twice in a year for Deepavali and Pongal festivals one free Dhothi for each Male and one free Saree for each female are supplied. All the pensioners are supplied daily with free Mid-day meals. 2 kilogram of rice per month to those who are taking Mid-day Meals and 4 kilogram of rice per month to those who are not taking Mid-day meals are supplied at free of cost.
7.	Procedure to apply	Prescribed form to be obtained from the Taluk Office or in plain paper, duly filled up and sent to the Tahsildar/Special Tahsildar (D.R.S.)
8.	Officer to be contacted	Tahsildar / Special Tahsildar (D.R.S.)
9.	Time limit for processing applications	Within one month from the date of receipt of application.
10.	Grievances if any to be reported to	Revenue Divisional Officer/District Collector.

4. Destitute Agricultural Labourer Pension Scheme

1.	Name of the Scheme	Destitute Agricultural Labourers Pension Scheme.
2.	Objective of the Scheme	To give pension to the Destitute Agricultural Labourers.
3.	Assistance provided	Rs.200/- per month
4.	To whom the benefit is due	Destitute Agricultural labourers above 60 years of age
5.	Eligibility criteria	Age must be above 60 years. Must have no source of Income Must not be professional beggars Must not be supported by son or son's son aged above 20 years. Must not possess property of value more than Rs.1,000/-
6.	Other benefits given	Twice in a year for Deepavali and Pongal festivals one free Dhoti for each Male and one free Saree for each female are supplied. All the pensioners are supplied daily with free Mid-day meals. 2 kilogram of rice per month to those who are taking Mid-day Meals and 4 kilogram of rice per month to those who are not taking Mid-day meals are supplied at free of cost.
7.	Procedure to apply	Prescribed form to be obtained from the Taluk Office or in plain paper duly filled up sent and to the Tahsildar / Special Tahsildar (D.R.S.)
8.	Officer to be contacted	Tahsildar / Special Tahsildar (D.R.S.)
9.	Time limit for processing applications	Within one month from the date of receipt of application.
10.	Grievances if any to be reported to	Revenue Divisional Officer/District Collector.

5. Destitute Deserted Wives Pension Scheme

1.	Name of the Scheme	Destitute Deserted Wives Pension Scheme
2.	Objective of the Scheme	To give pension to the Destitute Deserted Wives.
3.	Assistance provided	Rs.200/- per month.
4.	To whom the benefit is due	Destitute Deserted Wives above 30 years.
5.	Eligibility criteria	Age must be above 30 years. Must be divorced from Court or separated from husband for more than 5 years. In spite of having legal heirs more than 18 years, pension will be given. Must have no source of income. Must not be professional beggars. Instead of getting the reports regarding the pensioners from Village Administrative Officers and Revenue Inspectors, copy of resolution of Village Panchayat / Town Panchayat may be submitted. Must not possess property of value more than Rs.1,000/-. Must be permanent resident of Tamil Nadu.
6.	Other benefits given	Twice in a year for Deepavali and Pongal festivals one free Dhoti for each Male and one free Saree for each female are supplied. All the pensioners are supplied daily with free Mid-day meals. 2 kilogram of rice per month to those who are taking Mid-day Meals and 4 kilogram of rice per month to those who are not taking Mid-day meals are supplied at free of cost.
7.	Procedure to apply	Prescribed form to be obtained from the Taluk Office or in plain paper, duly filled up and sent to the Tahsildar / Special Tahsildar (D.R.S.)
8.	Officer to be contacted	Tahsildar / Special Tahsildar (D.R.S.)
9.	Time limit for processing applications	Within one month from the date of receipt of application.
10.	Grievances if any to be reported to	Revenue Divisional Officer/District Collector.

6. Distress Relief Scheme

1.	Name of the Scheme	Distress Relief Scheme
2.	Objective of the Scheme	Financial Assistance to the breadwinner of the bereaved family in the case of accidental death.
3.	Assistance provided	Rs.10,000/- (Central Government Assistance)
4.	Eligibility criteria	1) Bereaved family who lost their breadwinner 2) Landless Agricultural Labourers family. 3) Marginal farmers who possess less than 2.5 acres of irrigated land or 5 acres of unirrigated land or a total of 5 acres of irrigated and unirrigated lands. If a person having irrigated and unirrigated land, one acre irrigated land to be taken as 2 acres unirrigated land. If lease cultivation 1 acre lease land should be taken as 0.5 acres and thus total area to be arrived. 4) Annual income Rs. 7200/- from all sources.
5.	Procedure to apply	Prescribed form to be obtained from the Taluk Office or in plain paper, duly filled up and sent to the Tahsildar / Special Tahsildar (D.R.S.) (Application should be accompanied with the death certificate within six months from the date of death of the breadwinner of the family)
6.	Officer to be contacted	Tahsildar / Special Tahsildar (D.R.S.)
7.	Time limit for processing applications	Within one month from the date of receipt of application.
8.	Grievances if any to be reported to	Revenue Divisional Officer/District Collector.

7. Accident Relief Scheme

1.	Name of the Scheme	Accident Relief Scheme
2.	Objective of the Scheme	Financial Assistance to the breadwinner of the bereaved family in the case of accidental death.
3.	Assistance provided	Rs.15,000/- (Rs.10,000/-Central Government Assistance and Rs.5,000/- State Government assistance)

4	Beneficiaries	<p>Legal heir of 44 notified category workers as mentioned below:-</p> <ol style="list-style-type: none"> 1) Dhobi's 2) Cobblers 3) Carpenters, Cart Builders 4) Drivers of animal drawn vehicles. 5) Blacksmiths, Hammersmith's 6) Goldsmiths, Silver-smiths 7) Basket weavers 8) Stone-cutters, Stone-Carvers, Masons 9) Tile workers 10) Brick layers 11) Well construction workers 12) Well diggers 13) Agricultural labourers, Small and Marginal farmers who owned below 2.5 acres 14) Neera tappers 15) Sewerage workers 16) Pesticide sprayers 17) Palmyrah, Coconut tree climbers 18) Fishermen (non-members of Co-op. society) 19) Building and Construction workers 20) Truck Drivers 21) Auto Rickshaw Drivers 22) Drivers of Private Cars, Taxes and Buses (Non Owner of vehicle) 23) Hair Cutting, Saloon workers 24) Hand cart pullers 25) Persons doing business in cycle 26) Handloom weavers of private sector. 27) Kuyavars 28) Servant maids 29) Professional Snake Catchers 30) All workers in Cinema Industry 31) Brick Chamber coolies 32) Lorry loading and unloading workers 33) Tailors 34) White washers, Painters and Electrician 35) Gramiya Nadanam, Naiyandi mela artists 36) Cooking workers 37) Flour mill workers 38) Conductors of private buses 39) Workers involved in the work of erection of pandal, stage, mandapam work 40) Category of persons engaged in the collection of honey, gailnut, etc. of hill and forest products (Non members of Corporation Society) 41) Cleaners in private Car, Lorry, Truck and Van and the drivers of private van 42) Plumbers 43) Employees of match and crackers factory 44) Artists
5.	Procedure to apply	<p>Prescribed form to be obtained from the Taluk Office or in plain paper, duly filled up and sent to the Tahsildar / Special Tahsildar (D.R.S.) (Application should be accompanied with the death certificate , Postmortem Report, First Information Report (F.I.R) within six months from the date of death of the breadwinner of the family)</p>

6	Officer to be contacted	Tahsildar / Special Tahsildar (D.R.S.)
7.	Time limit for processing applications	Within one month from the date of receipt of application.
8.	Grievances if any to be reported to	Revenue Divisional Officer/District Collector.