

**FOOD CORPORATION INDIA**  
**(AUTHORISATION OF OFFICERS FOR VERIFICATION OF PLEADINGS)**

**F.No.32/1(98):-Legal.-** In exercise of the powers conferred by clause(i) of sub-section (2) of section 45 of the Food Corporations Act, 1964 (37 of 1964) and with the previous sanction of the Central government and in submission of the Notification 83/2000 dated 1<sup>st</sup> August, 2000, the Food Corporation of India makes the following Regulation namely:-

**1. Short Title and Commencement:** - (1) This Regulation may be called the Food Corporation of India (Authorization of Officers for verification of pleadings and other documents to be filed before various Courts. Tribunals. authorities and arbitrators) Regulations, 2005.

(2) They shall come into force on the date of their publication in the Official Gazette.

**2. Definitions:-**The definitions and meaning of the words and designation of posts in these Regulations shall have the same meaning as contained in Food Corporations Act, 1964 and the Food Corporation of India (Staff) Regulations, 1971.

**3. Authorization of Officers:-** The officers of the Corporation specified in the Schedule annexed hereto being the principal officers of the Corporation shall be the officers by whom complaints, petitions, applications, appeals, revisions, reviews any other proceeding before any Court or Tribunal, authorities or arbitrators by or against the Food Corporation of India whether the said Corporation is made a party to such proceeding in its own name or through the Board of Directors, Executive Committee, Chairman, Managing Director or any other officer of authority in the Corporation shall be signed and verified on behalf of the Corporation.

## **SCHEDULE**

**(See Regulation L)**

1. Chairman
2. Managing Director
3. Any Executive Director
4. Secretary of the Corporation
5. Executive Director(Zone) in the Zones
6. Any Chief General Manager in Hqrs. and Zonal Offices.
7. Any General Manager in Hqrs. , Zonal Offices and Regional offices
8. Any General Manager(Region)/Deputy General Manager in the Regions
9. Any Deputy General Manager in Hqrs., Zonal Offices, Regional Offices and Port Operations Offices
10. \*Any Assistant General Manager in Hqrs./Zonal Offices/Regional Offices and Area Manager in District Offices.

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\*Amended vide Notification No.96 [F.No.32(1)/98-Legal] dated 6<sup>th</sup> February, 2006. Effective from date of Notification.

**APPENDIX-I**

**STATEMENT SHOWING THE VARIOUS CATEGORIES OF POSTS, SCALES OF PAY, MODE OF RECRUITMENT ETC. IN THE FOOD CORPORATION OF INDIA**

**PART-I SPECIAL POSTS**

Sl. No.	Description of post	Scale of pay(Rs.)	Mode of recruitment	Promotion		Direct recruitment	#Age* Limit Years	Corresponding categories of posts in the Directorate Genl. Of Food	Remarks
				Selection/ Non-selection	#Experience	#Qualifications & experience, if any.			
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
1\$	Executive Director (Finance)	2500-100-3000	Promotion/direct recruitment/Transfer on deputation. To be determined by ##Chairman on each occasion	Selection	\$\$4 years as GM including the period of service as Additional Financial adviser	To be prescribed by the Board	45	-	-
1.(A)\$	Executive Director (Internal Audit)	2500-100-3000	Promotion/ Direct recruitment / Transfer on deputation. Mode of recruitment to	Selection	\$\$4 years as GM including the period of service as Additional Financial Adviser	To be prescribed by the Board	45	-	-

			be determined on each occasion by the ##Chairman as vacancy in the Post arises.						
2.	\$\$\$Executive Director (Zone)	25-100-3000	Transfer on deputation/ direct recruitment/ promotion. ##Mode of recruitment to be determined by the Chairman on each occasion as and when vacancy in the post arises.	Selection	4years service in the grade of GM/ Selection Grade GM. The term “GM” will include GM (Zone) for this purpose.	To be prescribed by the Chairman	45	***An Officer will be deemed to have completed 4 years service as required in column (6), if any of his juniors in the grade of GM has completed the required period of service provided that such senior officer would be considered for promotion only when he has been confirmed in the grade.	-
3.\$	Executive Director (Commercial)	25-100-3000	Transfer on deputation/ direct recruitment/ promotion. ##Mode of recruitment to be determined	Selection	**4years as GM/ selection Grade GM	To be prescribed by the Chairman	45	A GM/ Selection Grade GM who is Sr. will be deemed to have completed the minimum required service in case his junior has completed the	

			by the Chairman on each occasion as and when vacancy in the post arises.					minimum required service, subject to the condition that the senior officer has been confirmed in the grade.	
4.\$	Executive Director (Storage)/ (General)	2500-100-3000	Transfer on deputation/ direct recruitment/ promotion. ##Mode of recruitment to be determined by the Chairman on each occasion as and when vacancy in the post arises	Selection	4 years service in the grade of GM/ Selection Grade GM. The term "GM" will include GM(Zone) for this purpose.	To be prescribed by the Chairman	45	-	-
5.\$	Executive Director (Engineering)	2500-100-3000	Transfer on deputation/ direct recruitment/ promotion. The mode of recruitment will be determined by the ##Chairman on each occasion as	Selection	4 years as GM (Engg.)	To be prescribed by the Board of Directors	45	-	-

			and when vacancy in the post arises.						
6.\$	Executive Director (Personnel)	2500-100-3000	Transfer on deputation/ direct recruitment/ promotion. ##Mode of recruitment to be determined by the Chairman on each occasion as and when vacancy in the post arises	Selection	In case of promotees 4 years as GM/Selection Grade GM. The term "GM" will include GM(Zone) for this purpose.	To be prescribed by the Chairman	45 years in the case of direct recruit s	-	-

7.\$	\$\$\$ General Manager (Planning & Research)	1800-100-2000-125/2-2250	Transfer on deputation/ direct recruitment/ promotion. ##Mode of recruitment to be determined by the Chairman on each occasion as and when vacancy in the post arises.	Selection	5 years as \$\$\$ Deputy General Manager	Essential: A good Master's degree in Economics/ Agriculture Economics/ Statistics with at least 10 years experience of research investigation in Economics or Economics Statistics particularly in the field of price and consumer survey in a senior responsible capacity in a Govt. Department and/ or a Commercial/ Public Sector Undertaking operating on a country-wide basis or of conducting and guiding research in these fields in	45	-	-
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						University or Institution of training or research as evidenced (by published work.) <u>Desirable:</u>  Familiarity with the application of operations research techniques and business economics.			
8**	\$\$\$ Chief General Manager	2250-100-2750	Promotion/ direct recruitment/ Transfer on deputation to be determined by ##Chairman on each occasion	Selection	\$\$2 years as \$\$\$General Manager	-	45	-	-



9.@@	Chief Traffic Manager	2250-125/2-2500	##Mode of recruitment to be determined by the Chairman on each occasion as and when vacancy in the post arises.	-	-	Essential  (1) A degree of a recognized University or equivalent.  (2) At least 10 years experience in coordination of movement of goods and transportation in Government or Public/ Private Limited Undertakings.	45	-	-
10.	@@@Chief Legal Manager	2250-125/2--2500	##Mode of recruitment to be decided by the Chairman on each occasion as and when vacancy in the post arises.	-	-	(i) Degree in Law from a recognized University.  (ii) At least 15 years experience as Legal Officer in Central/State Government or Public/ Private Sector Undertakings or 10 years practice at the Bar.	45	-	-

11.	\$\$\$Genl. Manager (Quality Control)	1800-100-2000-125/2-2250	##Mode of recruitment to be determined by the Chairman on each occasion as and when vacancy in the post arises.	-	-	<u>Essential:</u> (1) Master's degree in Zoology (with Entomology) Agril. Or Biochem. Of a recognized University or equivalent qualification.  (2) Adequate knowledge of classification and grading of food grains their sampling and analysis.  (3) About 7 year's practical experience in maintenance of quality of large stocks of food grains. (including storage and inspection) in a responsible position in Govt. or Public /	30-40	-	-
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						<p>Private Limited Undertaking.</p> <p><u>Desirable:</u></p> <p>(1) Doctorate in Entomology/ Biochemistry.</p> <p>(2) Knowledge and/or experience of structural specifications of godown for scientific storage of foodgrains.</p>			
12.	\$\$\$ Genl. Manager (Movement)	1800-100-2000-125/2-2250	##Mode of recruitment to be determined by the Chairman on each occasion as and when vacancy in the post arises.	-	-	<p><u>Essential:</u></p> <p>(1) A degree of recognized University or equivalent.</p> <p>(2) About 10 years experience in coordination of movement of goods and transportation in Govt. or Public/ Private Limited Undertakings.</p>	30-40	-	-

13.	\$\$\$ Genl. Manager (Engineering)	1800-100-2000-125/2-2250	Promotion/ Direct recruitment/ transfer on deputation** ##Mode of recruitment to be decided by the Chairman on each occasion as and when vacancy in the post arises.	Selection	5 years as \$\$\$Deputy Genl. Manager (CE)/(EE)/(M E)	<u>Essential:</u> (1) Degree in civil/ Electrical/ Mech. Engineering of a recognized University or equivalent.  (2) About 10 year's experience of Civil/Electrical/ Mechanical Engg. Works, of which about 5 years should be in the capacity of Executive Engineer or equivalent.  <u>Desirable:</u> (1) Master's Degree in Civil/Electrical/ Mechanical Engineering with specialized knowledge of rice Mills, Food Processing industries,	45	-	-
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						<p>preparation of designs and specifications, maintenance and operation of mechanical handling equipment at ports/ godowns.</p> <p>(2) Persons who have held independent charge of Engineering Division of Industrial Establishments/ Public Sector Undertakings and have had experience of planning and execution of projects will be preferred.</p>			
14.	\$\$\$ Genl. Manager/ GM(Zone)	1800-100-2000-125/2-2250	@@@@ 33 1/3% by direct recruitment; 66 2/3% by promotion.	Selection	@@@@4 years as \$\$\$Deputy Genl. Manager	To be prescribed by the Chairman	40	Regional Director Food	-

\$\$\$\$15	\$\$\$ Area Manager	10000- 325- 15200 CDA and 10750- 300- 16750 IDA	By transfer from amongst Asstt. General Manager (Genl. Admn. Cadre) either directly recruited or by promotion of Officers having sufficient field experience, provided such Asstt. General Manager (Genl.) have successfully completed their probation period.	-	-	-	-	-	-
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\*\*\*\* Incorporated vide Notification No.1-12/71-EP dated 18.8.1980, Effective from 25.7.70.

@ Incorporated vide Notification No.1-28/71-EP dated 3.1.1972 Effective from 18.11.1971 (2<sup>nd</sup> Amendment).

1. The percentage of direct recruitment and promotion in these grades has not been prescribed for the present. The position will be reviewed after a period of 3 years when it may be possible to lay down percentages of vacancies in these grades to be filled by direct recruitment or promotion in the meantime, however, while filling up any of the existing/future vacancies in these grades, the Corporation shall first explore the possibilities of promotion and then resort to other methods (added vide Notification No.1-28/71-EP dated 3.1.72) Effective from 18.11.71 (2<sup>nd</sup> Amendment).

@@ Incorporated vide Notification No.1-28/71-EP dated 31.3.1973, Effective from 15.2.1973 (8<sup>th</sup> Amendment).

@@@ Incorporated vide Notification No.1-12/73-EP dated 25.4.74, Effective from 21.12.1973 (19<sup>th</sup> Amendment).

2. For placement in the Selection Grade of Rs.2250-125/2-2500, a minimum of 2 years service in the ordinary grade will be necessary, the selection being made on the basis of seniority in the grade subject to fitness. (Added vide Notification No.1-16/76-EP dated 13.12.79. Effective from 29.12.1976 (51<sup>st</sup> Amendment).

\*\* Amended vide Notification No.1-15/75-EP dated 5.2.1977 Effective from 18.1.1977 (42<sup>nd</sup> Amendment).

@@@@ Amended vide Notification No.1-3/76-EP dated 7.11.1978. Effective from 18.1.1977 (56<sup>th</sup> Amendment).

\*\*\* Amended vide Notification No.1-16/76-EP dated 13.12.1979. Effective from 29.12.1977 (51<sup>st</sup> amendment).

\* Relaxable in the case of departmental employees by 5 years and further relaxable by 5 years for departmental employee belonging to SC/ST communities (Amended vide Notification No.1-3/76-EP dated 22.9.79. Effective from 16.10.78) (65<sup>th</sup> Amendment).

3. “Note:-Direct recruitment covers transfer on deputation including under Central Staffing Scheme of DOPT. (Substituted vide Notification No.95/EP-7(1)/2005 dated 21<sup>st</sup> October, 2005. effective from the date of Notification)”.

4. \$ Amended vide Notification No.EP-16(2)/86 dated 9.8.1991. Effective from 9.8.1991 (2<sup>nd</sup> Amendment of 1991)

\$\$ Amended vide Notification No.EP-2(6)/91 dated 16.7.1992. Effective from 16.7.1992 (3<sup>rd</sup> Amendment of 1992).

# “NOTE: Experience in the case of promotion indicated in Col.6 and qualifications, experience in case of direct recruitment in Col.7 and age limit in Col.8 will be with reference to the last date of the preceding year of the promotion/ recruitment”. Inserted vide Notification No.79/EP-5(1)/99 dated 29<sup>th</sup> November, 1999.(1<sup>st</sup> Amendment). They shall come into force at once.

\$\$\$\$ Inserted vide notification No.88/EP-30(1)/88-Vol.IV dated 27thDecember, 2002.(2<sup>nd</sup> Amendment). Effective from the date of Notification.

## Substituted vide Notification No.91/EP-7(1)/2004. dated 8thDec, 2004. (1<sup>st</sup> Amendment) Effective from the date of Notification.

\$\$\$ Re-designated vide Notification No.93/EP-32(4)/2004 dated 20thMay, 2005.)2<sup>nd</sup> Amendment. Effective from the date of Notification.

