

Annexure IV

Format for proceedings and attendance Register for Weekly Meetings

PGS Local Group Name Total number of members Date and time of weekly meeting Important issues discussed and planning done (if any)

Number of peer appraisals completed since last meeting

Peer appraisals planned for next two months Proposal for any input approval or query on problem solving (give brief) Any other specific issue raised and discussed Decisions made (if any)

Members present

S.No.	Name of member	Signature
-------	----------------	-----------

1

.....

2

3

4

5

6

7

Name

Signature of member presiding the meeting