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**PART-II – GENERAL ADMINISTRATION CADRE**

Sl. No.	Description of post	Scale of pay(Rs.)	Mode of recruitment	Promotion		Direct recruitment	#Age* Limit Years	Corresponding categories of posts in the Directorate Genl. Of Food	Remarks
				Selection/ Non-selection	#Experience	#Qualifications & experience, if any.			
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
<b>CATEGORY-I POSTS:</b>									
1.	\$\$\$\$ Deputy General Manager		£ 25% by direct recruitment			\$\$\$\$Post Graduate Degree/Post Graduate Diploma of 2 years full-time duration or 3 years part-time in Business Management/ Industrial Relations/ M.C.A. or equivalent qualification from a recognized University/ reputed Management Institutes	\$\$\$\$ 35 Years	Director	***To be selected from combined seniority list of SDMs of different cadres mentioned in column No.6



						<p>recognized by Ministry of Human Resources Development.</p> <p>5 years experience in an Executive position in a Government Department/ a large Private or Public Sector Undertaking of which 2 years at least should be in a middle Management Position.</p>			
			£ 75% by promotion	Selection	3 Yrs as Sr. Deputy Manager/5 yrs. as \$\$\$\$\$ Asstt. Genl. Manager in General Admn./Tech./ Movement/ Planning &				

					Research Cadres.				
2.	Senior Deputy Manager		100% promotion	Selection	3 years as \$\$\$\$\$Asstt. Genl. Manager (Genl. Admn.)	-	-	Joint Director	-
3.	\$\$\$\$\$Asstt. Genl. Manager		**33 $\frac{1}{3}$ % by direct recruitment			\$\$\$\$Post Graduate Degree/Post Graduate Diploma of 2 years full- time duration or 3 years part-time in Business Management/ Industrial Relations/ M.C.A. or equivalent qualification from a recognized University/ reputed Management Institutes recognized by Ministry of Human	\$\$\$\$ 30 Years	Deputy Director	-
			66 $\frac{2}{3}$ % by promotion	Selection	**3 Yrs. as Sr.AM (Genl.Admn.) 5 yrs. as Manager (Genl Admn./ godown)				

						Resources Development. <u>Desirable:</u> Experience of 2 years in officer level position equivalent in pay scale to Assistant Manager in FCI.			
4.	Senior Assistant Manager		Direct 50%	-	-	Graduate; 4 yrs experience in Food & allied fields.	32	Assistant Director	-
			Promotion 50%	Selection	3 years as Manager (Genl.Admn/ Godown)	-	-	-	-

<b>CATEGORY-II POSTS:</b>									
5.	\$\$\$\$ Manager		£ 25% by direct recruitment  75% by promotion	-  Selection	##3 years as Assistant Grade-I (Genl.Admn./ Stenographer Grade-I.	£££ Post Graduate Degree/Post Graduate Diploma of 2 Years full time duration or 3 years part time in Business Management Industrial Relations/ MCA.	###28  -	Office Superintendent  -	###The number of Management Trainees to be determined on each occasion by the Managing Director depending on the requirements.
<b>CATEGORY-III POSTS:</b>									
6.	Assistant Grade. I		Promotion 100% failing which direct recruitment	Non-Selection	##3 years as Asstt.GradeII/ telex operator.	Graduate; 7 years experience in any office	31	Assistant superintendents, Accountants	-
7.	Assistant Grade-II		Promotion 100% failing which direct recruitment	Non-Selection	##3 years as Assistant Grade-III/Typist/Tel ephone operator.	Graduate, 4 years experience in any office	28	Sr. Clerks, Deputy Accountants	-

8.	Telex Operator		By transfer from the Grade of Ag.II knowing typing, on a tenure basis				-	Telex Operator	-
9.	Assistant Grade.III		@@@Direct 70% Promotion 30% from Matriculate Cat.III employees holding posts in the Scale of pay of Rs.290-6-326-8-390-10-400/ matriculate Cat.IV employees with 3 years experience in any cadre/lateral transfer of Matriculate Vehicle Drivers Gr.I.	Non-Selection	-	\$\$ Graduate Degree in any discipline from a recognized University with proficiency in use of computers.	@@@ @27	Jr. Clerks (who do not know typing) Comptometer operator	-

10.	Telephone Operator		Direct recruitment	-	-	\$\$\$Graduation with Experience as Telephone Operator for one year.	25	Telephone Operator	-
11.	Typist		@@@Direct 70% Promotion 30% from Matriculate Cat.III employees holding posts in the scale of pay of Rs.290-6-326-8-390-10-400/Matriculate Cat.IV employees with 3 years experience in any cadre and who possess the requisite typing speed of 40 w.p.m./lateral transfer of Matriculate Vehicle Drivers	-	Non-selection	\$\$ Graduate alongwith 'O' level qualification of DOEACC and speed of 40 w.p.m. in typing or Degree in Computer Science/ Computer Application with speed of 40 w.p.m. in typing.	@@@ @25	Jr. Clerks who know typing	

			Grade-I who possess the requisite typing speed of 40 w.p.m.						
12.	@@@@@ Subedar		Promotion 100%	Non- Selection	3 years as Jamadar	-	-	-	-
<b>PERSONAL STAFF:</b>									
13.	Personal Secretary		-	-	-	To be determined on each occasion as and when a vacancy arises.	-	-	-
14.	Steno. Gr. I		Promotion 100% failing which direct recruitment	Non- selection	3 years Typing speed 40 words and 120 words in shorthand per minute essential	\$\$Graduation with a speed of 40 & 120 w.p.m. in typewriting and shorthand respectively.	25	Sr. Stenographers	-
15.	Steno. Gr. II		Promotion of typists failing which direct recruitment	Non- selection	3 years typing speed 40 w.p.m. and shorthand 80 w.p.m. essential.	\$\$ Graduate alongwith 'O' level qualification of DOEACC and speed of 40 w.p.m. and 80 w.p.m. in	\$25	Stenographer/Steno -Typist.	-

						typing and shorthand respectively or Degree in Computer Science/ Computer Application with speed of 40 w.p.m. and 80 w.p.m. in typing and shorthand respectively.			
<b>CATEGORY-IV POSTS:</b>									
1.	Gestetner Operator		100% promotion, failing which direct recruitment	Non-selection	3 years as Daftry and qualification to operate a Gestetner Machine	Middle Standard pass and qualification to operator a Gestetner machine	28	Gestetner Operator	-
2.	@@@@@ Jamadaar		100% promotion	Non-selection	3 years as Head Watchman	-	-	-	-
3.	Daftry		100% promotion	Non-selection	3 years as Peon	-	-	Daftry	-
4.	Peon		100% direct recruitment	-	-	Middle Standard pass	25	Peon	-



5.	Watchman (Chowkidar in Offices)	Recruitment rules will be same as in the case of Watchman in Godown; they will be considered for promotion also along-with Watchmen in Godown.							
6.	Picker		100% promotion	Non- selection	3 years as Sticher/ Dusting Operator/Hea d Watchman	-	-	Picker	-
7.	Head Watchman		100% promotion	Non- selection	3 years as Watchman	-	-	Head Watchman	-
8.	Dusting Operator		100% promotion	Non- selection	3 years as Sifter/Watch- man/Sweeper	Middle Standard pass	25	Dusting Operator	Only literate Sifter/watchm an/sweeper will be eligible for promotion. In case literate Sifter/Watch man/Sweeper, i.e. those who are able to read and write instructions given to them even in the local language are not available for promotion, the posts shall be filled by direct recruitment.

9.	Stitcher		100% promotion	-do-	-do-	-do-	-do-	Stitcher	-do-
10.	Watchman (Godown)		100% direct recruitment	-	-do-	-do-	-do-	Watchman	-
11.	Sifter		-do-	-	-	-do-	-do-	Sifter	-
12.	Labourer		-do-	-	-	Should be able to read and write in any language	-do-	Labour/Cleaning gang	-
13.	Sweeper		-do-	-	-	-do-	-do-	Sweeper	-

\*\*\*\* Added vide Notification No.1-19/71-EP dated-29.10.1973, effective from 8.5.1971(15<sup>th</sup> amendment).

@ Added vide Notification No.3-2/70-EP dated 6.5.72, effective from 6.5.72 (6<sup>th</sup> amendment).

@@ Substituted vide Notification No.7-1/74-EP dated-22.4.76, effective from 1.5.1974(30<sup>th</sup> amendment).

\*\* Amended vide Notification NO.1-3/76-EP dated-7.11.78 Effective from 18.1.1977(56<sup>th</sup> amendment).

\$ Amended vide Notification No.1-3/76-EP dated-27.10.1978, Effective from 18.1.1977(55<sup>th</sup> Amendment)

\*\*\*\*\* Substituted vide Notification No.1-3/76-EP dated 27.10.78, effective from 18.1.1977(55<sup>th</sup> amendment).

“NOTE:-Direct recruitment covers transfer on deputation also”. (Added vide Notification No.1-3/76-EP Dt. 16.11.1978, effective from 25.9.1978(57<sup>th</sup> amendment).

\* Relaxable in case of departmental employees by 5 years and further relaxable by 5 years for departmental employees belonging to Scheduled Castes and Scheduled Tribes Communities, (Amended vide Notification No.1-3/76-EP dated-22.9.79. Effective from 16.10.1978 (65<sup>th</sup> Amendment).

@@@ Added vide Notification No.1-12/72-EP dated 28.3.1981, effective from 28.3.1981.

\*\*\* Added vide Notification No.13 (4)/81-BC dated-15.9.1981, effective 29.8.1981(73<sup>rd</sup> amendment).

@@@ Amended vide Notification No.13 (9)/81-BC dated 30-12-1981, effective from 20.9.1981 (78<sup>th</sup> amendment)

## Notified vide Notification No. EP-30(3)/92-Vol.II dated 28<sup>th</sup> Feb, 2000 consequent on the judgment dated 14.08.98of the Hon’ble Supreme Court of India in WP © Np.20/1992 and WP(C) 174/1995.

### Amended vide Notification No.75/EP-16(3)/92 dated 19<sup>th</sup> September, 1996. (1<sup>st</sup> Amendment) Effective from the date of Notification.

- \$\$\$\$ Substituted vide Notification No.78/EP-16(2)/98 dated 6<sup>th</sup> October,98. (2<sup>nd</sup> Amendment). Effective from the date of Notification.
- # “NOTE: Experience in the case of promotion indicated in Col.6 and qualifications, experience in case of direct recruitment in Col.7 and age limit in Col.8 will be with reference to the last date of the preceding year of the promotion/ recruitment”. Inserted vide Notification No.79/EP-5(1)/99 dated 29<sup>th</sup> November, 1999. (1<sup>st</sup> Amendment). They shall come into force at once.
- \$\$ Amended vide Notification No.104 dated 14<sup>th</sup> June, 2011. [FCI (Staff) (2nd Amendment) Regulations, 2011] Effective from 14.6.2011.
- \$\$\$ Substituted vide Notification No.89/EP-2(5)/91-vol.II dated 28 August, 2003. (1<sup>st</sup> Amendment.). Effective from the date of Notification.
- #### Amended vide Notification No.90/EP-16(3)/92-Vol.II dated 27<sup>th</sup> November, 2003.(2<sup>nd</sup> Amendment) Effective from the date of Notification.
- \$\$\$\$\$ Re-designated vide Notification No.93/EP32 (4)/2004. dated 20<sup>th</sup> May, 2005.(2<sup>nd</sup> Amendment) Effective from the date of Notification.
- £ Substituted vide Notification No.99/ Amendment EP-1(1)/2009 dated 12<sup>th</sup> March, 2010. (1<sup>st</sup>.). Effective from the date of Notification.
- £££ Substituted vide Notification No.102/ Amendment EP-1(4)/2010 dated 23<sup>rd</sup> November, 2010. (4<sup>th</sup>). Effective from the date of Notification
- @ @ @ @ Substituted vide Notification No.105 (E.P.1(3)/99 dated 14.06.2011, effective from 14.06.2011(2<sup>nd</sup> amendment).

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2.	Chief Labour Inspector	650-30-740-35-880-40-1200	₹ 75% by promotion 25% by direct recruitment.	Selection -	3 years as labour Inspector -	- ###Degree from a Recognized University. OR Degree with Post Graduate Degree/ Diploma in Management or equivalent Degree in Business Management; Industrial Relations; Mass Communication; Journalism; Public Relations; Information & Technology; Training & Development; Social Sciences from a Recognized University/Institute of	- ###28	- Chief Inspector(Labour)	###The number of Management Trainees to be determined on each occasion by the Managing Director depending on the requirements.
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						repute. Appointing Authority may prescribe any other qualification, experience based on the requirement for induction of officers.			
<b>CATEGORY-III POSTS:</b>									
3.	Labour Inspector	450-15- 555-20- 675-25- 850	100% direct recruitment	-	-	Degree or equivalent. <u>Experience:-</u> 2 years in Labour Welfare work or Social Service	25	Inspector(Labour)	-
4.	Asstt. Gr.I. (Depot)	450-15- 555-20- 675-25- 850	Promotion 100%	Non- selection	3 years as AG.II(D)	-	-	Sr. Godown Keeper/Inspector (FPS)/Dock Inspector/Veri. Insp./Watch & Ward Sub- Inspector/Inspector (Food).	-

5.	Assistant Grade-II (Depot)	380-12-440-15-560-20-640	Promotion 100%	Non-selection	##3years as AG.III (Depot)	-	-	Junior Godown keeper/Shed Supervisor/Godown Clerk	-
6.	Assistant Gr. III (Depot)	290-10-380-12-440-15-485	**** Promotion of Shed Tallymen taken over from Food Department, failing which; Direct recruitment 70%, Promotion 30% from Matriculate Cat.III employees holding posts in the scale of pay of rs.290-6-326-8-390-10-400/ Matriculate Cat.IV employees with 3 years experience in any cadre/lateral transfer of	Non-Selection	3 years experience in Cat.IV	\$\$ Graduate Degree in any discipline from a recognized University with proficiency in use of computers.	@@@ @27	-	-

			Matriculate Vehicle Drivers Grade. I.						
7.	Shed Tallymen	290-6- 326-8- 390-10- 400	-	-	Absorption of shed Tallymen of Food Department				

\*\*\* Amended vide notification No.7(1)/74-EP Vol.III dated 10.2.77, effective from 1.5.1974 (43<sup>rd</sup> amendment).

\*\* Substituted vide notification No.1-3/76-EP dated 27.10.78, effective from 18.1.77 (55<sup>th</sup> amendment).

\* Relaxable in case of departmental employees by 5 years and further relaxable by 5 years for departmental employees belonging to Scheduled castes and Scheduled Tribes communities. (Amended vide notification No.1-3/76-EP dated 22.9.79, effective from 16.10.1978 (65<sup>th</sup> amendment).

“NOTE: - Direct recruitment covers transfer on deputation also”. (Added vide Notification No.1-3/76-EP Dt. 16.11.1978, effective from 25.9.1978(57<sup>th</sup> amendment).

\*\*\*\* Amended vide notification No.13(9)/81-BC dated-30.12.1981, effective from 20.9,1981(78<sup>th</sup> amendment).

### Amended vide Notification No.75/EP-16(3)/92 dated 19<sup>th</sup> September, 1996. (1<sup>st</sup> Amendment) Effective from the date of Notification.

# “NOTE: Experience in the case of promotion indicated in Col.6 and qualifications, experience in case of direct recruitment in Col.7 and age limit in Col.8 will be with reference to the last date of the preceding year of the promotion/ recruitment”. Inserted vide Notification No.79/EP-5(1)/99 dated 29<sup>th</sup> November, 1999. (1<sup>st</sup> Amendment). They shall come into force at once.

## Notified vide Notification No.80/ EP-30(3)/92-Vol.II dated 28<sup>th</sup> Feb, 2000 consequent on the judgment dated 14.08.98of the Hon’ble Supreme Court of India in WP © Np.20/1992 and WP(C) 174/1995.

#### Amended vide Notification No.90/EP-16(3)/92-Vol.II dated 27<sup>th</sup> November, 2003. (2<sup>nd</sup> Amendment) Effective from the date of Notification.

\$\$\$\$ Re-designated vide Notification No.93/EP-32(4)2004 dated 20thMay, 2005(2nde Amendment). Effective from the date of Notification.

£ Substituted vide Notification No.99/EP-1(1)/2009 dated 12<sup>th</sup> March, 2010. (1<sup>st</sup> Amendment.). Effective from the date of Notification

\$\$ Amended vide Notification No.104 dated 14<sup>th</sup> June, 2011. [FCI (Staff) (2nd Amendment) Regulations, 2011] Effective from 14.6.2011.

£££ Substituted vide Notification No.102/ Amendment EP-1(4)/2010 dated 23<sup>rd</sup> November, 2010. (4<sup>th</sup>). Effective from the date of Notification.

@ @ @ @ Substituted vide Notification No.105 (E.P.1(3)/99) dated 14.06.2011, effective from 14.06.2011(2<sup>nd</sup> amendment).

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**PART-IV- TECHNICAL CADRE**

Sl. No	Description of post	Scale of pay(Rs.)	Mode of recruitment	Promotion		Direct recruitment	#Age* Limit Years	Corresponding categories of posts in the Directorate Genl. Of Food	Remarks
				Selection/ Non-selection	#Experience	#Qualifications & experience, if any.			
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
<b>CATEGORY-I POSTS:</b>									
1.	Sr. Deputy Manager (Tech.)	1200-50-1700	Promotion 100%	Selection	3 years as \$\$\$\$\$Asstt. Genl. Manager(Technical)	-	-	-	-
2.	\$\$\$\$\$ Asstt. Genl. Manager (Tech.)	1100-50-1600	*** 33 1/3 % by direct recruitment	-	-	<u>Essential:-</u> (i) Degree in Agriculture, or degree in Science with Diploma in Food Technology or Master's degree in Zoology or Biochemistry or equivalent qualifications.	35	Deputy Director (Tech/)	-

			66 2/3 % by promotion	Selection	** 3 years as SAM (Tech.)/5 years as Manager (Tech.)	(ii) 5 years experience in storage of food-grains and maintenance of stocks or in the examination, inspection and analysis of foodgrains in Govt. or Public/private Ltd. Undertakings. <u>Desirable:</u> Knowledge of toxicology of insecticides, raticides and fumigants in use in grains stocks.			
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3.	Senior Assistant Manager (Tech.)	700-40-1100-50-1300	Promotion 100%	Selection	3 years as Manager (Tech.)			Asstt. Director(Tech.)	-
<b>CATEGORY-II POST:</b>									
4.	\$\$\$\$ Manager(Technical)	650-30-740-35-880-40-1200	£ 75% by promotion 25% by direct recruitment.	Selection	*** 3 years as Asstt. Grade-I (Tech.)/Chemist.	###Degree in Agriculture or in Science with Diploma in Food Technology from a recognized University/Institute.	###28	Technical Officer/Quality Supervisor	###The number of Management Trainees to be determined on each occasion by the Managing Director depending on the requirements.
<b>CATEGORY-III POSTS:</b>									
5.	Asstt. Gr.I (Tech.)	450-15-555-20-675-25-850	Promotion 100%	Non-Selection	3 years as AG.II(Tech.)	-	-	Tech. Assistants/analyzers/Quality Inspectors	-
6.	Asstt. Gr.II (Tech.)	380-12-440-15-560-20-	Promotion 100% failing which direct	Non-selection	3 years as AG.III (Tech.)	Degree in Science preferably in	25	Asstt. Analyzers/ Fumigation Asstts.	-

		640	recruitment			Agriculture with 3 years experience in the field.			
7.	Asstt. Gr.III(Tech.)	290-10-380-12-440-15-485	Direct 100%	-	-	<p>\$\$ 1. B.Sc. in Agriculture from a recognized University.</p> <p>Or</p> <p>B.Sc. with any of the following subject from a recognized University: Botany/ Zoology/ Bio-Technology/ Bio-Chemistry/ Microbiology/ Food Science.</p> <p>Or</p> <p>B.Tech/ BE in Food Science/ Food Science and Technology/</p>	@ @ @ @27	Laboratory Assistants	-

						Agricultural Engineering/ Bio-Technology from a recognized University/ an institution approved by AICTE.  2. Proficiency in use of computers.			
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- \*\* Amended vide notification No.1-3/76-EP dated-7.11.1978, effective from 18.1.1977(56<sup>th</sup> amendment).
- \* Relaxable in case of departmental employees by 5 years and further relaxable by 5 years for departmental employees belonging to Scheduled Castes and Scheduled Tribes communities (Amended vide notification No.1-3/76-EP dated-22.9.79, effective from 16.10.78(65<sup>th</sup> amendment).  
 “NOTE: - Direct recruitment covers transfer on deputation also”. (Added vide Notification No.1-3/76-EP Dt. 16.11.1978, effective from 25.9.1978(57<sup>th</sup> amendment).
- \*\*\* Added vide notification No.13 (1)/84-BC, dated 18.2.1984, effective from 19.1.1984 (87<sup>th</sup> amendment).
- \$ Incorporated vide Notification No. EP-16-1/92 dated-13.5.1992, effective from 13.5.1992 (1<sup>st</sup> Amendment of 1992).
- ### Amended vide Notification No.75/EP-16(3)/92 dated 19<sup>th</sup> September, 1996. (1<sup>st</sup> Amendment) Effective from the date of Notification.
- # “NOTE: Experience in the case of promotion indicated in Col.6 and qualifications, experience in case of direct recruitment in Col.7 and age limit in Col.8 will be with reference to the last date of the preceding year of the promotion/ recruitment”. Inserted vide Notification No.79/EP-5(1)/99 dated 29<sup>th</sup> November, 1999. (1<sup>st</sup> Amendment). They shall come into force at once.
- \$\$\$\$ Re-designated vide Notification No.93/EP-32(4)2004 dated 20thMay, 2005(2<sup>nd</sup> Amendment). Effective from the date of Notification.
- £ Substituted vide Notification No.99/EP-1(1)/2009 dated 12<sup>th</sup> March, 2010. (1<sup>st</sup> Amendment.). Effective from the date of Notification.
- \$\$ Amended vide Notification No.104 dated 14<sup>th</sup> June, 2011. [FCI (Staff) (2<sup>nd</sup> Amendment) Regulations, 2011] Effective from 14.6.2011.
- @@@@ Substituted vide Notification No.105 (E.P.1(3)/99) dated 14.06.2011, effective from 14.06.2011(2<sup>nd</sup> amendment).

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**PART-IVA- PROCUREMENT/PROCESSING WING**

Sl. No.	Description of post	Scale of pay(Rs.)	Mode of recruitment	Promotion		Direct recruitment	#Age* Limit Years	Corresponding categories of posts in the Directorate Genl. Of Food	Remarks
				Selection/ Non-selection	#Experience	#Qualification -s & experience, if any.			
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
<b>CATEGORY-II POSTS:</b>									
1.	\$\$\$\$ Manager(Procurement/Processing)	*	Promotion 100%	Selection	3 years as AG-I (Processing/Procurement)	-	-	-	-
<b>CATEGORY-III POST:</b>									
2.	Asstt. Gr.I (Procurement/Processing)	*	Promotion 100%	Non-selection	3 years as AG.II (Procurement/Processing).	-		Technical Assistant/Analyzers/Quality Inspectors.	
3.	Asstt. Gr.II (Procurement/Processing)	*	Promotion 100%	Non-selection	3 years as AG.III(Tech.)	-	-	Asstt. Analyzers/Fumigati on Assistant	

# “NOTE: Experience in the case of promotion indicated in Col.6 and qualifications, experience in case of direct recruitment in Col.7 and age limit in Col.8 will be with reference to the last date of the preceding year of the promotion/ recruitment”. Inserted vide Notification No.79/EP-5(1)/99 dated 29<sup>th</sup> November, 1999. (1<sup>st</sup> Amendment). They shall come into force at once.

\$\$\$\$ Re-designated vide Notification No.93/EP-32(4)2004 dated 20thMay, 2005(2<sup>nd</sup> Amendment). Effective from the date of Notification.

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**PART-V-MOVEMENT CADRE**

Sl. No.	Description of post	Scale of pay(Rs.)	Mode of recruitment	Promotion		Direct recruitment	#Age Limit Years	Corresponding categories of posts in the Directorate Genl. Of Food	Remarks
				Selection/ Non-selection	#Experience	#Qualifications & experience, if any.			
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
<b>CATEGORY-I POSTS:</b>									
1.	Asstt. Genl. Manager (Movement)	1100-50-1600	66 <sup>2</sup> / <sub>3</sub> % by promotion 33 <sup>1</sup> / <sub>3</sub> % by direct recruitment failing which by deputation from Railways.	Selection	5 years as Manager (Movt.)	<u>Essential:-</u>  Post Graduate Degree/ Diploma of 2 years full time duration or 3 years part time in Business Management/ Industrial Relations/ MCA or equivalent qualification from a recognised University/ Management	-	Deputy Director (Movement)	-

						Institute recognized by AICTE/UGC/ University/ Ministry of Human Resource Development.  <u>Desirable:-</u>  Experience of 2 years in Officer level post carrying emoluments equivalent to the pay scale of Manager in FCI.			
<b>CATEGORY-II POST:</b>									
2.	\$\$\$\$ Manager (Movement)	650-30- 740-35- 880-40- 1200	£ 75% by promotion 25% by direct recruitment.	Selection	3 years as AG.I(Movt.)	£££ Post Graduate Degree/Post Graduate Diploma of 2 years full time duration or 3 years part time in Business Management/	###28	Movement Inspector	###The number of Management Trainees to be determined on each occasion by the Managing Director depending on the



						Industrial Relations/ MCA.			requirements.
<b>CATEGORY-III POSTS*:</b>									
3.	Assistant Grade-I (Movement)	11100-29950 (IDA)	100% by promotion	Non-Selection	3 years as Assistant Grade II (Movement)	-	-	Assistant Movement Inspector.	-
4.	Assistant Grade-II (Movement)	9900-25530 (IDA)	100% by lateral deployment of officials of Assistant Grade-II from Godown Cadre	Non-Selection	-	-	-	-	On transfer to Movement Cadre, the service rendered in the Godown cadre as Assistant Grade-II will be counted for purpose of eligibility for promotion to Assistant Grade-I (Movement)

## Amended vide notification No.1-11/72-EP dated-1.2.77, Effective from 17.1.1977(41<sup>st</sup> Amendment).

### Amended vide Notification No.75/EP-16(3)/92 dated 19<sup>th</sup> September, 1996. (1<sup>st</sup> Amendment) Effective from the date of Notification.

# “NOTE: Experience in the case of promotion indicated in Col.6 and qualifications, experience in case of direct recruitment in Col.7 and age limit in Col.8 will be with reference to the last date of the preceding year of the promotion/ recruitment”. Inserted vide Notification No.79/EP-5(1)/99 dated 29<sup>th</sup> November, 1999. (1<sup>st</sup> Amendment). They shall come into force at once.

\$\$\$\$ Re-designated vide Notification No.93/EP-32(4)2004 dated 20thMay, 2005(2nd Amendment). Effective from the date of Notification.

£ Substituted vide Notification No.99/EP-1(1)/2009 dated 12<sup>th</sup> March, 2010. (1<sup>st</sup> Amendment.). Effective from the date of Notification.

- ££ Added vide Notification No.100 dated 16.7.2010 [FCI (Staff) (2<sup>nd</sup> Amendment) Regulation, 2010]. Effective from 16.7.2010.
- £££ Substituted vide Notification No.102/ Amendment EP-1(4)/2010 dated 23<sup>rd</sup> November, 2010. (4<sup>th</sup>). Effective from the date of Notification.
- \* Substituted vide Notification No.103/ Amendment EP-1(5)/2010 dated 1<sup>st</sup> April, 2011. (1<sup>st</sup> ). Effective from the date of Notification.

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**PART-VI-PLANNING AND RESEARCH CADRE**

Sl. No.	Description of post	Scale of pay(Rs.)	Mode of recruitment	Promotion		Direct recruitment	#Age* Limit Years	Corresponding categories of posts in the Directorate Genl. Of Food	Remarks
				Selection/ Non-selection	#Experience	#Qualifications & experience, if any.			
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
<b>CATEGORY-I POSTS:</b>									
1.	Sr. Deputy Manager (P&R)	1200-50-1700	Promotion 100%	Selection	3years as \$\$\$\$Asstt. Genl. Manager (P&R)	-	-	-	-
2.	\$\$\$\$Asstt. Genl. Manager (P&R)	1100-50-1600	** 33 1/3% by direct recruitment	-	-	Essential:- (i) Master's Degree in Economics or Statistics with 1 <sup>st</sup> or high II class.  (ii) Six years experience in (a) Market Research and interpretation of economic data @	30	-	@ Relaxable upto two years in the case of candidates with better academic qualification.

			** 66 2/3% by promotion	Selection	** 3 years as SAM(P&R)/5 years as Managr(P&R)				
3.	*** \$\$\$\$Asstt. Genl. Manager(Op erational Research)	1100- 50- 1600)	Direct 100%	-	-	Essential:- (i) A degree in Industrial Engineering with Post- Graduate degree/diplom a in Operations Research.  (ii) Six years experience in a large undertaking in Industrial Engg. & in the application of operations Research Techniques @@	30	-	Effective from 13.10.1971 @@ Experience is relaxable upto 3 years in case of candidates with better academic qualifications and exceptional merit.
4.	Sr. Assistant Manager (P&R)	700-40- 1100- 50-1300	Promotion 100%	Selection	**3 years as Manager (P&R)	=	-	-	-

**CATEGORY-II POSTS:**

5.	\$\$\$\$ Manager (P&R)	650-30- 740-35- 880-40- 1200	###By Promotion (subject to a minimum of 75% of vacancies)/ Management Trainees.	-	-	###Degree from a Recognized University  OR  Degree with Post Graduate Degree/Diplo ma in Management or equivalent Degree in Business Management; Industrial Relations; Mass Communicati on; Journalism; Public Relations; Information Technology; Training & Development; Social	###28	-	###The number of Management Trainees to be determined on each occasion by the Managing Director depending on the requirements.
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						Sciences; from a recognized University/Ins titute of repute.  Appointing Authority may prescribe any other qualification & experience based on the requirements for induction of officers.			-
6.	***/\$\$\$\$\$ Assistant Manager(Op erational Research)	650-30- 740-35- 880-40- 1200	###By Promotion(su bject to a minimum of 75% of vacancies)/ Management Trainees.	-	-	###Degree from a Recognized University.  OR  Degree with Post Graduate Degree/ diploma in Management or equivalent Degree in Business Management;	###28	-	###The number of Management Trainees to be determined on each occasion by the Managing Director depending on the requirements.

						<p>Industrial Relations; Mass Communication; Journalism; Public Relations; Information Technology; Training &amp; Development; Social Sciences from a Recognized University/ Institute of repute.</p> <p>Appointing authority may prescribe other qualification and experience based on the requirements for induction of officers.</p>			
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<b>CATEGORY-III POSTS:</b>									
7.	Statistical Assistant	450-15-555-20-675-25-850	Direct 100%	-	-	B.A/B.Sc./B. Com. in Economics/Statistics/Commerce/mathematics with 1 <sup>st</sup> or 2 <sup>nd</sup> class & proficiency in Machine/Disk calculation & in systematic tabulation of diverse material	25		-

\*\* Added vide notification No.1-3/76-EP dated-7.11.78. Effective from 18.1.1977 (56<sup>th</sup> Amendment).

\* Relaxable in case of departmental employees by 5 years and further relaxable by 5 years for departmental employees belonging to SC&ST Communities (Amended vide notification No.1-3/76-EP dated-22.9.79 Effective from 16.10.78 (65<sup>th</sup> Amendment).

NOTE:-Direct recruitment covers transfer on deputation also". (Added vide notification N0.1-3/76-EP dated 16.11.1978. Effective from 25.09.1978 (57<sup>th</sup> amendment).

\*\*\* Added vide notification No.1-12/71-EP dated-18.8.80 Effective from the date indicated in column no. 10 above.

### Amended vide Notification No.75/EP-16(3)/92 dated 19<sup>th</sup> September, 1996. (1<sup>st</sup> Amendment) Effective from the date of Notification.

# "NOTE: Experience in the case of promotion indicated in Col.6 and qualifications, experience in case of direct recruitment in Col.7 and age limit in Col.8 will be with reference to the last date of the preceding year of the promotion/ recruitment". Inserted vide Notification No.79/EP-5(1)/99 dated 29<sup>th</sup> November, 1999. (1<sup>st</sup> Amendment). They shall come into force at once.

\$\$\$\$ Re-designated vide Notification No.93/EP-32(4)2004 dated 20<sup>th</sup>May, 2005(2<sup>nd</sup> Amendment). Effective from the date of Notification.

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**\$ PART-VII-ACCOUNTS CADRE**

Sl. No.	Description of post	Scale of pay(Rs.)	Mode of recruitment	Promotion		Direct recruitment	#Age* Limit Years	Corresponding categories of posts in the Directorate Genl. Of Food	Remarks
				Selection/ Non-selection	#Experience	#Qualifications & experience, if any.			
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
<b>CATEGORY-I POSTS:</b>									
1.	\$\$\$\$Genl. Manager	1800-100-2000-125/2-2250	₹ 100% by promotion failing which by deputation and failing both, by direct recruitment.	Selection -	4 years as \$\$\$\$\$Deputy Genl. Manager -	- \$\$\$\$Persons passing (a) final examination of ACA/AICWA /CFA with minimum 9 years experience (of which 3 years at least should be in middle management position), after passing final professional	- \$\$\$\$ 40 Years	-	-

						<p>examination in executive position in a Government Department/ a large Private/ Public Sector Undertaking or (b) MBA (Fin.) or an equivalent qualification in Finance from a recognized University/Institution of repute approved by the Ministry of Human Resources Development with 9 years experience after passing the examination in executive position in a Government Department/ a large Private/</p>			
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						Public Sector Undertaking of which 3 years at least should be in middle management position or (c) SAS (Comml.) with 12 years experience as an officer.  <u>Desirable</u>  Proficiency in computer applications at a level to be prescribed by the Chairman from time to time.			
2.	\$\$\$\$Deputy Genl. Manager	1300-50-1500-60-1800	£ 75% by promotion 25% by direct recruitment.	Selection  -	5 years as \$\$\$\$\$Asstt. Genl. Manager  -	-  \$\$\$\$Persons passing (a) final	-  \$\$\$\$ 35 Years	-  -	-  -

						<p>examination of ACA/AICWA /ACS/CFA with minimum 5 years of experience (of which 2 years at least should be in middle management position), after passing the final professional examination in executive position in a Government Department/ a large Private/ Public Sector Undertaking or (b) MBA (Fin.) or qualification equivalent to MBA (Fin.) from a recognized University/ reputed</p>			
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						<p>Management Institute approved by the Ministry of Human Resources Development with 5 years experience after MBA in executive position in a Government Department/ a large Private/ Public Sector Undertaking of which 2 years at least should be in middle management position or (c) SAS (Comml.) with 7 years experience as an officer.</p> <p><u>Desirable</u></p> <p>Proficiency in</p>			
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						computer applications at a level to be prescribed by the Chairman from time to time.			
3.	\$\$\$\$Asstt. Genl. Manager	1100-50-1600)	66 2/3% by promotion  33 1/3% by direct recruitment failing which by transfer on deputation	Selection  -	5 years as .Manager.  -	-  \$\$\$\$ Persons passing (a) final examination of ACA/AICWA / ACS/ CFA or (b) MBA (Fin.) or qualifications equivalent to MBA (Fin.) from the recognized University / reputed Management Institute approved by the Ministry of Human Resources Development with 2 years	-  \$\$\$\$ 30	-  -	-  -

						<p>experience after MBA or (c) SAS(Comml.) with 3 years experience as an officer.</p> <p><u>Desirable</u></p> <p>Proficiency in Computer applications at a level to be prescribed by the Chairman from time to time.</p>			
<b>CATEGORY-II POSTS:</b>									
4.	\$\$\$\$ Manager (Accounts)	650-30- 740-35- 880-40- 1200	£ 75% by promotion 25% by direct recruitment.	Selection  -	3 years as AG.I (A/cs.)  -	###CA/ AICWA/ ACWA (London)/ MBA (finance) from a recognized University/ Institute.	###28		###The number of Management Trainees to be determined on each occasion by the Managing Director depending on the requirements.

<b>CATEGORY-III POSTS:</b>									
5. @	Asstt. Gr-I (Accounts)	450-15- 555-20- 675-25- 850	100% by promotion failing which by direct recruitment	Non- selection	3 years as AG.II (A/cs.)	To be prescribed by the MD as and when occasion arises.	31	-	-
6.	Asstt. Gr.II	380-12- 440-15- 560-20- 640	100% promotion	Non- selection	3 years as AG.III	-	-	U.D.C.	** Initially, Asstt. Gr.II of all cadres possessing the degree in Commerce, Mathematics, Statistics and AG.II working in the Accounts wing who are considered to be competent and capable and possesss an aptitude for A/Cs., work would be transferred to the accounts cadre on the basis of the option. The AG..II of the



									Accounts wing would be transferred, provided they have been put through an intensive training course.
7.	Asstt. Gr.III	290-10-380-12-440-15-485	100% by direct recruitment	-	-	\$\$ Bachelor of Commerce from a recognized University with proficiency in use of computers.	@@@ @27	L.D.C	** Initially, AG.III of all cadres possessing the prescribed qualifications & AG.III working in the Accounts wing who are considered to be competent and capable and possess an aptitude for Accounts work would be transferred to the Accounts cadre on the basis of the option. The AG.III; of the

									Accounts wing would be transferred provided they have been put through an intensive training course.
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- \$ Substituted vide notification No.1-15/75-EP dated-5.2.77, Effective from 18.1.77 (42<sup>nd</sup> Amendment.)
- \*\* Substituted vide notification No.1-15/75-EP dated-17.11.77. Effective from 18.1.77, (47<sup>th</sup> Amendment).  
“NOTE:-. Direct recruitment covers transfer on deputation also”. (Added vide notification N0.1-3/76-EP dated 16.11.1978. Effective from 25.09.1978 (57<sup>th</sup> Amendment).
- 2. “For placement in the selection grade of Rs.2250-125/2-2500 a minimum of 2 years service in the ordinary grade will be necessary,, the selection being made on the basis of seniority in the grade subject to fitness”.(51<sup>st</sup> Amendment),
- \* Relaxable in case of departmental employees by 5 years and further relaxable by 5 years for departmental employees belonging to SC & ST Communities. Amended vide notification No.1-3/76-EP dated-22.9.79, Effective from 16.10.78, (65<sup>th</sup> Amendment.)
- @ Amended vide Notification No.EP-1-15/75-Vol.V dated-26.7.1990(3<sup>rd</sup> Amendment of 1990).
- ### Amended vide Notification No.75/EP-16(3)/92 dated 19<sup>th</sup> September, 1996. (1<sup>st</sup> Amendment) Effective from the date of Notification.
- \$\$\$\$ Substituted vide Notification No.78/EP-16(2)/98 dated6.10.98 (2<sup>nd</sup> Amendment). Effective from the date of Notification.
- # “NOTE: Experience in the case of promotion indicated in Col.6 and qualifications, experience in case of direct recruitment in Col.7 and age limit in Col.8 will be with reference to the last date of the preceding year of the promotion/ recruitment”. Inserted vide Notification No.79/EP-5(1)/99 dated 29<sup>th</sup> November, 1999. (1<sup>st</sup> Amendment). They shall come into force at once.
- \$\$\$\$ Re-designated vide Notification No.93/EP-32(4)2004 dated 20thMay, 2005(2nd Amendment). Effective from the date of Notification.
- £ Substituted vide Notification No.99/EP-1(1)/2009 dated 12<sup>th</sup> March, 2010. (1<sup>st</sup> Amendment.). Effective from the date of Notification.
- \$\$ Amended vide Notification No.104 dated 14<sup>th</sup> June, 2011. [FCI (Staff) (2nd Amendment) Regulations, 2011] Effective from 14.6.2011. and Corrigendum No.13(1)/2011-BC dated 04.07.2011
- @@@@ Substituted vide Notification No.105 (E.P.1(3)/99) dated 14.06.2011, effective from 14.06.2011(2<sup>nd</sup> amendment).

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**PART-VII (A) - DATA PROCESSING CADRE**

Sl. No.	Description of post	Scale of pay(Rs.)	Mode of recruitment	Promotion		Direct recruitment	#Age* Limit Years	Corresponding categories of posts in the Directorate Genl. Of Food	Remarks
				Selection/ Non-selection	#Experience	#Qualifications & experience, if any.			
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
<b>CATEGORY-I POSTS:</b>									
1.	\$\$\$\$Asstt. Genl. Manager(Data Processing)	1100-50-1600	Promotion 100%	Selection	3 years as Manager (Data Processing)	-	-	-	The incumbent of the post will be considered for promotion to the post of SDM(A/cs.)
2.	Sr. Assistant Manager (Data Processing)	700-40-1100-50-1300	Promotion 50%  Direct 50%	Selection  -	3 years as Manager(Data Processing)  -	-  (i) Degree in Commerce with a good accounting background.  (ii) 3 to 5 years experience in operating	-  30	-  -	-

						IBM machines of which at least one year as Supervisor of an installation			
<b>CATEGORY-II POSTS:</b>									
3.	\$\$\$\$ Manager (Data Processing)	650-30-740-35-880-40-1200	Promotion 100%	Selection	3years as machine Operator Gr.I	-	-	-	
<b>CATEGORY-III POSTS:</b>									
4.	Machine Operator Gr.I	450-15-555-20-675-25-850	Promotion, failing which by direct recruitment	Non-selection	3years as Machine Operator Gr.II	(1) First Class Graduate in Mathematics/ Physics/Accounts  (2) Atleast 2 years experience of working in the Accounts Deptt. Of a Commercial or Govt. organization.  (3) 1 year	28	-	Advance increments can also be given in deserving cases.

						experience in operating IBM machine e.g. 0.82 sorter, 514 Reproducer, 602 Calculating Punch and 407 Accounting Machine, etc.			
5.	Machine Operator Gr.II	380-12-440-15-560-20-640	Promotion failing which by direct recruitment	Non-selection	3 years as Key Punch Operator	(1) 2 <sup>nd</sup> Class graduate in Mathematics/ Physics/ Accounts.  (2) At least 2 years experience of working in Accounts Deptt. Of a Commercial or a Govt. organization.	28	-	-

6.	Key Punch Operator	290-10-380-12-440-15-485	Direct 100%	-	-	<u>Essential:</u> 1. Graduate. 2. Aptitude for figure works.  <u>Desirable:</u> Knowledge of typewriting.	25	-	Preference will be given to female candidates.
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“NOTE: - Direct recruitment covers transfer on deputation also”. (Added vide notification N0.1-3/76-EP dated 16.11.1978. Effective from 25.09.1978 (57<sup>th</sup> Amendment).

\* Relaxable in the case of departmental employees by 5 years and further relaxable by 5 years for departmental employees belonging to SCs and STs communities. Amended vide notification No.1-3/76-EP dated-22.9.1979. Effective from 16.10.1978. (65<sup>th</sup> Amendment.)

# “NOTE: Experience in the case of promotion indicated in Col.6 and qualifications, experience in case of direct recruitment in Col.7 and age limit in Col.8 will be with reference to the last date of the preceding year of the promotion/ recruitment”. Inserted vide Notification No.79/EP-5(1)/99 dated 29<sup>th</sup> November, 1999. (1<sup>st</sup> Amendment). They shall come into force at once.

\$\$\$\$ Re-designated vide Notification No.93/EP-32(4)2004 dated 20thMay, 2005(2nd Amendment). Effective from the date of Notification.

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**PART-VIII-LEGAL CADRE**

Sl. No.	Description of post	Scale of pay(Rs.)	Mode of recruitment	Promotion		Direct recruitment	#Age* Limit Years	Corresponding categories of posts in the Directorate Genl. Of Food	Remarks
				Selection/ Non-selection	#Experience				
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
<b>SPECIAL POSTS:</b>									
1.	\$\$\$\$Genl. Manager (Legal)	1800-100-2000-125/2-2250	Direct/promotion	Selection	3 years as \$\$\$\$Deputy Genl. Manager (Legal)	Degree in law from a recognized University.  (ii) At least 15 years experience as Legal Officer in Central/State Govt. or Public/Private Sector Undertakings or 10 years practice at the bar.	45	-	Mode of recruitment to be decided at the time of appointment.

<b>CATEGORY-I POSTS:</b>									
2.	\$\$\$\$Deputy Genl. Manager(Legal)	1300- 50- 1500- 60-1800	£ 25% by direct recruitment 75% by promotion	-	-	(i) Degree in Law from a recognized University.  (ii) At least 10 years experience as legal Officer in Central/State Govt. or Public/Private Sector undertaking or 7 years practice at the Bar.	40	-	-
				Selection	3 years as SDM(Legal)/ 5 years as \$\$\$\$AGM(Legal)	-	-	-	-
3.	Sr. Deputy Manager (Legal)	1200- 50-1700	Promotion 100%, failing which direct recruitment	Selection	3 years as \$\$\$\$AGM (Legal)	(i) Degree in Law from a recognized University.  (ii) Atleast 8 years experience in	40	-	-



						legal work in Central/State Govt. or a Public/Private Sector Undertaking or 5 years practice at the Bar.			
4.	\$\$\$\$Asstt. Genl. Manager(Legal)	1100-50-1600	Direct recruitment 100%	-	-	(i) Degree in law from a recognized University.  (ii) At least 5 years experience in Legal work in Central/State Govt. or a Public/Private Sector Undertaking or 3 years practice at the Bar.	30-40	-	-

CATEGORY-II POST									
###	\$\$\$\$	**		-	-	Degree in Law	28	-	** As may be notified from time to time.
5.	Manager(Legal)								

\$ Amended vide notification No. 1-3/76-EP dated-7.11.78. Effective from 18.1.77(56<sup>th</sup> Amendment.)

NOTE: - “Direct recruitment covers transfer on deputation also”. (Added vide notification NO.1-3/76-EP dated 16.11.1978. Effective from 25.09.1978 (57<sup>th</sup> Amendment).

\* Relaxable in case of departmental employees by 5 years and further relaxable by 5 years for departmental employees belonging to SC&ST Communities. (Amended vide notification No.1-3/76-EP dated-22.9.79. Effective from 16.10.78). (65<sup>th</sup> Amendment.)

(2) \*\*For placement in the Selection Grade of Rs.2250-125/2-2500 a minimum of 2 years service in the ordinary grade will be necessary,, the selection being made on the basis of seniority in the grade subject to fitness\*\*(Amendment No.51<sup>st</sup>).

### Added vide Notification No.75/EP-16(3)/92, dated 19<sup>th</sup> September, 1996. (1<sup>st</sup> Amendment) Effective from the date of Notification.

# “NOTE: Experience in the case of promotion indicated in Col.6 and qualifications, experience in case of direct recruitment in Col.7 and age limit in Col.8 will be with reference to the last date of the preceding year of the promotion/ recruitment”. Inserted vide Notification No.79/EP-5(1)/99 dated 29<sup>th</sup> November, 1999. (1<sup>st</sup> Amendment). They shall come into force at once.

\$\$\$\$ Re-designated vide Notification No.93/EP-32(4)2004 dated 20thMay, 2005(2nd Amendment). Effective from the date of Notification.

£ Substituted vide Notification No.99/EP-1(1)/2009 dated 12<sup>th</sup> March, 2010. (1<sup>st</sup> Amendment.). Effective from the date of Notification.

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**PART-IX-ENGINEERING CADRE**

Sl. No.	Description of post	Scale of pay(Rs.)	Mode of recruitment	Promotion		Direct recruitment	#Age* Limit Years	Corresponding categories of posts in the Directorate Genl. Of Food	Remarks
				Selection/Non-selection	#Experience	#Qualifications & experience, if any.			
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
<b>SPECIAL POST:</b>									
1.	\$\$\$\$Genl. Manager (Engg.)	1800-100-2000-125/2-2250	Promotion/ Direct/ Trans-fer on deputation \$	Selection	£ 4 years as Deputy General Manager (CE)/(EE)/ME).	<u>Essential:</u> (i) Degree in Civil/ Electrical/Mech. Engineering of a recognized University or equivalent.  (ii) About 10 years experience of Civil/Electrical/Mechanical Engineering works, of which about 5 years should be in the capacity of Executive Engineer or equivalent.  <u>Desirable:</u> (i) Master's Degree in Civil/Electrical/ Mechanical Engineering with specialized knowledge of Rice	45	-	\$ To be decided at the time of each appointment

						<p>Mills, Food Processing Industries preparation of designs and specifications, maintenance and operation of mechanical handling equipment at ports/godowns.</p> <p>(ii) Persons who have held independent charge of Engineering Division of industrial establishments/Public Sector Undertakings and have had experience of planning and execution of projects will be preferred.</p>			
<b><u>CATEGORY-I POST:</u></b>									
1(A)	@\$\$\$\$\$ Deputy Genl Manager (Mech. /Elect. Engineering)	1300-50- 1500-60- 1800	£ 25% by direct recruitment 75% by promotion			Degree in the concerned discipline of Engineering. Preference will be given to persons having post graduate diploma or degree with specialisation.	40		

				Selection	3 years as SDM (EE/ME)/5 years \$\$\$\$AGM(EE/ME).	<p><u>Experience:</u></p> <p>7 yrs. experience in an Executive position in the concerned discipline of Engg. in a Government organisation/Public Sector Undertaking/a large private and Public Sector Undertaking, out of which 3 yrs. shall be at the level of Executive Engineer or equivalent.</p> <p><u>Desirable:</u></p> <p>Experience in Planning and execution of internal and external installation to storage depots, townships etc. maintenance of HT/LT equipment, lifts, stand by generators etc.</p> <p><u>AND/OR</u></p> <p>Experience in planning and executive conveyor system, aeration and</p>			
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						dust extraction in Silos installations and commissioning of Modern Rice Mills, dall mills solvent extraction plants and maintenance of mechanical equipments.				
<b>CIVIL WING</b>										
2.	Deputy Genl Manager (Civil Engineering)	1300-50-1500-60-1800	£ 25% by direct recruitment 75% by promotion		Selection	5 AGM(CE) years	Degree in the concerned discipline of Engineering. Preference will be given to persons having post graduate diploma or degree with specialisation.  <u>Experience:</u> 7 yrs. Experience in an Executive position in the concerned discipline of Engg. In a Government organisation/Public Sector Undertaking/a large private and Public Sector Undertaking, out of which 3 yrs. Shall be at the level of	40	-	-

						Executive Engineer or equivalent.  <u>Desirable:</u> Experience in design and construction of multi-storeyed buildings, townships, storage structure, provision of services like roads, water supply and sanitary installations.			
3.	Sr. Deputy Manager(CE)	1200-50-1700	100% promotion failing which deputation  ** 100% promotion failing which by direct recruitment/ deputation	Selection	3 years as \$\$\$\$\$AGM(CE)	-	-	-	-
4.	\$\$\$\$\$Asstt. Genl. Manager(CE)	1100-50-1600	50% promotion  50% Direct recruitment	Selection	**SAM(CE) with 3 years experience/M(CE) with 5 years experience in the grade	Degree in Civil Engg. and experience for 5 years	45	Executive Engineer	-
5.	Sr. Assistant Manager(CE)	700-40-1100-50-1300		Selection	3 years as M(CE)	-	-	Assistant Engineer	-
				-	-	Degree in Civil Engineering and Experience for 3 years.		-	-

**CATEGORY-II POSTS:**

6.	\$\$\$\$ Manager(CE)	650-30- 740-35- 880-40- 1200	£ 75% by promotion 25% by direct recruitment .	-  Selection	-  **Jr. Engineer(CE) with 2 years experience in the case of Degree holders and 5 years experience in the case of diploma holders	###Degree in Civil Engineering from a recognized University or equivalent. -	###28  -	-  -	###The number of Managem ent Trainees to be determine d on each occasion by the Managing Director depending on the requireme nts.  -
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<b>CATEGORY-III POSTS:</b>									
7.	Junior Engineer	450-15-555-20-675-25-850	100% direct recruitment	-	-	Degree in Civil Engineering or Diploma in Civil Engineering with 1 year experience	28	Section Officer	-
8.**	Work Assistant	290-10-380-12-440-15-485	Direct 100%	-	-	Matriculation with a good knowledge of local vernacular language.  <u>Desirable:</u> Qualified from a Vocational Training Institute in an engineering subject	30	-	Effective from 9.8.1971
9.**	Mason	290-10-380-12-440-15-485	Direct 50%	-	-	(1) Must be able to mark foundations and set-out work with tape and rules as also prepare foundations for pumps and other machinery.  (2) Must be able to carry out all kinds of masonry i.e. masonry with various types of	35	-	Effective from 9.8.1971

			Promotion 50%	Non- Selection	3 Years as Beldar, subject to passing the trade test	bonds and arch work in case of brick work and setting face stones properly, breaking bond in case of stone massonary including proper setting of bond stones whenever called for.  (3) Should be able to carry out all kinds of RCC work.	-	-	-
<b>CATEGORY-IV POSTS:</b>									
10* **	Beldar	225-5- 260-6- 308	Direct 100%	-	-	Should be physically fit for strenuous manual labour	35	-	Effective from 9.8.1971
11* **	Gardner	210-4- 250-5- 290	Direct 100%	-	-	Literate, with 3 years experience as Mali	28	-	Effective from 9.8.1971
<b>CATEGORY-II POSTS: DRAFTSMEN</b>									
12.	Head Draftsman	650-30- 740-35- 880-40-	100% promotion, failing which	Selection	3 years as Draftsman Grade-I	Diploma in Civil Engineering with 5 years experience as	35	Head Draftsman	-

		1200	direct recruitment			Incharge of Drawing Office in any Organization			
<b>CATEGORY-III POSTS:</b>									
13.	Draftsman Gr.I	450-15-555-20-675-25-850	100% promotion, failing which direct recruitment	Non-selection	3 years as Draftsman Grade-II	Diploma in Civil Engineering with 2 years experience as Draftsman in any Organization	30	Draftsman Gr.I	-
14* ***	Draftsman Grade.II	380-12-440-15-560-20-640	25% promotion  75% direct recruitment	Non-selection  -	3 years as Tracer-cum-Blue Printer  -	-  Matriculation or equivalent with Diploma in Draftsmanship after a study of not less than 2 years from a recognised institution	-  28	Draftsman Gr.II  -	-  -
15* ***	Tracer-cum-Blue Printer	290-6-326-8-390-10-400	100% direct recruitment	-	-	Matriculation or equivalent with technical training certificate in drawing from a recognised Institute, 2 years experience in drawing work.	25	-	-
16. @	Maistry	290-6-326-8-	100% direct recruitment	Non-selection	-	Middle standard ITI Certificate in building	30	-	-

		390-10-400				trade or similar qualifications. 3 years experience in building work.			
<b><u>ELECTRICAL WING</u></b>									
<b>CATEGORY-I POSTS:</b>									
1.	@@@Dele-- -ted	-	-	-	-	-	-	-	-
2.	Sr. Deputy Manager(EE)	1200-50-1700	100% promotion, failing which deputation	Selection	3 years as \$\$\$\$AGM(EE)	-	-	-	-
3.	\$\$\$\$Asstt. Genl. Manager(EE)	1100-50-1600	**100% promotion, failing which direct recruitment/d eputation	Selection	**SAM(EE) with 3 yrs. experience/Fore man(EE) possessing AMIE qualification or Diploma in Elec. Engg. with 5 yrs. experience in the grade/M(EE) with 5 years experience in the grade	Degree in Electrical Engineering with experience for 5 years	45	Executive Engineer	-
	Senior Asstt. Manager(EE)	700-40-1100-50-1300	50% promotion	Selection	3 years as M(EE)/Foreman(EE) with AMIE qualification	-	-	Assistant Engineer	-

			50% direct recruitment	-	-	Degree in Electrical Engineering with 5 years experience	30	-	-
<b>CATEGORY-II POSTS</b>									
5.	\$\$\$\$ Manager(EE)	650-30-740-35-880-40-1200	£ 75% by promotion 25% by direct recruitment	-	-	###Degree in Electrical Engineering from a recognized University or equivalent.	###28	-	###The number of Management Trainees to be determined on each occasion by the Managing Director depending on the requirements.
<b>CATEGORY-III POSTS:</b>									
6.	Junior Engineer(EE)	450-15-555-20-675-25-850	100% direct recruitment	-	-	Degree in Electrical Engineering or Diploma in Electrical Engg. with one year	28	Section Officer	-

						experience in the case of Diploma holders only.			
<b>CATEGORY-II POSTS:</b>									
7.	Foreman(EE)	650-30-740-35-880-40-1200	100% promotion, failing which direct recruitment	Selection	3 years as Chargeman(EE)	Matriculation or equivalent with Diploma in Electrical Engg. Certificate in Human Relations. 5 years experience in maintenance and operation of electrical installations covering electrical machines	35	Foreman	-
<b>CATEGORY-III POSTS</b>									
8	Chargeman(E E)	450-15-555-20-675-25-850	100% promotion, failing which direct recruitment	Non-selection	3 years as Head Electrician	Matriculation or equivalent, Diploma in Electrical Engg. Certificate in Human Relations.  3 years experience in maintenance of electrical installations.	35	Chargeman	-
9.	Head Electrician	425-15-560-20-700	100% promotion, failing which direct	Non-selection	3 years as Electrician-cum-Operator/Wireman	Matriculation or equivalent. ITI certificate in general electrical	35	Head Electrician	-

			recruitment		Gr.I/Batteryman (those possessing Electrical Supervisors Certificate only will be eligible for promotion)	engineering. Electrical Supervisory Licence. Certificate in Human Relations.  5 years experience in maintenance of electrical installations.			
10.	Electrician-cum-Operator	290-10-380-12-440-15-485	100% promotion, failing which direct recruitment	Non-selection	3 years as Wireman Gr.II/ Electric Motor Driver	Middle Standard, Wireman certificate, 3 years experience on maintenance of electrical installations work.	30	Electrician-cum-Operator	-
11.	Wireman Gr.I/Batteryman	290-10-380-12-440-15-485	100% promotion, failing which direct recruitment	Non-selection	3 years as Wireman Gr.II/ Electric Motor Driver	Middle Standard. Wireman Gr.I competency certificate. 3 years experience on maintenance of electrical installation works.	30	Wireman Gr.I/ Batteryman	-
12.	Wireman Gr.II/ Electric Motor Driver	290-6-326-8-390-10-400	100% direct recruitment	-	-	Middle Standard. Wireman Gr.II competency certificate. 3 years experience on maintenance of electrical installation works.	30	Wireman Gr.II/Electric Motor Driver	-
13.**	Lift Operator	290-6-	Direct 100%	-	-	(1) Middle School	21-30	-	Effective

		326-8-390-10-400				Pass.  (2) Practical experience for one year in erection and maintenance of lifts.  (3) I.T.I. Certificate in the trade of Electrician or Wireman Gr.II will be preferred.			from 18.3.1975
<b><u>DRAFTSMAN</u></b>									
<b>CATEGORY-II POSTS</b>									
14.	Head Draftsman	650-30-740-35-880-40-1200	100% promotion, failing which direct recruitment	Selection	3 years as Draftsman Grade.I	Diploma in Electrical Engineering. 5 years experience as Incharge of Drawing office in any organisation.	35	Head Draftsman	-
<b>CATEGORY-III POSTS:</b>									
15.	Draftsman Grade.I	450-15-555-20-675-25-850	100% promotion, failing which direct recruitment	Non-Selection	3 years as Draftsman Grade.II	Diploma in Electrical Engineering. 2 years experience as Draftsman in any organisation.	30	Draftsman Grade.I	-
16* ***	Draftsman Gr.II	380-12-440-15-560-20-	25% promotion	Non-Selection	3 years as Tracer-cum-Blue Printer	-	-	Draftsman Grade.II	-



		640	75% direct recruitment	-	-	Matriculation or equivalent with Diploma in Draftsmanship after a study of not less than 2 years from a recognised institution	28	-	-
<b><u>MECHANICAL WING</u></b> <b><u>CATEGORY- I POSTS</u></b>									
1.@ @@	Deleted	-	-	-	-	-	-	-	-
2.	Sr.Deputy Manager(ME)	1200-50-1700	100% promotion failing which by deputation	Selection	3 years as \$\$\$\$AGM(ME)	-	-	-	-
3.	\$\$\$Asstt. Genl. Manager(ME)	1100-50-1600	** 100% Promotion, failing which by direct recruitment/	Selection	***SAM(ME) with 3 years experience/Fore man(ME) possessing AMIE	Degree in Mechanical Engg. and experience for 5 years	45	Executive Engineer	-

4.	Sr. Assistant Manager(ME)	700-40-1100-50-1300	deputation  50% promotion  50% direct recruitment	Selection  -	qualification or Diploma in Mechanical Engg. with 5 yrs. experience in the grade/M(ME) with 5 yrs. experience in the grade.  3 yrs. as M(ME)/Foreman with AMIE qualification  -	-  Degree in Mechanical Engineering with 3 years experience	-  30	Assistant Engineer  -	-  -
<b>CATEGORY-II POSTS:</b>									
5.	\$\$\$\$ Manager(ME)	650-30-740-35-880-40-1200	£ 75% by promotion 25% by direct recruitment	-  Selection	-  Jr. Engineer(ME) with 2 years experience in the case of Degree holders and 5 years experience in the case of diploma holders	###Degree in Mechanical Engineering from a recognized University or equivalent.	###28  -	-  -	###The number of Management Trainees to be determined on each occasion by the Managing Director

									depending on the requirements.
<b>CATEGORY-III POSTS:</b>									
6.	Jr. Engineer(ME)	450-15-555-20-675-25-850	100% direct recruitment	-	-	Degree in Mechanical Engineering or Diploma in Mechanical Engineering with one year experience in the case of Diploma holders	28	Section Officer	-
<b><u>SUPERVISORY POSTS(GROUP-G)</u></b>									
<b>CATEGORY-II:</b>									
7.	Foreman(ME)	650-30-740-35-880-40-1200	100% promotion, failing which direct recruitment	Selection	3 yrs. as Chargeman/ Shift Supervisor	Matriculation or equivalent. Diploma in Mechanical/ Automobile Engg. Certificate in Human Relations. 5 years experience in a workshop.	35	Foreman	-
<b>CATEGORY-III POSTS</b>									
8.	Chargeman(M E)/Shift Supervisor	450-15-555-20-675-25-850	100% promotion, failing which direct recruitment	Non-Selection	3 yrs. In a post of Group E or 2 years in a post of Group F subject to passing the proficiency test.	Matriculation or equivalent. Diploma in Mechanical/ Automobile Engg. Certificate in Human Relations. 3 years experience in a workshop.	35	Chargeman/ Shift Supervisor	-

<b>HIGHLY SKILLED POSTS (GROUP F):</b>									
9.	Head Mechanic	425-15-560-20-700	100% promotion, failing which direct recruitment	Non-Selection	3 yrs. In a post of Group D or 2 years in a post of Group E subject to passing the proficiency test.	Matriculation or equivalent. ITI Trade Certificate in diesel and petrol engines. Certificate in Human Relations, 5 years experience in a workshop.	35	Head Mechanic	-
10.	Asstt. Supervisor	-do-	100% promotion, failing which direct recruitment	-do-	3 years in a post of Group D or 2 years, in a post of Group E, subject to passing the proficiency test	Middle Standard. ITI Trade Certificate in general mechanical engineering or equivalent. Certificate in Human Relations. 5 years experience in Supervising and controlling labour force.	35	Assistant Supervisor	-
11.	Head Welder	-do-	-do-	-do-	-do-	Matriculation or equivalent. Should possess Welder's certificate awarded by any State Govt. ITI Trade Certificate in General mech. Engineering. Certificate in Human Relations. 5 years experience in electric and gas welding works.	35	Head Welder	-

<b>(GROUP-E)</b>									
12.	Driver-Mechanic/Motor-Mechanic	380-12-440-15-560-20-640	50% promotion  50% direct recruitment	Non-Selection  -	3 years in a post of Group C or 1 year in a post of Group D, subject to passing the prescribed Trade Test  -	-  Middle Standard. ITI Trade Certificate in diesel and petrol engines. 3 years experience in a work shop.	-  32	Driver Mechanic/Motor mechanic  -	-  -
<b>SKILLED POSTS: (GROUP-D)</b>									
13.	Mechanic-cum-Operator/Engine Driver	290-10-380-12-440-15-485	100% promotion, failing which direct recruitment	Non-Selection	3 years in a post of Group B or 1 year in a post of Group C, subject to passing the prescribed Trade Test	Middle Standard. ITI Trade Certificate in diesel and petrol engines. 3 years experience in a work shop	30	Mechanic-cum-Operator/Engine Driver	-
14.	Welder	290-10-380-12-440-15-485	100% promotion, failing which direct recruitment	Non-Selection	3 years in a Post of Group B or 1 year in a post of Group-C, subject to passing the prescribed Trade Test	Middle Standard. Should possess Welder's Certificate awarded by any state Govt. 3 years experience in electrical and gas welding jobs.	30	Welder	-
15.	Turner	290-10-380-12-440-15-	100% promotion, failing which direct	Non-Selection	3 years in a Post of Group B or 1 year in a post of	Middle Standard. Trade Certificate from ITI or	30	Turner	-

		485	recruitment		Group-C, subject to passing the prescribed Trade Test	equivalent. 3 years experience in operation of lathes, drilling machines, grinders, etc.			
16.	Boiler Attendant	290-10-380-12-440-15-485	-do-	-do-	-do-	Middle Standard. Should possess Boiler Attendant's Certificate. 3 years experience in operation and maintenance of medium pressure boilers.	28	-	-
17.	Carpenter	-do-	-do-	-do-	-do-	Middle Standard. ITI Trade Certificate in Carpentry. 3 years experience in Carpentry shop	30	Carpenter	-
<b>(GROUP-C)</b>									
18.	Sawing machine Operator/ Mistry/ Mechanic	290-6-326-8-390-10-400	100% promotion, failing which direct recruitment	-do-	Promotion from Group-B posts. Employees who have passed the prescribed Trade Test will be eligible for promotion	Middle Standard. ITI Trade Certificate in general mechanical engineering. 3 years experience in a workshop dealing in steel fabrication works for engines.	30	Sewing Machine Operator/ Mistry/ mechanic	-
19.	Cyclone Attendant	290-6-326-8-390-10-400	-do-	-do-	-do-	Middle Standard. ITI Trade Certificate in General Mechanical Engineering. Should also possess Wireman Gr. II Licence. 3	30	Cyclone Attendant	-

						years experience in a workshop dealing with steel fabrication works for engines.			
20.	Fitter	-do-	-do-	-do-	-do-	Middle standard. Should have completed Fitter's Course in any ITI. 3 years experience as Fitter in a workshop.	30	Fitter	-
21.	Tinsmith	290-6-326-8-390-10-400	100% promotion, failing which direct recruitment	Non-Selection	Promotion from Group B posts. Employees who have passed the prescribed Trade Test will be eligible for promotion	Middle Standard. ITI Trade Certificate in Tinsmithy and welding. 3 years experience as Tinsmith.	30	Tinsmith	-
22.	Painter	-do-	-do-	-do-	-do-	Middle Standard. ITI Trade Certificate in painting or equivalent 3 years experience as Painter	30	Painter	-
23.	Blacksmith	-do-	-do-	-do-	-do-	Middle Standard. ITI Trade Certificate in Blacksmithy.	30	Blacksmith	-
24.	Dryer Operator	-do-	-do-	-do-	-do-	Matriculation. ITI training in general mechanical engineering 3 years experience in the line.	30	-	-

<b>CATEGORY-IV</b>									
<b>SEMI-SKILLED POSTS:</b>									
<b>GROUP-B:</b>									
25.	Assistant Welder	260-6-326-8-350	100% promotion, failing which direct recruitment	Non-Selection	Employees of Group- A posts, subject to passing the prescribed Trade test	Middle Standard. Should possess Welder's Certificate awarded by any State Govt. 2 years experience on both electrical and gas welding works.	28	Assistant Welder	-
26.	Assistant Mechanic/Greaser	-do-	-do-	-do-	-do-	Middle Standard. ITI Trade Certificate in general mechanical engineering. 2 years experience in a workshop dealing with engines or fabrication works.	28	Assistant Mechanic/Greaser	-
<b>UN-SKILLED POSTS:</b>									
<b>(GROUP-A)</b>									
27.	Khalasi/Cleaner	225-5-260-6-308	100% promotion, failing which direct recruitment	Non-Selection	2 years as Oilman/Tubewell Operator	Middle Standard. 2 years experience in any mechanical workshop	25	Khalasi/Cleaner	-
28.	Oilman/Tubewell Operator	210-4-250-5-290	100% direct recruitment	-	-	Middle Standard	25	-	-
<b>DRAFTSMEN:</b>									
<b>CATEGORY-II POST:</b>									
29.	Head Draftsman	650-30-740-35-880-40-1200	100% promotion, failing which direct recruitment	Selection	3 years as Draftsman Grade-I	Diploma in Mechanical Engineering with 5 years experience as Incharge of Drawing	35	Head Draftsman	-



						office in any organization.			
<b>CATEGORY-III POSTS:</b>									
30.	Draftsman Grade-I	450-15-555-20-675-25-850	100% promotion, failing which direct recruitment	Non-Selection	3 years as Draftsman Grade-II	Diploma in Mechanical Engineering with 2 years experience as Draftsman in any organization.	30	Draftsman Gr.I	-
31* ***	Draftsman Grade-II	380-12-440-15-560-20-640	25% promotion  75% direct recruitment	-do-  -	3 years as Tracer-cum-Blue Printer  -	-  Matriculation or equivalent with Diploma in Draftsmanship after a study of not less than two years from a recognized institution.	-  28	Draftsman Gr.II  -	-  -

\*\*\*\* Substituted vide notification No.3-9/72-EP Dated 27.8.73, effective from 10. 8.73 (13<sup>th</sup> amendment).

@ Inserted vide notification No.1-11/73-EP Dated 1.5.74 (20<sup>th</sup> amendment).

Note: - "Direct recruitment covers transfer on deputation also" (Added vide notification N0.1-3/76-EP dated 16.11.1978. Effective from 25.09.1978 (57<sup>th</sup> amendment).

\* Relaxable in case of departmental employees by 5 years and further relaxable by 5 years for departmental employees belonging to SCs & STs communities (Amended vide Notification No. 1-3/76-EP dated-22.9.79, effective from 16.10.1978) (65<sup>th</sup> Amendment).

\*\*\* Added vide Notification No. 1-12/71-EP Dated 18.8.1980. Effective from the date indicated in column 10 above.

\*\* Substituted vide Notification No. 13(5)/81-BC Dated 23.9.1981, effective from 5.9.1981 (74<sup>th</sup> Amendment).

2. For placement in the Selection Grade of Rs.2250-125/2-2500 a minimum of 2 years service in the ordinary grade will be necessary, the selection being made on the basis of seniority in the grade subject to fitness (51<sup>st</sup> Amendment).

@@ Inserted vide notification No. EP.16 (2)/88 dated 11.1.1980, effective from 11.1.1990 (1<sup>st</sup> Amendment of 1990).

@@@ Deleted vide Notification No. EP16 (2)/88 dated-11.1.1990, effective from 11.1.1990 (1<sup>st</sup> Amendment of 1990).

### Amended vide Notification No.75/EP-16(3)/92. Dated 19<sup>th</sup> September, 1996(1<sup>st</sup> Amendment). Effective from the date of Notification.  
# NOTE: Experience in the case of promotion indicated in Col.6 and qualifications, experience in case of direct recruitment in Col.7 and age limit in Col.8 will be with reference to the last date of the preceding year of the promotion/ recruitment". Inserted vide Notification No.79/EP-5(1)/99 dated 29<sup>th</sup> November, 1999. (1<sup>st</sup> Amendment). They shall come into force at once.  
\$\$\$\$ Re-designated vide Notification No.93/EP-32(4)2004 dated 20thMay, 2005(2nd Amendment). Effective from the date of Notification.  
£ Substituted vide Notification No.99/EP-1(1)/2009 dated 12<sup>th</sup> March, 2010. (1<sup>st</sup> Amendment.). Effective from the date of Notification.

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**PART-X-MISCELLANEOUS CADRE**

Sl. No.	Description of post	Scale of pay(Rs.)	Mode of recruitment	Promotion		Direct recruitment #Qualifications & experience, if any.	#Age* Limit Years	Corresponding categories of posts in the Directorate Genl. Of Food	Remarks
				Selection/Non-selection	#Experience				
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
<b>CATEGORY-I POSTS:</b>									
1.	Public Relations Officer	1300-50-1500-60-1800	Direct	-	-	Graduate of any recognized University. Minimum 5 years experience in handling public relations work for any private or public sector commercial undertaking. Journalistic experience will be an added qualification.	30-40	-	-

2.@	\$\$\$\$Deputy Genl. Manager(Pro duction)	1300-50- 1500-60- 1800	Direct 100%	-	-	(1) Degree in Oil Technology/ Chemical Engineering, preferably a post graduate degree.  (2) Minimum 8 years experience in the oil industry, preferably in a solvent extraction plant processing groundnut or other oil/oilseeds;  (3) Should be familiar with Labour & Factory Laws & handling/control of Labour.	40	-	Effective from 9.8.1971.
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3.@	Editor of Publications	1100-50-1600	Direct 100%	-	-	<p><u>Essential</u></p> <p>(1) Graduate (preferably 1<sup>st</sup> class) of a recognized University.</p> <p>(2) Five years experience in a News Agency/newspaper/p periodical of repute or Government publicity Organisation in a responsible capacity.</p> <p>(3) Good working knowledge of Hindi./</p> <p><u>Desirable:-</u></p> <p>Diploma in Journalism and experience in additional writing and bringing out publications in a Govt. or public/private sector undertaking.</p>	40	-	Effective from 9.8.1971
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3.A	@@ \$\$\$\$Asstt. Genl. Manager (Public Relations)	1100-50- 1600	Direct 100%	-	-	<u>Essential:</u>  (1) Degree of a recognized University.	40 yrs.	-	-
						(2) Degree or Diploma in mass communication/journalism/public relations from a recognized university or institution.  (3) Minimum 5 years experience of public relations work, preferably handling multimedia campaigns, in responsible position in any publicity set up in government or public or private organizations.  (4) Proven ability of good command over English and one or more regional languages.			



	(Products Development )		
7.	###Deleted		
8.	Asstt. Public Relations Officer	700-40-1100-50-1300	100% direct recruitment

Bio-Chemistry/Cereal Science			
(2) A minimum 5 years research experience in Quality Control/Research & Development Laboratory of repute as evidenced by published papers.  <u>Desirable:-</u> Doctorate in Food Science/Food Chemistry.			
<u>Essential:-</u> (1) Degree of a recognized University or equivalent and Diploma in Journalism. (2) Minimum 3 years experience in handling Public Relations work in a Private/Public Sector Undertaking.  <u>Desirable:-</u> (1) Journalistic experience. (2) Good command	35	-	-



9.	@Sr. Asstt. Manager (Laboratory & Chemical Process Control)	700-40-1100-50-1300	Direct 100%

over English and one or more regional languages.  Preference may be given to candidates with Post-graduate qualification and aptitude for Public relations work and experience in organizing exhibitions.			
<u>Essential:-</u> (1) A good Honours degree in Science with Chemistry as the principal subject.  (2) Minimum 3 years experience in process control and analysis of oil and food stuffs.  <u>Desirable:-</u> Candidates with higher qualifications & longer experience will be preferred.	32	-	Effective from 9.8.1971.

10.	@Medical Officer	700-40-1100-50-1300 plus non-practicing allowance @25% of the pay subject to a minimum of Rs.150/- p.m.	Direct 100%	-	-	M.B.B.S. (Registered and completed the prescribed House Surgery) (either completed the internship in 1962 or undergone internment and a compulsory surgency for a period of one year. Rotary House Surgency for one year)  <u>Experience:-</u> 3 years experience in any organized medical institution, preferably in a labour organization.	35	-	Effective from 15.11.1971
## 10A	Chief Medical Officer	Rs.16000-400-20,800	100% Promotion	Selection	5 years as Zonal Medical Officer				
## 10B	Zonal Medical Officer	Rs.13000-350-18250	100%Promotion	Section	5 years as Regional Medical Officer				
## 10C	Regional Medical Officer	Rs.10750-300-16750	100%Promotion	Selection	5 years as Medical Officer				
11.	@Sr. Assistant Manager(Production)	700-40-1100—50-1300	Direct 100%	-	-	(1) Degree in Oil Technology/Chemical Engineering, preferably a Post-Graduate degree. ©(2) Minimum 5 years experience in	32	-	Effective from 18.3.1975  (c) Relaxable to 3 years

	CATEGORY -II POSTS:								
12.	Librarian	650-30- 740-35- 880-40- 1200	Direct recruitment/P romotion from Library Assistant	Selection	3 years as Library Assistant	the oil industry preferably in a solvent extraction plant processing ground-nut or other oil/oilseeds. (3) Should be familiar with Labour & Factory Laws & handling/control of labour	-	-	in case of exception-- -ally qualified persons.  -
13.	\$\$\$\$\$ Manager (Hindi)	8600- 250- 16400 (IDA)	50% by Promotion failing which by direct recruitment.  50% by direct recruitment.	Selection	3 years regular service as Assistant Grade.I (Hindi).	Graduate with a diploma in Library Science. Experience in any library for 5 years (for direct recruits only)  <u>Essential:-</u> (i) Master's Degree of a recognized University or equivalent in Hindi with English as a subject at the Degree level. <u>OR</u> Master's Degree of a recognized University or equivalent in English with Hindi as a subject at the degree level.	35	-	-

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<p><u>OR</u> Master's degree of a recognized University or equivalent in any subject with Hindi and English as a subject at the degree level.</p> <p><u>OR</u> Master's degree of a recognized University or equivalent in any subject with English medium and Hindi as a subject at the degree level.</p> <p><u>OR</u> Master's degree of a recognized University or equivalent in any subject with Hindi medium and English as a subject at the degree level.</p> <p>(ii) 5 years experience of terminological work in Hindi and/or translation work from English to Hindi or</p>			
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14.	@Manager (Animal Nutrition)	650-30- 740-35- 880-40- 1200	Direct 100%

<p>vice-versa preferably of technical or scientific literature.</p> <p><u>OR</u> Five years experience of teaching/research writing or journalism in Hindi</p> <p><u>Desirable:-</u> (i) Knowledge of Sanskrit or a modern India Language. (ii) Administrative experience. (iii) Experience of organizing Hindi Classes or workshop for noting and drafting.</p>			
<p>(1) Degree in Agriculture/Veterinary Science with post-graduate qualification/specialization in animal nutrition. (2) 3 years experience in formulation and production of cattle</p>	30	-	Effective from 26.7.1976

						food/poultry in a private or public sector, food manufacturing unit.			
						(3) Experience in managing cattle food unit and marketing of cattle/poultry foods.			
15.	Receptionist	650-30-740-35-880-40-1200	Direct recruitment	-	-	Graduate with knowledge of typewriting and shorthand preference being given to ladies.	25	-	-
<b>CATEGORY-III POSTS:</b>									
16.	Library Assistant	450-15-555-20-675-25-850	-do-	-	-	Graduate with a diploma in Library Science	25	-	-
17.	Comptist	-do-	-do-	-	-	B.A,B.Sc., or B.Com. in Economics, Statistics, Commerce or Mathematics (I or II Class) and proficiency in Machine or Disk Calculation and in systematic tabulation of diverse material	25	-	-
18.	\$Assistant Gr.I (Hindi)	5760-120-6600-130-6860-	75% by promotion	Non-Selection	5 years regular service as Asstt. Grade.II (Hindi)	<u>Essential:-</u> (i) Master's Degree of a recognized University in Hindi/English with	35	-	

		140-7000-180-11140 (IDA)	25% by direct recruitment
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English/Hindi as a main subject at degree level.			
<u>OR</u> Master's Degree of a recognized University in any subject with Hindi and English as main subjects at degree level.			
<u>OR</u> Master's Degree of a recognized University in any subject with Hindi/English medium and English Hindi as main subjects at degree level.			
<u>OR</u> Mster's Degree in Hindi/English or any other subject with Hindi/English medium with English/Hindi as a main subject or as medium of examination at degree level.			

19.	@Commercial Artist	450-15-555-20-675-25-850	Direct 100%	-	-	(ii) Recognised Diploma/certificate course in translation from Hindi to English and vice-versa or 2 years experience of translation work from Hindi to English and vice-versa in Central/State Government offices, including Government of India Undertakings.		
						(1) Diploma, preferably Degree in Commercial Art from a recognized institution.	30	-
						(2) Three years experience in a preparation of design, lay-outs, etc.		Effective from 9.8.1971
20.	@Chemist	450-15-555-20-675-25-850	Promotion 100%, failing which direct recruitment	Selection	3 years as Asstt. Chemist	B.Sc. (Hons.) or equivalent in Chemistry, with 2 years experience in Chemical Analysis of food-stuffs	28	-
21.	@Jr. Engineer (Production)	-do-	Direct 100%	-	-	Diploma in Oil Technology with 2 years experience in Chemical process plant. Particularly solvent extraction	28	-
								Effective from 20.3.1976



						plant of continue type.			
						<u>OR</u> Degree of B. Tech. (Oil & Fats) with one year experience			
22.	@Senior Storekeeper	-do-	Promotion 100% failing which direct recruitment	Non-Selection	3 years as Store-keeper	Matriculation, Higher qualification shall be preferred. 7 years experience in Stores(Engg.) involving custody, preservation and issue including keeping accounts and inventory. Should be capable of giving guidance to store-keeper/Store Clerk	31	-	Effective from 28.7.1976
23.	@Production Supervisor	425-15-560-20-700	Promotion 100%, failing which direct recruitment	-	Boiler Attendant/Mechanic-cum-operator/Electrician-cum-operator, subject to passing diploma in Mechanical/Electrical/Production/Processing Technology and with a minimum total experience of 5 years in processing/production units	-	30	-	Effective from 3.1.1976

24.	Comptometer Operator	380-12-440-15-560-20-640	Direct recruitment
25.	Proof Reader	-do-	-do-

(Drying units for the purpose will be treated as Production/Processing Units).

	<u>Essential:-</u> (i) Graduate;  (ii) Knowledge of handling computing machine.  <u>Desirable:</u> (i) Mathematics as one of the subjects in Matriculation or equivalent qualification.  (ii) Aptitude for figure work. (iii) Two years experience in a similar capacity in a Central/State Department/or Public Sector or Private Sector Undertaking.	\$25	Comptometer Operator	\$ Relaxable in deserving cases.
	(i) Degree of a recognized University. (ii) Two years experience of proof	28	-	-

26.	**Nurse(Non-resident)	380-12-440-15-560-20-640	Direct 100%	-
27.	**Laboratory Technician	-do-	-do-	-
28.	@ Assistant Chemist	380-12-440-15-560-20-640	Direct 100%	-
29.	@Store-Keeper	-do-	Promotion 100% failing which direct recruitment	Non-Selection

	reading in a newspaper office or printing press.			
	Matriculation or equivalent qualification from a recognized Board. Registered Nurse and Mid-wife or equivalent for the Male Nurses. <u>Experience:-</u> One year as Nurse in a Govt. Hospital/Reputed Private Nursing Home.	21-35	-	
	Matriculation or equivalent qualification from a recognized Board. <u>Experience:-</u> One year of handling ECG Machine.	21-28	-	-
	B.Sc. or equivalent in Chemistry.	28	-	Effective from 9.8.1971
	Matriculation, 4 years experience in Stores(Engg.) involving custody preservation and	28	-	Effective from 28.7.1976

				-	-
30.	@Assistant Gr.II (Hindi)	5160- 120- 6600- 130- 6860- 140- 7700- 150-9500 (IDA)	Direct 100%	-	-
31.	@Hindi Typist	290-10- 380-12- 440-15- 485	Direct 100%	-	-

issue including keeping accounts and inventory.			
<u>Essential:</u> (1) Degree of a recognized University with Hindi as the main subject.  (2) Proficiency in English.  (3) One year experience of translation from English to Hindi and vice-versa.  <u>Desirable:-</u> Post Graduate qualification in Hindi.	28 years	-	Effective from 23.4.1977
\$\$1. Graduation or equivalent.  \$\$2. 30 W.P.M speed in Hindi Typing.  \$\$3. Preference will be given to the candidates knowing by-lingual typing( English and Hindi) and Computer	25	Effective from 9.8.77. employees of the Corporation with requisite qualifications may be considered before requisitioning candidates from the Employment Exchange.	

32.	@Pharmacist (Compounder )	290-10-380-12-440-15-485 The posts of Compounder and Pharmacist will be in the scale of Rs.380-12-440-15-560-20-640 provided the incumbent possess qualifications mentioned in section 31 and 32 of the Pharmacy Act, 1948.	Direct 100%

	Knowledge. SSLC Government Certificate in Allopathic compounding. Should have continuous practice of compounding. Should have registered as Pharmacist under the State Pharmacy Registration Authority. Knowledge of local language essential.	25	Effective from 15.11.1971

33.	@Store-Clerk	290-10-380-12-440-15-485	Direct 100%	-	-	Matriculation 1 year experience in Stores (Engg.) involving custody, preservation and issue including keeping accounts and inventory.	24	-	Effective from 28.7.1976
34.	Caretaker-cum-Cook	290-6-326-8-390-10-400	-do-	-	-	Capable of cooking Continental as well as Indian dishes. Should be able to take orders in English and speak Hindi fluently.	40	-	-
35.	Vehicle Driver Grade-I	290-10-380-12-440-15-485	100% promotion, failing which direct recruitment	Non-Selection	6 years as Vehicle Driver Gr.II	Middle Standard and licence to drive heavy vehicles with a driving experience for at lease 5 years.	30	Heavy Driver Vehicle	***33-1/3 of the posts of vehicle Driver Gr.II will be placed in the higher scale of pay of vehicle driver Gr.I has at least 10 years service in Gr.II . (%% Deleted)
36.	Vehicle Driver Grade-II	290-6-326-8-390-10-400	100% direct recruitment	-	-	Middle Standards. Car/light vehicle licence with a driving experience of 4 years.	28	Vehicle Driver	-

CATEGORY-IV POSTS			
37.	@Laboratory Helper	260-6-326-8-350	Direct 100%
38.	@Despatch Rider	210-4-250-5-290  (The post of Despatch Rider will be in the scale of Rs.290-6-326-8-390-10-400 provided the incumbent possesses the qualifications and experience prescribed for the post of Vehicle Driver	Direct 100%

	Matriculation or equivalent.	25	-	Effective from 17.5.1977
	Middle Standard. Car/light vehicle licence with a driving experience of 4 years. Proficiency in driving a Scooter/Motor Cycle	28	-	Effective from 28.7.1976

		Gr.II in addition to proficiency in driving a Scooter/ Motor Cycle).	
39.	@Dresser	210-4-250-5-290  (The posts of Dresser will be in the scale of Rs.225-5-260-6-308 provided that the incumbent of the post has passed middle standard with certificate in Dresser's examination)	Direct 100%

Middle School pass. Should possess a certificate in First Aid and practical experience in Surgical dressing work.	25	-	Effective from 18.3.1975.



		ion from a recognized Institution or adequate knowledge of first aid and dressing of wounds with two or three years experience in a hospital or dispensary).							
40.	**** Telephone Mechanic	260-6-326-8-350	Direct 100%	-	-	Minimum: Should have passed 10 <sup>th</sup> Standard. Knowledge of Battery Set Maintenance, Cable colour code and line wire network distribution. Should be able to repair all kinds of auto telephones, replace common spares in exchange like 50 ohms magnet coil,	30	-	-

						hiper leaves, etc. 3 years experience in an exchange dealing with telephones.			
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- \*\* Incorporated vide Notification No.1-18/79-EP dated 12.5.1980, effective from 5.3.76(70<sup>th</sup> amendment).  
NOTE:-Direct recruitment covers transfer on deputation also”. (Added vide notification N0.1-3/76-EP dated 16.11.1978. Effective from 25.09.1978. (57<sup>th</sup> amendment).
- \* Relaxable in case of departmental employees by 5 years and further relaxable by 5 years for departmental employees belonging to SCs &STs communities (Amended vide notification No.1-3/76-EP, dated-22.9.79. effective from 16.10.1978) (65<sup>th</sup> amendment).
- @ Added vide notification No.1-12/71-EP Dated 18.8.1980, effective from the date indicated in column No.10 above.
- @@ Added vide Notification No.1-12/79-EP dated 16.11.1981, effective from 16.11.1981.
- \*\*\*\* Added vide Notification No.13 (3)/82-BC dated 8.11.1982, effective from 10.8.82(83<sup>rd</sup> amendment).
- \$ Amended vide Notification No.EP/16-3/88 dated 11.3.1991, effective from 11.3.1991 (1<sup>st</sup> Amendment of 1991).
- %% Deleted vide Notification No.EP-2(4)/93 dated 3<sup>rd</sup> January, 1995. (1<sup>st</sup> Amendment) They shall come into force at once.
- # “NOTE: Experience in the case of promotion indicated in Col.6 and qualifications, experience in case of direct recruitment in Col.7 and age limit in Col.8 will be with reference to the last date of the preceding year of the promotion/ recruitment”. Inserted vide Notification No.EP-5(1)/99 dated 29<sup>th</sup> November, 1999. (1<sup>st</sup> Amendment). They shall come into force at once.
- ## Inserted vide Notification No.81/ EP-30(7)/98 dated 22<sup>nd</sup> March, 2000 (1<sup>st</sup> Amendment). They shall come into force on the date of their publication in the official Gazette.
- ### Deleted vide Notification No.81/EP-30(7)/98 dated 22<sup>nd</sup> March, 2000 (1<sup>st</sup> Amendment). They shall come into force on the date of their publication in the official Gazette.
- \$\$ Substituted vide Notification No.89/EP-2(5)-Vo.II dated 28<sup>th</sup> Agust, 2003. (1<sup>st</sup> Amendment). Effective from date of notification.
- \$\$\$\$ Re-designated vide Notification No.93/EP-32(4)2004 dated 20thMay,2005(2<sup>nd</sup> Amendment). Effective from the date of Notification.

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**DISCIPLINE AND APPEAL REGULATIONS**

**STATEMENT SHOWING COMPETENT AUTHORITIES**

Sl. No.	Post	Appointing Authority	Authority competent to relax age limit and qualifications	Authority competent to impose penalties and penalties it may impose		Appellate Authority
				Authority	Penalties	
1.	2.	3.	4.	5.	6.	7.
1.	<b><u>CATEGORY-IV</u></b>					
	Distt. Office	Area Manager	\$\$\$\$General Manager (Region) /Deputy Genl. Manager.	Area Manager	All	\$\$\$\$General Manager (Region)/ Deputy Genl. Manager(Region)/Deputy Genl. Manager
	Regional/Port Office	\$\$\$\$Asstt. Genl. Manager/Deputy General Manager (Region)	\$\$\$\$General Manager (Region)/ Deputy Genl. Manager(Region)/Deputy General Manager	\$\$\$\$Asstt. Genl. Manager/Deputy General Manager	All	\$\$\$\$General Manager (Region)/ Deputy Regional Manager(Region)/Deputy General Manager.
	Zonal Offices/Head-quarters	\$\$\$\$Asstt. Genl. Manager	\$\$\$\$General Manager (Zone) /Deputy Genl. Manager(Zone)	\$\$\$\$Asstt. Genl. Manager	All	\$\$\$\$Executive Director (Zone) /Executive Director(Personnel).
2.	<b><u>CATEGORY-III</u></b>					
	District/Regional/Port Office.	\$\$\$\$General Manager(Region)/ Deputy General Manager(Region)	Executive Director(Personnel)	\$\$\$\$Area Manager/Asstt. General Manager/ Deputy Genl. Manager	Minor	\$\$\$\$General Manager (Region)/ Deputy Genl. Manager(Region)/Deputy Genl. Manager

				\$\$\$\$General Manager(Region)/ Deputy Genl. Manager	All	Executive Director(Zone)
	Zonal Office	\$\$\$\$General Manager (Zone)	Executive Director(Pers.)*Executive Director (Zone)	\$\$\$\$General Manager (Zone)	All	\$\$\$\$Executive Director (Zone)
	Headquarters	\$\$\$\$Deputy Genl. Manager	Executive Director(Pers.)	\$\$\$\$ Deputy Genl. Manager	All	Executive Director(Personnel)
3.	<b><u>CATEGORY-II</u></b>					
	Zone	\$\$\$\$Executive Director (Zone)	Managing Director	\$\$\$\$General Manager (Region/Deputy Genl. Manager(Region)/Deputy Genl. Manager	Minor	\$\$\$\$Executive Director (Zone)
				\$\$\$\$Executive Director (Zone)	All	\$\$\$\$Managing Director
	Headquarters	Executive Director(Pers.)	Managing Director	\$\$\$\$Deputy Genl. Manager	Minor	Executive Director(Personnel)
				Executive Director(Pers.)	All	Managing Director
4.	<b><u>CATEGORY-I</u></b>					
	Category-I	Managing Director	Chairman	Managing Director	All	Chairman

\*Executive Director (Zone) will exercise the powers only in respect of appointments of dependents of deceased employees or employees retire on medical grounds. (Amended vide Notification No.EP.8-1/84 dated 16.10.1987, effective from 16.10.1987- 98<sup>th</sup> Amendment).

\$\$\$\$ Re-designated vide Notification No.93/EP-32(4)2004 dated 20thMay, 2005(2nd Amendment). Effective from the date of Notification.

**No.5/1/68-REI  
(GOVERNMENT OF INDIA)  
Ministry of Agriculture  
(Department of Food)**

New Delhi, dated the 30<sup>th</sup> Nov. 1971.

Subject: - REDEPLOYMENT OF FOOD DEPARTMENT TRANSFEREES RENDERED SURPLUS FROM THE SERVICE OF THE F.C.I. AS A RESULT OF THE CORPORATION CEASING TO PERFORM CERTAIN FUNCTIONS.

\*1. I am directed to say that the question of redeployment of Food Department transferees who may be rendered surplus from the service of the Food Corporation of India as a result of the Corporation ceasing to perform certain functions/being wound up has been under consideration for some time past. It has now been decided in consultation with Ministry of Finance and Department of personnel that in the event of reduction of the functions of the F.C.I./winding up of the Corporation and the consequent retrenchment from the service of the Corporation, the Food Department transferees, i.e. the employee transferred to the F.C.I FROM THE Food Department under the Food Corporations(Amendment) Act, 1968, would be rendered re-employment assistance in accordance with or consistent with the general Government policy in the matter.

**Yours faithfully,  
Sd./Niranjan Singh  
Deputy Secretary to the Govt. of India**

The Secretary  
Food Corporation of India,  
Eka Bhavan,  
1, Bahadurshah Zafar Marg,  
**NEW DELHI.**

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\*Amended vide Notification No.14-4/71-EP dated 19.6.1972. Effective from 5.6.1972

**STATEMENT OF IMMOVABLE PROPERTY ON FIRST APPOINTMENT/FOR THE YEAR**

1. Name of Officer (in full and service to which officer belongs):.....
2. Present post held: .....
3. Present pay...

Name of District, sub-Division, Taluk and Village in which property is situated.	Name and details of property			If not in own name state in whose name held and his/her relationship to the Corporation employee%	How acquired-whether by purchase, lease, mortgage, inheritance, gift or other-wise with date of acquisition and name with details of persons from whom acquired @	Annual income from the property	REMARKS
	Housing and other buildings.	Lands	*Present value				

NOTE: - The declaration form is required to be filled in and submitted by every employee of the Corporation under regulation 48 of the Food Corporation of India Staff Regulations on first appointment to the service and thereafter at the interval of every twelve months, giving

particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any member of his family or in the name of any other person.

**Signature.....**

**Date .....**

(\* In cases where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.

(%) In applicable clause to be struck out.

(@) Includes short term lease also.

**Sd/-  
JOINT PERSONNEL MANAGER**

## APPENDIX-5.

Terms and conditions governing the encashment of earned leave by the regular employees of the Corporation while in service(Referene Regulation 29-A).

All regular employees (including Food transferees) of the Corporation may be allowed to encash earned leave to the extent indicated below only once in a calendar year by the authorities competent to sanction earned leave.

(2) Encashment of Earned Leave is not permissible to the following classes of employees:

- i) Employees working on daily wages/contract basis;
- ii) Deputationists from central Government/State Government/other Public Undertakings, working in the Corporation.
- iii) Trainees/Apprentices; and
- iv) Employees under suspension.

(3) Encashment will not be permissible unless the employee has at least 45 days Earned Leave to his credit on the date of application.

(4) The maximum number of days of encashable Earned Leave at a time will be half of the earned Leave at the credit of an employee on the date of application reduced by one year's Earned Leave entitlement. In other words if "X" represents the balance of Earned Leave at credit on the date of application and "Y" represents one year's Earned leave entitlement then, the maximum Earned Leave that can be encashed will be equal to  $(X-Y)/2$ .

Note: - The unavailed portion of joining time credited to the leave account will not be encashed.

(5) The amount of encashment for the Earned Leave (sanctioned to be encashed) shall be worked out on the basis of the emoluments admissible on the date preceding the date of the application. Emoluments shall mean and include the following:

- i) Basic Pay
- ii) Special Pay



- iii) Personal pay
- iv) Dearness Allowance including Additional Dearness Allowance.

(6) Emoluments shall not include Charge Allowance/Deployment Allowance for this purpose.

(7) The amount of encashment shall be worked out treating the month as of 30 days.

“(8) (a) Earned leave at credit will not be encashed if an employee is dismissed, terminated, removed from service under the disciplinary provisions of the FCI(Staff) Regulations, 1971.

(8) (b) Cash payment of unutilized leave on retirement superannuation, resignation, etc. may be made strictly in accordance with the relevant provisions of the CCS (Leave) Rules, 1972 as amended from time to time.”

(9) If any doubt arises regarding the interpretation of these terms and conditions, the decision of the Managing Director shall be final.

Explanatory memorandum:

The scheme for encashment of earned leave, once in a calendar year during the service, was introduced in the Corporation w.e.f. 1<sup>st</sup> November, 1977 vide circular No.6-1/76-IC dated 13.12.77 with the approval of the Board of Directors in its 113<sup>th</sup> meeting held on 28<sup>th</sup> and 29<sup>th</sup> November, 1977. The prior concurrence of the Bureau of Public Enterprises under Ministry of Finance, New Delhi, was also obtained.

(2) According to the scheme, half of the earned leave at credit of an employee on the date of application reduced by one year's entitlement to be retained at the credit of the employee can be encashed once in a calendar year.

(3) The applicability of the above scheme, introduced as a measure of fringe benefit to the employees of the Corporation transferred to the Corporation from the Regional Directorates of the Food under the provision of Section 12A of the Food Corporations Act, 1964 and who opted to be governed by the leave, Provident Fund, and other retirement benefits of the Central Government as applicable to Central Government employees, was objected to by the Government audit. The scheme has been reviewed in the light of audit observations and Legal advice and it has been decided that the benefit of encashment of earned leave while in service” should not be allowed as a matter of fringe benefit but the scheme should be incorporated in the FCI(Staff) Regulations, 1971, retrospectively, since it involved” condition of service”.

(4) It is found not feasible to give effect to the scheme from the date of publication of the notification, amending the relevant Regulation(29-a) of the Food Corporation of India(Staff) Regulations, 1971, in the Gazette of India but the scheme needs to be implemented

with retrospective effect because there will be innumerable difficulties including industrial problems apart from administrative problems involved in the recovery of the payments already made as some employees have paid income-tax on the amounts received by them against encashment of earned leave, between 1977 and 1982, and some employees have retired, resigned or died.

(5) In order to regularize the payments already made on account of leave encashment during the period from 1.11.77 onwards, the scheme being incorporated in the Staff Regulations as Regulation 29-A shall take retrospective effect w.e.f. 1.11.77.

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## **#APPENDIX-6.**

Terms and conditions governing the Encashment of E.L. by the regular employees of the Corporation who are on CDA pattern pay scales while in service, superannuation and resignation under Regulation 29-B.

All regular employees of the FCI(including food transferees) who are on CDA pattern pay scales may be allowed to encash E.L. to the extent indicated below only once in a calendar year by the authorities competent to sanction E.L.

2. Encashment of Earned leave is not permissible to following classes of employees:-
  - (a) Employees working on daily wages/contract basis;
  - (b) Deputationists from Central government/State Government/other Public Undertakings;
  - (c) Trainees/apprentices; and
  - (d) Employees under suspension;
3. **Applicability.**
  - (i) Only Earned Leave on full pay would be allowed to be encashed and not any other kind of leave like sick leave, half pay leave, casual leave etc.
  - (ii) The Earned Leave account of all employees would be maintained in two sections:
    - (a) encashable leave account and
    - (b) non-encashable leave account.

Of the total earned leave at the credit as on 30.6.1990, 50 per cent of the accrued Earned Leave will be credited to encashable leave account and 50 per cent to the non-encashable leave account. Similarly, the Earned Leave earned in the future, from time to time,

will also be divided into two parts and credited to the two accounts in the ratio of 50:50. Any part or whole of the encashable leave can be availed of as leave and it is not necessary that it should be encashed.

- (iii) For encashing Earned Leave from the encashable leave account, an employee will have to actually avail himself of an equal amount of Earned Leave. However, this requirement of actually availing of Earned Leave would be subject to a ceiling 30 days. The requirement of actually availing a matching period of leave could be relaxed if the full amount of Earned Leave required to be taken as per the scheme is not granted by the Management on account of exigencies of work.
- (iv) Cash equivalent to be paid for the encashed leave would be restricted to pay and dearness allowance and should not include any other allowance.
- (v) The payment made towards encashment would not be reckoned for any other purpose like gratuity, provident fund, bonus etc.
- (vi) The ceiling on accumulation of encashable Earned Leave would be 50% of the ceiling on total accumulation of Earned leave as per BPE's O.M. No.2 (27)/85-BPE (WC) dated 24.4.1987.
- (vii) Earned Leave at credit will not be encashed if an employee is dismissed, terminated, removed from service under the disciplinary provisions of the FCI (Staff) Regulations, 1971.
- (viii) Cash payment of un-utilized leave on retirement/superannuation may be made strictly in accordance with the relevant provisions of the CCS (Leave) Rules, 1972 as amended from time to time.
- (ix) An employee who resigns or quits service may be allowed 50 per cent encashment of non-encashable earned leave to his/her credit on the date of cessation of service. This would be limited to the maximum of 60 days as per BPE's O.M. No.2 (27)/85BPE (WC) dt.24.4.1987.
- (x) It is further clarified that the 50 per cent encashment of non-encashable leave as indicated at Sl. No.(ix) above (restricted to 60 days) will be in addition to encashment of the encashable leave i.e., to say that he/she will get 75 per cent encashment of total Earned Leave at his/her credit while resignating from service.

## **EXPLANATORY MEMORANDUM:**

The revised scheme for encashment of earned leave once in a calendar year during the service for the employees who are governed by the Central DA pattern pay scales was introduced in the Corporation with effect from 1.7.1990 vide WRC Circular No.12 of 1990 dated 25.6.1990 (Para No.10 refers). The said circular was issued based on the DPE instructions contained in O.M. No.2(43)/90/DPE(WC) dated 12.6.1990 which inter-alia communicates the decision of the Central Government for implementation of the HPPC recommendations for revision of pay scales and perquisite to the Public Sector Enterprises following the III/IV CPC DA pattern. The said memorandum of the DPE was issued with the approval of the Central Government and as per the direction of the Supreme Court of India vide its order dated 3.5.1990.

2. As per the existing instructions, the calculation of Earned Leave to the employees of the Corporation is on half yearly basis i.e. 1st January and 1<sup>st</sup> July every year. As the Corporation has adopted the recommendation contained in HPPC report as per WRC circular No.12 of 1990 dated 25.6.1990 and in view of the fact that the next calculation of Earned Leave is from 1.7.90, it was decided with the approval of the Chairman that the revised procedures of encashment of Earned Leave while in service to the employees of the Corporation governed by the III & IV CPC DA pattern will be effective from 1.7.1990.

3. In order to regularize the payment already made to CDA optee employees on account of leave encashment as per the revised procedures during the period 1.7.90 onwards, the schemes being incorporated in the Staff Regulations as Regulation 29-B which shall take retrospective effect from 1.7.1990. However, the cases on account of encashment of earned leave settled prior to 1<sup>st</sup> July, 1990 i.e. upto 30<sup>th</sup> June, 1990 shall not be reopened.

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#Added vide notification No.EP-38-1/90 dated 28<sup>th</sup> December, 1993 (1<sup>st</sup> Amendment) Effective from 1.7.90.